



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools  
Division Superintendent**

**DIVISION MEMORANDUM**  
SGOD-2024- 0317

To: Through the Public Schools District Supervisor /School Heads:

**JUNE ARIEL GANTALAO**- La Libertad 1  
**MARY JANE SAMSON**- NOHS  
**CLINT NOBLEFRANCA**- Ayungon 2  
**JASON BOHOL** – Mabinay 2  
**REIGNUELLE SEDIEGO** – Zamboanguita 1  
**JEROME RESO-OR** - Amlan  
**DIANA NOTARTE** – Bindoy 2

Division Personnel

**DENNIS CHARL F. ANDALAJAO**  
**TEOFAN C. GALLOSA**

From: By the authority of the Schools Division Superintendent

**LANI B. YURONG**  
Administrative Officer V  
Office-in-Charge  
4/23/24

Subject: Third Quarter MEA Core Team Planning Conference SY 2023-2024

Date: April 23, 2024

1. You are hereby requested to report to the division office on May 18, 2024 at 8 o'clock in the morning onwards for the 3<sup>rd</sup> Quarter MEA Core Team.
2. Meals, travelling and incidental expense will be charged to school MOOE subject to the usual accounting and auditing rules.

02 MAY 2024

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)



[www.depednegor.ne](http://www.depednegor.ne)

3. The school head is requested to issue an Authority to Travel to the enlisted teachers.
4. Teaching personnel are entitled to a one-day service credit, while non-teaching personnel are allowed one-day compensatory overtime credit.
5. For your guidance and compliance.

NCO/EQA-RAV/*[Signature]*/RPP/tcg  
April 23, 2024



DepEd TAYO SDO Negros Oriental



[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)



[www.depednegor.ne](http://www.depednegor.ne)

**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035) 225-2838 / 225-2376 / 422-7644