



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

SGOD-2024-0090

TO: **DR. ARECIA PASQUIL**

FROM: **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
2/2/24

SUBJECT: **PARTICIPATION AS MEDICS FOR THE JOINT MUNICIPAL MEET  
of BINDOY 1 & 2 DISTRICTS**

Date: **FEBRUARY 2, 2024**

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1. This office informs the abovementioned personnel to serve as Medics during the Joint Municipal meet on February 3, 2024 in Bindoy I and II Districts.
2. Services rendered during weekends or holidays shall entitle the non-teaching personnel to compensatory overtime credit (COC), per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 for overtime services rendered upon submission of a duly accomplished daily time record (DTR).
3. The travelling and other expenses shall be charged against the Division/School MOOE, all subject to the usual government accounting and auditing rules and regulations.
4. This serves as your **AUTHORITY TO TRAVEL**.
5. Widest dissemination and compliance of this Memorandum are desired.

NCO/JMA-MKP/SGOD/EBP/ldmosqueda

0 5 FEB 2024



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Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

Ed TAYO SDO Negros Oriental

[ros.oriental@deped.gov.ph](mailto:ros.oriental@deped.gov.ph)



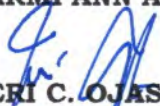


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**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
 SGOD-2024-0090

TO: **KARINA LOUISE B. DE LA CRUZ, MD** – Medical Officer III  
**ALEXANDRIA N. RUPERTO, RN** – Nurse II  
**SUZETTE S. ONDE, RN** – Nurse II  
**MARIA LOVELYN V. MANANQUIL, RN** – Nurse II  
**ESAN VAL T. CABRERA, RN** – Nurse II  
**MELANIE MAE O. AUSTERO, RN** – Nurse II  
**ANA MAE FESARIT, RN** – Nurse II  
**KENNITH C. MISAMIS, RN** – Nurse II  
**ROSALIE A. ENARDECIDO, RN** – Nurse II  
**MELYDITH BALDADO, RN** – Nurse II  
**DENNIS CHAVEZ, RN** – Nurse II  
**MARK LESTER AMOLO, RN** – Nurse II  
**CARMI ANN ALFORQUE, RN** – Nurse II

FROM:   
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 2/2/24

SUBJECT: **PARTICIPATION AS MEDICS FOR THE JOINT MUNICIPAL MEET  
 of BINDOY 1 & 2 DISTRICTS**

Date: **FEBRUARY 1, 2024**

1. This office informs the select School Health Section personnel to serve as Medics during the Joint Municipal meet on February 1 - 3, 2024 in Bindoy I and II Districts.
2. Services rendered during weekends or holidays shall entitle the non-teaching personnel to compensatory overtime credit (COC), per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 for overtime services rendered upon submission of a duly accomplished daily time record (DTR).
3. The travelling and other expenses shall be charged against the Division/School MOOE, all subject to the usual government accounting and auditing rules and regulations.
4. This serves as your **AUTHORITY TO TRAVEL**.
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05 Feb 2024

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