

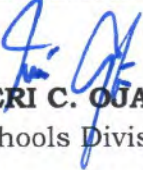


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM
SGOD-2024-0046

TO: **FELIX III MOSQUEDA**, Nurse-in-charge/Nurse II
ELIZABETH QUIRIT, Nurse II
ESTER NUEZ, Nurse II
BRENT JOHN TRASMONTE, Nurse II
MARANATHA UDJAJI, Nurse II
MARIANNE RAGAS, Nurse II
MA. NEHMIA BESARIO, Nurse II

FROM:  **NERI C. OJASTRO EdD, CESO V**
Schools Division Superintendent
1/17/2024

SUBJECT: **PARTICIPATION AS MEDICS FOR SAN JOSE DURING THE DISTRICT MEET**

Date: **January 16, 2024**

1. This Office through the School Health Section requests the abovementioned personnel to serve as Medics of athletes and coaches during the District Meet on **January 19-20, 2024 at San Jose District**.
2. Services rendered during weekends or holidays shall entitle the non-teaching personnel to compensatory overtime credit (COC), per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No.02,s.2004 for overtime services rendered upon submission of an accomplished daily time record (DTR).
3. Travelling and other incidental expenses relative to the conduct of this activity shall be charged against the Division MOOE funds, all subject to the usual government accounting and auditing rules and regulations.
4. This serves as your **AUTHORITY TO TRAVEL**.
5. Widest dissemination and compliance of this Memorandum are desired.

NCO/JMA-MKP/SGOD/RBP/R15c



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

Ed TAYO SDO Negros Oriental

ros.oriental@deped.gov.ph



17 JAN 2024