



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2024- 0213

TO : Through the PSDSs

**JESSIELITO G. CORTEZ, JR. - CHAIRMAN – MANJUYOD 1**  
**HAROLD A. SUAN- DAUIN**  
**MAYFLOR P. TUBLE -DAUIN**  
**TERESITA Z. OLASIMAN - BACONG**  
**MILLARD B. MERCED - SIATON**  
**ALVIN L. RAGAY - AMLAN**  
**CIRILA DELES -SAN JOSE**  
**JOHNY BOY DOLINO - AYUNGON**  
**ARNOLD L. MINGUITO – MANJUYOD 1**  
**ARJIE T. PALUMPA - SIATON**  
**ELMAR C. KADUSALE – SAN JOSE**

FROM :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT : **TRANSPORTATION COMMITTEE COORDINATION MEETING & PLANNING FOR UPCOMING CVIRAA 2024**

DATE : April 12, 2024

1. Please be informed that you are directed to report to the Division Office on **April 18 – 19, 2024** for the Coordination Meeting & Planning of the Transportation Committee for Upcoming CVIRAA MEET 2024.
2. Transportation, meal and other incidental expenses are chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
3. This serves as your **Authority to Travel**.
4. For your information guidance and compliance.

16 APR 2024

