



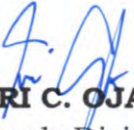
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
SGOD-2024 0293

TO : *(Through the Public Schools District Supervisor of Sibulan I)*

**KATHLEEN OMOSO, RGC** – Sibulan National High School

FROM :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

4/22/24

SUBJECT : **TO ATTEND THE WORKSHOP ON DRAFTING OF GUIDANCE AND  
COUNSELING POLICY**

Date : **APRIL 19, 2024**

This Office informs the aforementioned personnel to attend the Workshop on Drafting of Guidance and Counseling Policy on April 22-26, 2024 at the Great Eastern Hotel, Quezon City, Philippines.

The board and lodging, travel and incidental expenses shall be charged against the downloaded BLSS-SHD or the Division MOOE funds, all subject to the usual auditing and accounting rules and regulations.

This serves as your **AUTHORITY TO TRAVEL.**

Widest dissemination of and compliance with this Memorandum are desired.

NCO/EQA-RAV/SGOD/ESP/KLBC/fdm/squeda  
April 19, 2024

22 APR 2024



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

**REGIONAL MEMORANDUM**

ESSD-2024-

110

15 APR 2024

To: **Schools Division Superintendents of:**

Division of Bayawan City  
Division of Bohol

Division of Negros Oriental

**WORKSHOP ON DRAFTING OF GUIDANCE AND COUNSELING POLICY**

1. This Office disseminates the attached OUOPS No. 2024-09-01291, titled "*Requesting for List of Participants for the Conduct of Workshop on Drafting of Guidance and Counseling Policy*" for dissemination and guidance of all concerned.
2. The Bureau of Learner Support Services - School Health Division (BLSS-SHD), in collaboration with the Bureau of Curriculum Development shall conduct a **Workshop on Drafting of Guidance and Counseling Policy** and **Workshop on the Validation of Guidance and Counseling Policy** on **April 22 to 26, 2024** and **June 3 to 7, 2024**, respectively, at the **Great Eastern Hotel, Quezon City**.
3. This activity primarily aims to consult relevant stakeholders in the development of a policy for the standardization and institutionalization of the guidance and counseling program.
4. In line with this, the following personnel shall participate in the workshop to ensure multi-sectoral participation in the policy development:


<b>SDO</b>	<b>NAME</b>	<b>DESIGNATION</b>
Division of Bayawan City	Persee James R. Baybay, RN	Division Mental Health Coordinator
Division of Bohol	Felix Añasco Jr.	School Head
Division of Negros Oriental	Kathleen Omoso	Registered Guidance Counselor

5. Board and lodging, and the travel expenses of the participants shall be charged to the BLSS-SHD Funds. School Divisions Offices are requested to augment funds in cases of deficiencies and shortages, subject to usual auditing and accounting rules and regulations.
6. For workshops that fall on holidays or weekends, participants shall be provided with compensatory time-off, in accordance with Civil Service Commission and Department of Budget and Management Joint Circular Memorandum No. 2, series 2004.



7. In cases of personnel who need to travel either by land or by air earlier, or a day later than the inclusive dates, their respective offices/schools are requested to grant service credits or compensatory time-off, as applicable, in accordance with existing Civil Service rules and regulations.

8. For immediate dissemination and compliance.



**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**

Director IV,  
Regional Director