



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO. 05 APR 2024  
DATE 024-0363  
BY: 8  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MARIA LUZ E. QUITAY</b>
<b>Permanent Station</b>	SIATON
<b>Purpose of Travel</b> (must be supported by attachments)	CONDUCT OF THE REGIONAL SCREENING, ACCREDITATION AND VALIDATION OF CREDENTIALS OF WINNING ATHLETES, COACHES, ASST. COACHES AND CHAPERONS FOR THE 2024 CVIRAA MEET
<b>Host of Activity</b>	DepEd Regional Office
<b>Inclusive Dates</b>	April 15-16, 18-19, 22-26, 2024
<b>Destination</b>	Bohol Division, Tagbilaran City, Toledo City, Carcar City, City of Naga, Talisay City, Cebu Province, Danao City, Bogo City, Cebu City, Lapu-lapu City and Mandaue City
<b>Fund Source</b>	Travel, food and other incidental expenses incurred during the screening/accreditation activity shall be charged against School MOOE/other Local funds subject to the usual accounting and auditing rules and regulation.

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**MARIA LUZ E. QUITAY**  
Division Screening and Accreditation Chairperson

April 3, 2024  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL EdD**  
Chief Education Supervisor, SGOD

4/3/2024  
Date

**APPROVED**

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

4/4/24  
Date