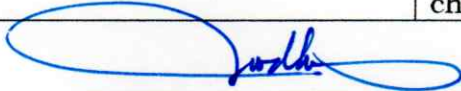

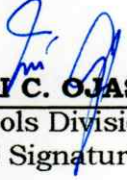




Republic of the Philippine
Department of Education

DepEd NEG. OR
RELEASED
NO.: 024-0909
DATE: 8 APR 2024
BY: CS
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

| | | |
|--|---|-----------------------|
| Name Position/Designation | ROSELA R. ABIERA , DEPS – LR Manager MARICEL S. RASID , Librarian II ELMAR L. CABRERA , PDO II EMELYN D. BOLONGAITA , PSDS | |
| Permanent Station | DepEd, Schools Division of Negros Oriental | |
| Purpose of Travel (must be supported by attachments) | To attend in the Participation of DepEd Field Personnel in the National Market Scoping Activity for Supplementary Learning Resources (SLRs) <i>Note: As per DM-CT-2024-84 it is requested that Compensatory Time-Off or Leave Credit, whichever is applicable, be given to personnel attending activities that fall on weekends and holiday.</i> | |
| Host of Activity | CO BLR | |
| Inclusive Dates | April 24-27, 2024 | |
| Destination | NCR | |
| Fund Source | Transportation, Per Diem, and other incidental expenses shall be charged against Division Local/MOOE or other sources of funds subject to the usual accounting and auditing rules and regulations, while board and lodging shall be charged against BLR funds. | |
|  ROSELA R. ABIERA , DEPS – LR Manager Name and Signature of Requesting Employee | | April 4, 2024 Date |
| <i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for the purpose stated herein.</i> | | |
|  CARMELITA A. ALCALA Ed D Name and Signature of Recommending Authority | | 4/8/2024 Date |
| APPROVED | | |
|  NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Name and Signature of Approving Authority | | 4/8/24 Date |



Republic of the Philippines
Department of Education


OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2024-084

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : CURRICULUM AND LEARNING MANAGEMENT DIVISION
(CLMD) CHIEFS
REGIONAL OFFICE LEARNING RESOURCE SUPERVISORS
CURRICULUM IMPLEMENTATION DIVISION (CID) CHIEFS
SCHOOLS DIVISION OFFICE LEARNING RESOURCE
SUPERVISORS

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : PARTICIPATION OF DEPED FIELD PERSONNEL IN THE
NATIONAL MARKET SCOPING ACTIVITY FOR
SUPPLEMENTARY LEARNING RESOURCES (SLRs)

DATE : April 2, 2024

The National Book Development Board (NBDB), an attached agency of the Department of Education (DepEd), will hold the 2nd Philippine Book Festival (PBF) from April 25 to 28, 2024 at the World Trade Center, Pasay City. The PBF offers a variety of programs related to education, entertainment, and tourism through a series of workshops, engaging exhibits, storytelling, and other activities made for the public.

Consequently, this activity will also serve as the venue for identifying book titles for school libraries and library hubs. As such, DepEd, through the Bureau of Learning Resources (BLR), will conduct the adjoining activity titled "**National Market Scoping for Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs**" from **April 24 to 27, 2024** at a venue within the National Capital Region (NCR).

Relative to this, kindly identify the following composition of attendees from your region:

1. From the Regional Offices (ROs), preferably the RO LR Supervisor and librarian; and
2. From the Schools Division Offices (SDOs), preferably the members of the SLR committee such as but not limited to SDO LR Supervisor, SDO librarian, and Learning Area Supervisors. Kindly refer to Enclosure 1 for the list of regions and SDOs to be involved in this activity and the number of expected participants.

The said personnel will be oriented on the major provisions of DepEd Order No. 24, s. 2023 or the *Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs*. This activity is essential to the above-identified participants as they will be the ones who shall carry out activities required for the identification and procurement of SLRs in line with the funds to be downloaded by the Central Office (CO) in the SLR procurement. Likewise, they shall conduct scoping during the first and second days of the PBF, which will be exclusive to institutional buyers such as the DepEd.

Attached also as Enclosure 2 is the indicative program of activities for your reference.

Board and lodging of identified personnel shall be charged against BLR funds, while travel expenses are to be charged against local funds subject to the usual government accounting and auditing rules and regulations. Further, it is also requested that Compensatory Time-Off (CTO) or leave credit, whichever is applicable, be given to personnel attending activities that fall on weekends and holidays.

Please be informed that the **first meal** is lunch for **Day 1 (April 24)** and the **last meal** is P.M. snack for **Day 4 (April 27)**.

For any query or clarification, please contact **Mr. Robert P. Martin**, Senior Education Program Specialist, of the BLR-Quality Assurance Division at telephone number (02) 8634-1054 and email address blr.lrqad@deped.gov.ph.

For your information and guidance.

Attached: as stated

Copy-furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

| | | | |
|-------------|---|----------------------|---|
| | | Sta. Rosa City | 4 |
| | | | |
| | | Sto. Tomas | 4 |
| | | Tanauan City | 4 |
| Region IV-B | 1 | Calapan City | 5 |
| | | Marinduque | 6 |
| | | Occidental Mindoro | 6 |
| | | Oriental Mindoro | 6 |
| | | Palawan | 4 |
| | | Puerto Princesa City | 4 |
| | | Romblon | 4 |
| | | Camarines Norte | 4 |
| | | Camarines Sur | 5 |
| | | Catanduanes | 4 |
| Region V | 1 | Iriga City | 4 |
| | | Legaspi City | 4 |
| | | Masbate Province | 5 |
| | | Masbate City | 4 |
| | | Naga City | 4 |
| | | Sorsogon Province | 5 |
| | | Sorsogon City | 4 |
| | | Tabaco City | 4 |
| | | Aklan | 4 |
| | | Antique | 5 |
| Region VI | 1 | Bacolod City | 4 |
| | | Bago City | 4 |
| | | Cadiz City | 4 |
| | | Capiz | 4 |
| | | Escalante City | 4 |
| | | Guimaras | 4 |
| | | Iloilo Province | 5 |
| | | Iloilo City | 4 |
| | | Kabankalan City | 4 |
| | | La Carlota City | 4 |
| | | Roxas City | 4 |
| | | Sagay City | 4 |
| | | San Carlos City | 4 |
| | | Silay City | 4 |
| | | Bayawan City | 4 |
| Region VII | 1 | Bogo City | 4 |
| | | Bohol | 8 |
| | | Cebu Province | 8 |
| | | Cebu City | 5 |
| | | Danao City | 4 |
| | | Dumaguete City | 4 |
| | | Lapu-Lapu City | 4 |
| | | Negros Oriental | 4 |

Enclosure 2.

NATIONAL MARKET SCOPING ACTIVITY FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR SCHOOL LIBRARIES AND LIBRARY HUBS
 April 24 to 27, 2024, World Trade Center, Pasay City
 Indicative Program of Activities

| Time | Day 1 Wednesday (April 24, 2024) | Day 2 Thursday (April 25, 2024) | Day 3 Friday (April 26, 2024) | Day 4 Saturday (April 27, 2024) |
|-------------------|--|---|---|--|
| 8:00 to 8:30 am | | <ul style="list-style-type: none"> • Assembly Time • Reminders | <ul style="list-style-type: none"> • Assembly Time • Reminders | <ul style="list-style-type: none"> • Management of Learning |
| 8:31 to 10:00 am | | <ul style="list-style-type: none"> • Workshop 1 (Day 1) • Actual Market Scoping at the Philippine Book Festival | <ul style="list-style-type: none"> • Workshop 1 (Day 2) • Actual Market Scoping at the Philippine Book Festival | <ul style="list-style-type: none"> • Plenary Session 5 • Discussion on the Mechanics on How to Accomplish the Pre-Priority List and Activity Review Matrix |
| 10:01 to 10:15 am | | | | <ul style="list-style-type: none"> • Breakout Session 1 • Concurrence on the Results of the Market Scoping Activity and Preparation of the Pre-Priority List |
| 10:16 to 11:00 am | | | | <ul style="list-style-type: none"> • Health Break |
| 11:01 to 12:00 nn | | | | <ul style="list-style-type: none"> • Breakout Session 2 • Finalization of the Pre-Priority List |
| 12:00 to 1:00 pm | | | <ul style="list-style-type: none"> • Lunch Break | <ul style="list-style-type: none"> • Accomplishment of the Activity Review Matrix |
| 1:01 to 1:30 pm | | | | <ul style="list-style-type: none"> • Submission of Outputs |
| 1:31 to 2:00 pm | <ul style="list-style-type: none"> • Opening Program • Philippine National Anthem • Prayer • Depled Quality Policy Statement • Introduction of Participants • Welcome Message • Statement of Purpose • House Rules | <ul style="list-style-type: none"> • Continuation of Workshop 1 | <ul style="list-style-type: none"> • Continuation of Workshop 1 | |
| 2:01 to 3:00 pm | <ul style="list-style-type: none"> • Plenary Session 1 • Background Information on the SLR Policy • Plenary Session 2 • Mechanics on the Conduct of Market Scoping at the Philippine Book Festival (PBF) | <ul style="list-style-type: none"> • Health Break | | <ul style="list-style-type: none"> • Home Sweet Home |
| 3:01 to 3:15 pm | | | | |
| 3:15 - 4:00 pm | <ul style="list-style-type: none"> • Plenary Session 3 • Discussion on How to Accomplish the Scoping Tool | <ul style="list-style-type: none"> • Continuation of Workshop 1 | <ul style="list-style-type: none"> • Continuation of Workshop 1 | |
| 4:01 to 5:00 pm | <ul style="list-style-type: none"> • Plenary Session 4 • Do's and Don'ts during the Market Scoping Activity • Oath of Accountability • Reminders | <ul style="list-style-type: none"> • Going back to the hotel | <ul style="list-style-type: none"> • Going back to the hotel | |
| 6:00 to 8:00 pm | | <ul style="list-style-type: none"> • Dinner | | |