

ANNEX A

No.: 0083



Republic of the Philippine
Department of Education

RELEASE
NO. 024.0265
DATE: JAN 26 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	DR. RENANTE A. JUANILLO , Education Program Supervisor
Permanent Station	SDO of Negros Oriental
Purpose of Travel (must be supported by attachments)	To orient the Practice Teaching students from NORSU Bayawan-Sta. Catalina Campus on the Guidelines & Instructions before their deployment to the schools
Host of Activity	DepEd, Negros Oriental Division
Inclusive Dates	January 29, 2024
Destination	NORSU Bayawan-Sta. Catalina Campus
Fund Source	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

RENANTE A. JUANILLO EdD

Name and Signature of Requesting Employee

January 26, 2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for the purpose stated herein.

CARMELITA A. ALCALA EdD

Name and Signature of Recommending Authority

January 26, 2024

Date

APPROVED

NERI C. OJASTRO EdD, CESO V

Name and Signature of Approving Authority

1/29/24

Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2024-0058

TO : MR. ERBEN R. BARREDO - Caretaker of Sta. Catalina District I
DR. SUSANA S. AUTERO - District In-Charge of Sta. Catalina District II
DR. RODITA T. PLAZA – PSDS, Sta. Catalina District III
MR. JUANITO L. SARDAN- Caretaker of Sta. Catalina District IV

Attention : **The School Heads of the following schools:**
1. Manalongon-Nicolas N. Lajot Central School
2. Sta. Catalina Central Elementary School
3. Obat Elementary School
4. Casiano Z. Napigkit National High School
5. Don Emilio Macias Memorial National High School
6. Cawitan High School
7. Nagbalaye High School
8. Sta. Catalina National High School
9. Obat High School

FROM : 
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

SUBJECT : **DEPLOYMENT OF PRACTICE-TEACHING STUDENTS FROM
NORSU BAYAWAN-STA. CATALINA CAMPUS**

DATE : **January 22, 2024**

Our partner Teacher Education Institutions (TEIs) are once again asking our support to allow their **Sixty (60)** student teachers to experience authentic environment in our public schools' classrooms as their laboratory for practice teaching from February 12 to May 31, 2024.

DepEd Order No. 3, s. 2007 allows TEIs to use the classrooms of the public schools for the Field Study Students and Student Teachers where they can observe, experience, validate and practice different theories they learned in the classrooms.

It is expected that the School Principals through their School Student Teacher Coordinators assign the student teachers whose names are in the attached list to the chosen teachers who can be the best mentors or cooperating teachers.



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



negros.oriental@deped.gov.ph



www.depednegor.net

23 JAN 2024



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

Public Partners Schools are strongly encouraged to do the following:

1. Assign a student teacher to a qualified cooperating teacher in coordination with the school department head/chairperson and with the University/College Student Teaching Supervisor;
2. Conduct regular conference with the cooperating teachers as regard the performance of the student teachers;
3. Coordinate with the college supervisor of the student teacher;
4. See to it that the student teachers are **not allowed to substitute for teachers who are on leave;**
5. Prepare required reports to the Schools Division Superintendent.

Only student teachers whose names are in the list enclosed in this Division Memorandum shall be accommodated in the schools where they shall be assigned after attending an orientation for instructions and guidelines which shall be conducted at 10:00 o'clock in the morning on January 29, 2024 at NORSU Bayawan-Sta. Catalina Campus. This will be attended by the Dean, Student Teaching Supervisor, PSDS, School Heads, Teachers and Student Teachers as a requirement per CHED and DepEd Joint Memorandum.

It is recommended that these student teachers be given ample time to observe classes first before they shall be made to do actual classroom teaching.

Further, it is requested that support and assistance shall be afforded while adhering to the implemented modality of learning.

Should there be issues related to this concern kindly refer them to the Office of the Curriculum Implementation Division (Attn. Dr. Nilita L. Ragay, OIC-ASDS/Chief-CID).

For your cooperation.

NCO/MKP-JMA-NLR/CID-NLR/chng



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Republic of the Philippines

Department of Education

REGION VII - CENTRAL VISAYAS

SCHOOLS DIVISION OF NEGROS ORIENTAL

LIST OF STUDENT TEACHERS FROM NORSU BAYAWAN-STA. CATALINA CAMPUS

DISTRICT	SCHOOL	NAME OF STUDENT TEACHER	MAJOR
Sta. Catalina 1	Manalongon-Nicolas N. Lajot Central School	1. Abelo, Lea Faith	BEEEd
		2. Sala, Jackielou	BEEEd
		3. Tan, Kacy	BEEEd
		4. Alfarero, Ransel	BEEEd
		5. Gutib, Daijane	BEEEd
Sta. Catalina 3	Sta. Catalina Central School	1. Babor, Jezel	BEEEd
		2. Dagle, Carmela	BEEEd
		3. Doria, Leah	BEEEd
		4. Gonzales, Jocelyn	BEEEd
		5. Infante, Joy Patrice	BEEEd
		6. Luyas, Uniza	BEEEd
		7. Toquero, Blizelle	BEEEd
		8. Trinidad, Jessa Mae	BEEEd
		9. Villanueva, Faith	BEEEd
		10. Vivar, Ricca	BEEEd
		11. Jamandron, Novie John	BEEEd
		12. Cuba, Avril Alys	BEEEd
		13. Salva, Lylene	BEEEd
		14. Gordoncillo, Jessel Jr.	BEEEd
Sta. Catalina 4	Obat Elementary School	1. Nesnia, Riverlyn	BEEEd
		2. Andalahaio, Christine	BEEEd
		3. Dela Mata, Aiza	BEEEd
		4. Baldivino, Rina C.	BEEEd
Sta. Catalina 1	Casiano Z. Napigkit National High School	1. Ozoa, Nica N.	English
		2. Gabay, Rechel R.	English
		3. Sordilla, D. Milba	Sciences
		4. Loro, Analyn	Mathematics
		5. Bulfa, Mary Joy	Mathematics
	Don Emilio Macias Memorial National High School	1. Navales, Hezel E.	English
		2. Canonigo, Gia Marie L.	English
		3. Malusay, Mica L.	English
		4. Cadayday, Genevieve A.	English
		5. Lalamonan, Flory Mae B.	Sciences
6. Gadiana, Zairelyn S.	Sciences		
Sta. Catalina 2	Cawitan High School	1. Ponsica, Roby Jean C.	Sciences
		2. Lucero, Shandy	Sciences
		3. Alcantara, Jecille	Sciences
		4. Dungcoy, Francis Daryl R.	Sciences

nothing follows



Republic of the Philippines
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 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

LIST OF STUDENT TEACHERS FROM NORSU BAYAWAN-STA. CATALINA CAMPUS

DISTRICT	SCHOOL	NAME OF STUDENT TEACHER	MAJOR
Sta. Catalina 2	Nagbalaye High School	1. Lajato, Danica K.	English
		2. Lalamonan, Kathryn Kate B.	English
		3. Makinta, Janelle Lara N.	English
		4. Yleaña, Carl Vincent	Sciences
		5. Urciada, Allieza	Sciences
		6. Yamo, Evangeline G.	Sciences
Sta. Catalina 3	Sta. Catalina National High School	1. Napigkit, Fathma Kher S.	English
		2. Lajot, Rissa C.	English
		3. Manubag, Joem Q.	English
		4. Estrada, Jenelyn N.	English
		5. Gomez, Chloe Carylle V.	English
		6. Quisay, John Generson C.	Sciences
		7. Ebarita, Pearl Joy B.	Sciences
		8. Millares, Elisa V.	Sciences
		9. Sudario, Bethlehem	Mathematics
		10. Lagradilla, Carlo	Mathematics
		11. Anadon, Paul John	Mathematics
		12. Eullaran, Jan Reiner	Mathematics
Sta. Catalina 4	Obat High School	1. Cadiz, Sherrah C.	English
		2. Chiu, Naomi R.	English
		3. Vellita, Hernalyn Q.	English
		4. Elum, Angelyn T.	Sciences

nothing follows