



Republic of the Philippines
Department of Education

CONTROL NO.

0094

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024.0301
DATE: 00 FEB 2024
BY: [Signature]
RECORD SECTION

Name	UGIE E. LABONG
Position/Designation	ADA-I
Permanent Station	DepEd - Division of Negros Oriental
Purpose of Travel	To validate delivery from central office to different districts
Host of Activity	Supply Office
Period Covered (Inclusive of Travel Time)	February 5-8, 2024
Venue/Destination	1st, 2nd and 3rd Congressional Districts
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


UGIE E. LABONG
Name and Signature of Requesting Employee

02-05-24
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein


RUBY JEAN ESTRELLITA M. BIDAURE
Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO Edd, CESO V
Schools Division Superintendent

2/5/24
Date