



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL



RELEASED
JAN 10 2024
DATE: _____
BY: _____
RECORDS SECTION

AUTHORITY TO TRAVEL

CONTROL NO.

0007

REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

Date of Filing	January 3, 2024
NAME & Designation	DR. CARMELITA A. ALCALA - Education Program Supervisor
Permanent Station	SDO Negros Oriental
Purpose of Travel	School Monitoring
Activity Organized/ Sponsored by	DepEd Negros Oriental Region VII
Period Covered <i>(Inclusive of Travel Time)</i>	January 5, 2024
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Bacong District
Expenses Covered	Travelling and other related expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	MOOE
Recommending Approval:  NILITA L. RAGAY, Ed D OIC-ASDS/Chief, CID Date: _____	Approved:  NERI C. OJASTRO, EdD CESO V Schools Division Superintendent Date: <u>1/2/24</u>