



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


REGION: Region VII – Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd – Schools Division of Negros Oriental



Name	ENGR. PHILIP C. TUBOG ENGR. ALLAN VINCE ENOPIA MR. DESIDERIO T. QUITOY, JR.
Position/ Designation	Division Engineer III Technical Assistant II Division Electrician (ADA I)
Permanent Station	DepEd, Schools Division of Negros Oriental (Div. Office)
Purpose of Travel (must be supported by attachments)	Conduct of Site Validation for the Proposed Electrification Upgrading and Conduct Ocular Inspection on the proposed Perimeter Fencing
Host of Activity	SGOD – Education Facilities
Inclusive Dates	January 5, 2024
Destination	Maria Macahig MHS and Bagacay ES, Dauin
Fund Source	Division / local MOOE funds

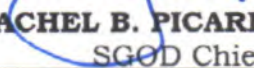
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


ENGR. PHILIP C. TUBOG
Division Engineer III

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
SGOD Chief

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD CESO V
Schools Division Superintendent

Name and Signature of Approving Authority

Date