



Republic of the Philippines
Department of Education

CONTROL NO.

001a

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO: 02A-0040
DATE: 5 JAN 2024
BY: [Signature]
REGORO SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

| | |
|--|---|
| Name | RUBY JEAN ESTRELLITA M. BIDAURE |
| Position/Designation | AO IV - SUPPLY OFFICER |
| Permanent Station | DepEd - Division of Negros Oriental |
| Purpose of Travel | To pick up Science & Math Equipment from Transpac Warehouse |
| Host of Activity | Admin - Supply |
| Period Covered (Inclusive of Travel Time) | January 8-9, 2024 |
| Venue/Destination | Mandaue City, Cebu |
| Fund Source | Division/local MOOE funds |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

RUBY JEAN ESTRELLITA M. BIDAURE

Name and Signature of Requesting Employee

01-05-24

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

LANI B. YURONG

Name and Signature of Recommending Authority

Date

APPROVED

By the Authority of the Schools Division Superintendent

MARCELO K. PALISPIS EdD

OIC - Assistant Schools Division Superintendent
Office - In - Charge

05 JAN 2024

Date