



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



Name	JEDILISO N. CATALAN
Position/Designation	ADA -1
Permanent Station	DepEd - Division of Negros Oriental
Purpose of Travel	To pick-up pertinent documents for the Division of Negros Oriental
Host of Activity	Admin Office
Period Covered (Inclusive of Travel Time)	January 11-12, 2024
Venue/Destination	Cebu City, Cebu
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JEDILISO N. CATALAN

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

LANI B. YURONG

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent

1/10/24

Date