



Republic of the Philippine
Department of Education



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Francis C. Austero
Position/Designation	EPS- II ALS
Permanent Station	DepEd-Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct Literacy Mapping/AdSocMob, Assessment, Instructional Supervision, and Monitoring & Evaluation.
Host of Activity	Bindoy 1 & 2 Districts
Inclusive Dates	January 11, 2024
Destination	Bindoy 1 & 2 Districts
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

FRANCIS C. AUSTERO

January 10, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY, EdD

January 10, 2024

Name and Signature of Recommending Authority

Date

APPROVED

By Authority of the Schools Division Superintendent

LANIE B. YURONG

January 10, 2024

Administrative Officer V
Office In-Charge

Date