

ANNEX A



No.: 0035

Republic of the Philippine
Department of Education
TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DEPED OFFICE
RELEASED
NO: 024.0906
DATE: 11 JAN 2024
BY: *of*
RECORD SECTION

Name	MRS. MELANIE MAE O. AUSTERO
Position/Designation	Nurse II
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To attend the TWO-DAY WORKSHOP ON QUALITY ASSURANCE OF ALS SELF-LEARNING KITS FOR LS 1-6
Host of Activity	DepEd Negros Oriental
Inclusive Dates	January 12, 2023
Destination	Residencia Orlina, Pulantubig, Dumaguete City
Fund Source	Division MOOE/ALS PSF

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

[Signature]
BEN JOFIL B. DIEGO EdD

Education Program Supervisor
Name and Signature of Requesting Employee

1/11/2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
NILITA L. RAGAY EdD

OIC-ASDS/CID Chief
Name and Signature of Recommending Authority

1/11/2024

Date

APPROVED

By the Authority of the Schools Division Superintendent:

[Signature]
LANI B. YURONG

Administrative Officer V
Office in-Charge
Name and Signature of Approving Authority

1/11/2024

Date