

ANNEX A



Control No. 0037

Republic of the Philippines
Department of Education

RELEASED
NO. 024.0108
DATE: 12 JAN 2024
BY: Ce
RECORD SECT

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	DEANNE BETH S. MANABAN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Serve as medics for the Two-Day Quality Assurance of ALS Self-Learning Kits for LS 1-6
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	January 13, 2024
Venue/Destination	Café Orlina, Dumaguete City
Fund Source	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

FELIX III D. MOSQUEDA RN

January 12, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

1/12/24

Name and Signature of Recommending Authority

Date

Approved by:

By the Authority of the Schools Division Superintendent:

LANI B. YURONG

1/12/24

Administrative Officer V
Office-In-Charge

Date