

ANNEX A



Control No. 025

Republic of the Philippines  
Department of Education

RELEASED  
NO.: 024.0157  
DATE: 9 JAN 2024  
BY: S  
RECORD SECTION


**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>DENNIS E. CHAVEZ, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To attend an activity titled Regional Orientation on the 2023 Child Friendly Local Governance Audit (CFLGA)
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	1/17/2024 – Negros Oriental Convention Hotel, Dumaguete City
<b>Venue/Destination</b>	Negros Oriental Convention Hotel, Dumaguete City
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**DENNIS E. CHAVEZ**

Name and Signature of Requesting Employee

January 17, 2024

Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

  
**RACHEL B. PICARDAL EdD**

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

JAN 17 2024

Date

Approved::

  
**NERI C. OJASTRO, EdD. CESO V**

Schools Division Superintendent

1/18/2024

Date