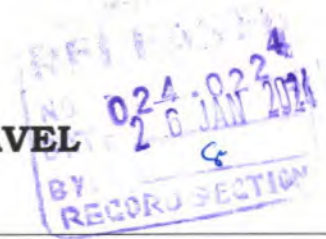




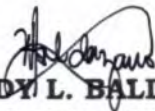
Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct punchlisting inspection of BEFF CY 2023 Repair of Classroom Buildings implemented by DPWH and ocular inspection for proposed Upgrading of Electrical System.
Host of Activity	SGOD (EFS)
Inclusive Dates	JANUARY 25, 2024
Destination	Alagasihan ES, Benedicto P. Tirambulo MHS, Mabinay, Negros Oriental
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


WENDY L. BALDAZANO
 Technical Assistant IV (Engineer III)

January 23, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
 Chief, SGOD

January 23, 2024

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent

1/24/24

Name and Signature of Approving Authority

Date