

ANNEX A



Control No. 0070

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RECEIVED
NO. 024-0227
BY: 20 Jan 2024
RECORD SECTION

Name:	GWENETH CELESTE O. GEODESICO NIÑA HYACINTH P. HERRERA
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	To serve as medics during the district INSET of teaching and non-teaching personnel
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	FEB. 13-16,2024—SIBULAN CES (SIBULAN DIST. I) FEB. 19-20,2024—TUBTUBON ES (SIBULAN DIST. I) FEB. 21-22,2024—MANINGCAO ES (SIBULAN DIST II) FEB. 23& 27,2024- SIBULAN CES (SIBULAN DIST I) FEB. 28, 2024----- ESCAGUIT ES (SIBULAN DIST II)
	SCHOOLS OF SIBULAN DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
GWENETH CELESTE O. GEODESICO/ NIÑA HYACINTH P. HERRERA
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

1/23/24
Date

Approved by:

[Signature]
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24
Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of **FEBRUARY 2024**

OBJECTIVES:

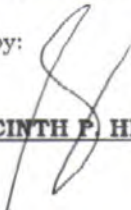
1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

- | | |
|---------------------|---------------------|
| 1. LEAVE | 18. SUNDAY |
| 2. LEAVE | 19. TUBTUBON ES |
| 3. SATURDAY | 20. TUBTUBON ES |
| 4. SUNDAY | 21. MANINGCAO ES |
| 5. DIVISION CLINIC | 22. MANINGCAO ES |
| 6. DIVISION CLINIC | 23. SIBULAN CES |
| 7. DIVISION CLINIC | 24. SATURDAY |
| 8. DIVISION CLINIC | 25. SUNDAY |
| 9. DIVISION CLINIC | 26. DIVISION CLINIC |
| 10. SATURDAY | 27. SIBULAN CES |
| 11. SUNDAY | 28. ESCAGUIT ES |
| 12. DIVISION CLINIC | 29. DIVISION OFFICE |
| 13. SIBULAN CES | |
| 14. SIBULAN CES | |
| 15. SIBULAN CES | |
| 16. SIBULAN CES | |
| 17. SATURDAY | |

Note: (This schedule is subject to change when deemed necessary.)

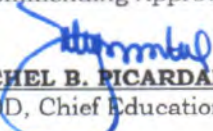
Submitted by:


NIÑA HYACINTH P. HERRERA
Dentist II

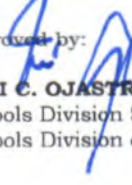
Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:


- | | |
|---------------------|---------------------|
| 1. DIVISION CLINIC | 16. SIBULAN CES |
| 2. DIVISION CLINIC | 17. SATURDAY |
| 3. SATURDAY | 18. SUNDAY |
| 4. SUNDAY | 19. TUBTUBON ES |
| 5. DIVISION CLINIC | 20. TUBTUBON ES |
| 6. DIVISION CLINIC | 21. MANINGCAO ES |
| 7. DIVISION CLINIC | 22. MANINGCAO ES |
| 8. DIVISION CLINIC | 23. SIBULAN CES |
| 9. DIVISION CLINIC | 24. SATURDAY |
| 10. SATURDAY | 25. SUNDAY |
| 11. SUNDAY | 26. DIVISION CLINIC |
| 12. DIVISION CLINIC | 27. SIBULAN CES |
| 13. SIBULAN CES | 28. ESCAGUIT ES |
| 14. SIBULAN CES | 29. DIVISION OFFICE |
| 15. SIBULAN CES | |

Note: (This schedule is subject to change when deemed necessary.)

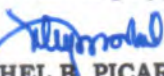
Submitted by:


GWENETH CELESTE O. GEODESICO
 Dentist II


Concurred:


DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved by:


NERIC C. OJASTRO Ed.D. CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental

1/24/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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 Email Address: negros.oriental@deped.gov.ph

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

BY:
RECORD SECTION

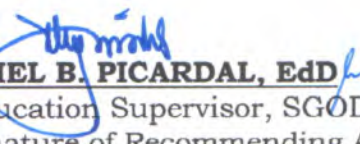
Name:	MINDA E. REGALADO
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	To serve as medics during the district INSET of teaching and non-teaching personnel
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1-2,6,8,13,15,2024- SAN JOSE CES February 16,20,27,29,2024- SAN JOSE DISTRICT
	SAN JOSE DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MINDA E. REGALADO
Name and Signature of Requesting Employee

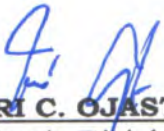
January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

1/23/24
Date

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

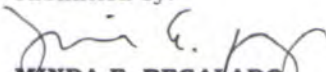
1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

- | | |
|-----------------------------|-----------------------|
| 1) SAN JOSE CES | 16) SAN JOSE DISTRICT |
| 2) SAN JOSE CES | 17) SATURDAY |
| 3) SATURDAY | 18) SUNDAY |
| 4) SUNDAY | 19) DIVISION OFFICE |
| 5) DIVISION OFFICE | 20) SAN JOSE DISTRICT |
| 6) SAN JOSE CES | 21) SEMINAR |
| 7) DIVISION OFFICE | 22) SEMINAR |
| 8) SAN JOSE CES | 23) SEMINAR |
| 9) CHINESE NEW YEAR HOLIDAY | 24) SATURDAY |
| 10) SATURDAY | 25) SUNDAY |
| 11) SUNDAY | 26) DIVISION OFFICE |
| 12) DIVISION OFFICE | 27) SAN JOSE DISTRICT |
| 13) SAN JOSE CES | 28) DIVISION OFFICE |
| 14) DIVISION OFFICE | 29) SAN JOSE DISTRICT |
| 15) SAN JOSE DISTRICT | |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:


MINDA E. REGALADO
 Dentist II

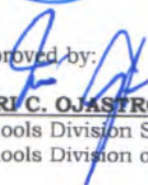
Concurred:


DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental

1/24/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0070

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

024.0227
20 JAN 2024
BY: g
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name:	JERRY M. CAMPOY
Position/Designation	DENTAL AIDE
Permanent Station	Division Office
Purpose of Travel	To serve as medics during the district INSET of teaching and non-teaching personnel
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1-2,6,8,13,15,2024- SAN JOSE CES February 21-23, 2024-SIBULAN DISTRICT February 16,20,27,29,2024- SAN JOSE DISTRICT
	SAN JOSE DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

fr: J. Camboy
JERRY M. CAMPOY
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

R. Picardal
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

1/23/24
Date

Approved by:

N. Ojastro
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

- | | |
|-----------------------------|-----------------------|
| 1) SAN JOSE CES | 16) SAN JOSE DISTRICT |
| 2) SAN JOSE CES | 17) SATURDAY |
| 3) SATURDAY | 18) SUNDAY |
| 4) SUNDAY | 19) DIVISION OFFICE |
| 5) DIVISION OFFICE | 20) SAN JOSE DISTRICT |
| 6) SAN JOSE CES | 21) SIBULAN DISTRICT |
| 7) DIVISION OFFICE | 22) SIBULAN DISTRICT |
| 8) SAN JOSE CES | 23) SIBULAN DISTRICT |
| 9) CHINESE NEW YEAR HOLIDAY | 24) SATURDAY |
| 10) SATURDAY | 25) SUNDAY |
| 11) SUNDAY | 26) DIVISION OFFICE |
| 12) DIVISION OFFICE | 27) SAN JOSE DISTRICT |
| 13) SAN JOSE CES | 28) DIVISION OFFICE |
| 14) DIVISION OFFICE | 29) SAN JOSE DISTRICT |
| 15) SAN JOSE DISTRICT | |

Note: (This schedule is subject to change when deemed necessary.)

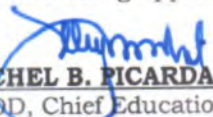
Submitted by:


JERRY M. CAMPOY
 Dental Aide

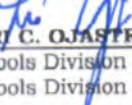
Concurred:


DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental
 124124



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0070

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

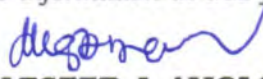
024.0227
JAN 2024
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


Name	MARK LESTER J. AMOLO, RN, LPT
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching and non-teaching personnel, and learners. To monitor OK sa DepEd programs.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1, 2024 - Bindoy II District February 2, 2024 - Bindoy I District February 6, 2024 - JNHS-Tamao Extension February 7, 2024 - DLANHS-Malaga HS February 12-13, 2024 - Pagsalayan ES February 15-16, 2024 - DLANHS- SHS February 20, 2024 - Bindoy I and II Districts February 21, 2024 - Bindoy I SDHCP Clinic February 22-23, 2024 - JNHS (JHS, SHS) February 27, 2024 - Jimalalud SDHCP Clinic February 28-29, 2024 - Nalundan ES
Venue/Destination	Bindoy I and II Districts, Jimalalud I District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

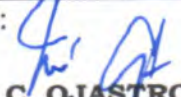

MARK LESTER J. AMOLO, RN LPT
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

JAN 13 2024
Date

Approved By: 
NERI C. OJASTRO, EdD., CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

1/24/24
Date:



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of February 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | | |
|---------------------------|----------------------------|-------------------------------|
| 1. Bindoy II District | ⑪ SUN | 20. Bindoy I & II Districts |
| 2. Bindoy I District | 12. Division office Clinic | 21. Bindoy I District |
| ③ SAT | 13. Dagsalayon ES | 22. Jimalaud NIS - JHS |
| ④ SUN | 14. Dagsalayon ES | 23. Jimalaud NIS - SHS |
| 5. Division office Clinic | 15. DLANHS - SHS | ⑭ SAT |
| 6. JHS - Jimala Division | 16. DLANHS - SHS | ⑮ SUN |
| 7. Malaga HS-DLANHS | ⑰ SAT | 26. Division office Clinic |
| 8. Division office Clinic | ⑱ SUN | 27. Jimalaud I & II Districts |
| 9. Division office Clinic | 19. Division office Clinic | 28. Nalundan ES |
| ⑩ SAT | | 29. Nalundan ES |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

[Signature]
 Mark Lester J. Amolo, RN, LPT
 Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

[Signature]
NERI C. OJASTRO, EdD CESO V
 Schools Division Superintendent

1/24/24

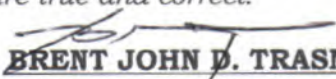
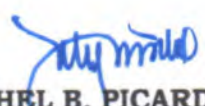
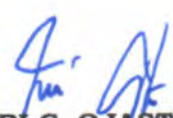




Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

024.0227
JAN 23 2024
RECORD SECTION

Name	BRENT JOHN D. TRASMONTE	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	Render health services to teaching and non-teaching personnel during the .	
Host of Activity	Division Office	
Inclusive Dates	February 1, ²⁰²⁴ - Aurelio Ibero MES February 2 - Tandayag ES	
Destination	Amlan District	
Fund Source	MOOE	
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p> BRENT JOHN D. TRASMONTE Name and Signature of Requesting Employee</p> <p>January 24, 2024 Date</p>		
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p> RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD</p> <p>Name and Signature of Recommending Authority</p> <p>JAN 23 2024 Date</p>		
<p>Approved by:</p> <p> NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Schools Division of Negros Oriental</p> <p>1/24/24 Date</p>		



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of February 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | |
|--------------------------|-------------------------|
| 1 – Aurelio Ibero MES ES | 16 – Amlan NHS |
| 2 – Tandayag ES | 17 – SATURDAY |
| 3 – SATURDAY | 18 – SUNDAY |
| 4 – SUNDAY | 19 – DIVISION OFFICE |
| 5 – DIVISION OFFICE | 20 – Bindoy 1 & 2 |
| 6 – DIVISION OFFICE | 21 – Silab CHS |
| 7 – Hotel Essencia | 22 – Silab ES |
| 8 – Hotel Essencia | 23 – La Libertad 1 & 2 |
| 9 – HOLIDAY | 24 – SATURDAY |
| 10 – SATURDAY | 25 – SUNDAY |
| 11 – SUNDAY | 26 – DIVISION OFFICE |
| 12 – DIVISION OFFICE | 27 – Jimalalud 1 & 2 |
| 13 – DIVISION OFFICE | 28 – Jantianon HS |
| 14 – Sta. Catalina 3 & 4 | 29 – Martin Benjamin ES |
| 15 – Amlan District | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:


BRENT JOHN D. TRASMONTE
 Nurse II

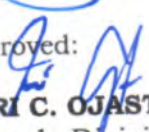
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental



1/24/24
 Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@depd.gov.ph

0070



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

024.0227
DATE: 26 JAN 2024
BY: RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	NICANOR F. VILLAROSA JR.
Position/ Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render dental health services to students, teaching and non-teaching personnel.
Host of Activity	SDO NegOr School Health Section
Inclusive Dates	Feb.1,2,27,28,29 - Amlan CES Feb.6,7,8,9 - Silab ES Feb.13,14,15,16 - Sumaliring CES Feb.20,21,22,23 - Tambujangin ES
Destination	Siaton 1 and Amlan District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Nicanor F. Villarosa Jr.

Jan.23, 2024
Date

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

JAN 23 2024

Name and Signature of Recommending Authority

Date

APPROVED:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24

Name and Signature of Approving Authority

Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

DepEd TAYO SDO Negros Oriental | negros.oriental@deped.gov.ph

www.depednegor.net



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Negros Oriental

ITINERARY OF TRAVEL:

For the month of February 1-29, 2024

OBJECTIVES:

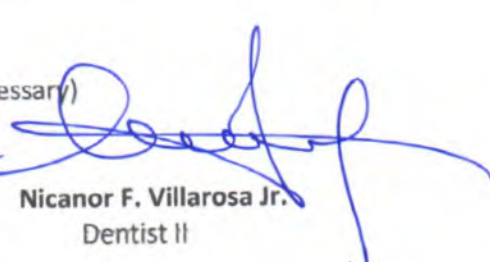
1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office clinic Duty
7. SDHCP clinic duty
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

1 Amlan CES	16 Sumaliring CES
2 Amlan CES	17 Saturday
3 Saturday	18 Sunday
4 Sunday	19 Division Office
5 Division Office	20 Tambujangin ES
6 Silab ES	21 Tambujangin ES
7 Silab ES	22 Tambujangin ES
8 Silab ES	23 Tambujangin ES
9 Silab ES	24 Saturday
10 Saturday	25 Sunday
11 Sunday	26 Division Office
12 Division Office	27 Amlan CES
13 Sumaliring CES	28 Amlan CES
14 Sumaliring CES	29 Amlan CES
15 Sumaliring CES	

(NOTE: This schedule is subject to change when deemed necessary)


Submitted by:


 Nicanor F. Villarosa Jr.
 Dentist II

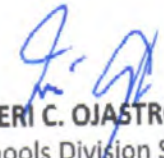
Concurred:


 KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


 RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED:


 NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental

02/24



DepEd TAYO SDO Negros Oriental



negros.oriental@deped.gov.ph



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Address: Kagawanan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



No.: 024

Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

024.0228
BY: [Signature]
RECORDED

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ESTER I. NUEZ
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Renders health services to teaching and non-teaching personnel and conducts assessment to learners.
Host of Activity	Division Office
Inclusive Dates	February 1,2, 2024 – Libertad Ong Calderon MES February 7-8, 2024 – Magsaysay MES
Destination	Sibulan District 2
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

ESTER I. NUEZ, RN, RMT, MPH
Name and Signature of Requesting Employee

January 24, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD
Chief, Education Supervisor SGOD
Name and Signature of Recommending Authority

JAN 23 2024
Date

Approved by:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

12424
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of February, 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

February 1,2 - LOCMES	February 13- Division Office	February 24- Saturday
February 3- Saturday 2- Holiday	February 14- Looc ES	February 25- Sunday
February 4 - Sunday	February 15- Division Office	February 26 Division Office
February 5- Division Office	February 16- Division Office	February 27- Division Office
February 6- Division Office	February 17- Saturday	February 28- Escaguit ES
February 7- Magsaysay MES	February 18- Sunday	February 29- Looc ES
February 8 - Magsaysay MES	February 19- Division Office	
February 9- Holiday	February 20- Division Office	
February 10- Saturday	February 21- Compensatory Time Off	
February 11- Sunday	February 22- Compensatory Time Off	
February 12- Division Office	February 23- Compensatory Time Off	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


ESTER I. NUEZ, RN, RMT, MPH
 Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:


NERIO C. OJASTRO, EdD, CESO V
 Schools Division Superintendent



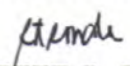


Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

024.0227
20 JAN 2024
REGORO SECTION

Name	SUZETTE S. ONDE
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Renders health services to teaching and non-teaching personnel
Host of Activity	Division Office
Inclusive Dates	February 2, 2024 – Bindoy CES
Destination	Bindoy 1 District
Fund Source	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;"> SUZETTE S. ONDE</p> <p>Name and Signature of Requesting Employee January 23, 2024 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;"> RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD</p> <p>Name and Signature of Recommending Authority JAN 23 2024 Date</p>	
<p>Approved by:</p> <p style="text-align: center;"> NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">1/24/24 Date</p>	



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 Division Office Clinic	11 Sunday	21 Manjuyod SPED
2 Bindoy CES	12 Division Office Clinic	22 Cabugan ES
3 Saturday	13 Manjuyod CES	23 La Libertad 1 / 2
4 Sunday	14 Sta. Catalina 3 / 4	24 Saturday
5 Division Office Clinic	15 Division Office Clinic	25 Sunday
6 Division Office Clinic	16 Division Office Clinic	26 Division Office Clinic
7 Sta. Catalina 1 / 2	17 Saturday	27 Jimalalud 1 / 2
8 Hotel Palwa – Food Safety	18 Sunday	28 Manjuyod CES
9 Hotel Palwa – Food Safety	19 Division Office Clinic	29 Malaga ES
10 Saturday	20 Bindoy 1 / 2	

Note: This schedule is subject to change when deemed necessary.

Submitted by:

SUZETTE S. ONDE, RN

Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD

Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.

Chief Education Supervisor, SGOD

Approved:

NERI C. OJASTRO, EdD, CESO V

Schools Division Superintendent

1/24/24



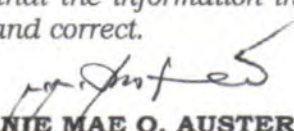


Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

224.0227
JAN 26 2024
REGORO SECTION

Name	MELANIE MAE O. AUSTERO
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Renders health services to teaching and non-teaching personnel
Host of Activity	Division Office
Inclusive Dates	February 2, 2024 – Bindoy CES
Destination	Bindoy 1 District
Fund Source	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">  MELANIE MAE O. AUSTERO Name and Signature of Requesting Employee </p> <p style="text-align: right;"> January 23, 2024 Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">  RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority </p> <p style="text-align: right;"> JAN 23 2024 Date </p>	
<p>Approved by:</p> <p style="text-align: center;">  NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Schools Division of Negros Oriental </p> <p style="text-align: right;"> 1/24/24 Date </p>	



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

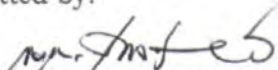
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 Division Office Clinic	11 Sunday	21 Manjuyod SPED
2 Bindoy CES	12 Division Office Clinic	22 Cabugan ES
3 Saturday	13 Division Office Clinic	23 La Libertad 1 / 2
4 Sunday	14 Sta. Catalina 3 / 4	24 Saturday
5 Division Office Clinic	15 Division Office Clinic	25 Sunday
6 Division Office Clinic	16 Division Office Clinic	26 Division Office Clinic
7 Sta. Catalina 1 / 2	17 Saturday	27 Jimalalud 1 / 2
8 Hotel Palwa – Food Safety	18 Sunday	28 Manjuyod CES
9 Hotel Palwa – Food Safety	19 Division Office Clinic	29 Malaga ES
10 Saturday	20 Bindoy 1 / 2	

Note: This schedule is subject to change when deemed necessary.

Submitted by:

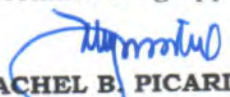

MELANIE MAE O. AUSTERO, RN

Nurse II

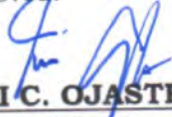
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
1/24/24





Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

OFFICE
NO: D24.0217
DATE: 20 JAN 2024
BY: [Signature]
RECORD SECTION

Name:	MARILYN T. ALCALA
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	To render oral health services to learners, teaching and non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1&2, 2024-BACONG CENTRAL SCHOOL February 5&6, 2024-DIVISION OFFICE February 7&8, 2024- BACONG CENTRAL SCHOOL February 12&13, 2024- DIVISION OFFICE February 14-16, 2024- SAN MIGUEL ES February 19&20, 2024- SAN MIGUEL ES February 26&27, 2024- DIVISION OFFICE February 28&29,2024- CALANGAG ES
	Bacong District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARILYN T. ALCALA
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

JAN 23 2024
Date

Approved:
By the authority of the Schools Division Superintendent

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL: ²⁰²⁴
 For the month February 2024

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

Feb. 1-2 Bacmng Central Sch
 Feb. 5-6 - DIV. OFFICE
 Feb. 7-8 - Bacmng Cent. Sch.
 Feb. 12-13 - DIV. OFFICE
 Feb. 14-16 - San Miguel E1
 Feb. 19-20 - San Miguel E1
 Feb. 21+22, 23 - Viz Com, Palo, Lyte
 Feb. 24-27 - DIV. OFFICE
 Feb. 28-29 - Calangog E1 &

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

MARIAM T. ALCHUA
 Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
 SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0070

Republic of the Philippines
Department of Education

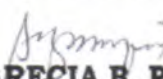
TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

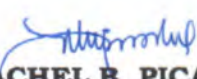
Name	DR. ARECIA B. PASQUIL
Position/Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel	To render dental health services to teaching and non-teaching personnel
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1, ²⁰²⁴ - Bindoy 1 District February 2 - Bindoy 2 District
Venue/Destination	Bindoy I and II Districts
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


DR. ARECIA B. PASQUIL
Name and Signature of Requesting Employee

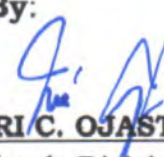
January 22, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

1/23/24
Date

Approved By:


NERI C. OJASTRO, EdD., CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

1/24/24

Date:



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
 For the month FEBRUARY 2023

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

<u>FEBRUARY</u>	1, 2024	- BINDOY I		
	2	- BINDOY II		20 - 23 - PDA SEMINAR
	5	- DIVISION OFC - CLINIC		26 - DIVISION OFC - CLINIC
	6 - 7	- ATUTES E/S		28 - 29 - MANTAWAN E/S
	8 - 9	- CIMPULAW E/S		
	12	- DIVISION OFFICE CLINIC		
	13 - 14	- TAMPOLON E/S		
	15 - 16	- TIGUB E/S		
	19	- DIVISION OFC - CLINIC		
	20	- SU-OIR E/S		

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

KARINA B. PASQUIL
 Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
 SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO EdD, CESØV
 Schools Division Superintendent
 Schools Division of Negros Oriental
 12/4/24

ANNEX A

No.: 6070



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

24.0228
REGORO SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	KENNITH C. MISAMIS, RN
Position/ Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to teaching and non-teaching personnel.
Host of Activity	DepEd Negros Oriental
Inclusive Dates	February 1, 2024 - Bindoy District II February 2, 2024 - Bindoy District I February 7, 2024 - DLANHS Malaga HS
Destination	BINDOY DISTRICT 1 AND 2
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

KENNITH C. MISAMIS, RN

January 22, 2024
Date

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD

1/23/24

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

1/24/24

Name and Signature of Approving Authority

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of February 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:


- 1- Binlay II District
- 2- Binlay I District
- 3- SAT
- 4- SUN
- 5- D.O. (Clinic)
- 6- D.O. (Clinic)
- 7- DANHS Malaga HS
- 8- D.O. (Clinic)
- 9- D.O. (Clinic)
- 10- SAT

- 11- SUN
- 12- D.O. (Clinic)
- 13- D.O. (Clinic)
- 14- DANHS
- 15- DANHS GHS
- 16- DANHS GHS
- 17- SAT
- 18- SUN
- 19- D.O. (Clinic)
- 20- D.O. (Clinic)

- 21- Binlay I District
- 22- Tinaogani ES
- 23- Binlay CES
- 24- SAT
- 25- SUN
- 26- D.O. (Clinic)
- 27- D.O. (Clinic)
- 28- Manjuyod I District
- 29- Campuyo ES

Note: This schedule is subject to change when deemed necessary.


Submitted by:


Kenneth C. Misamis, RN
 Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, EdD CESO V
 Schools Division Superintendent





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

2024.0227
S
NEGROS ORIENTAL

Name	MELCHORA DIOSDADA G. ASDILLO RUNI JOHN P. TERO	
Position/ Designation	Dentist II/Dental Aide	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	Render dental health services	
Host of Activity	DepEd Negros Oriental	
Inclusive Dates	Feb. 6, 2024... LOCMES (Sibulan District 2) Feb. 7, 2024... Balugo ES (Sibulan District 2) Feb. 8, 2024... Magsaysay ES (Sibulan District 2) Feb. 13-16, 2024.... Sibulan CES (Sibulan District 1) Feb. 19- 20, 2024... Tubtubon ES (Sibulan District 1) Feb. 21-22, 2024... Maningcao ES (Sibulan District 2) Feb. 23 and 27, 2024.... Sibulan CES (Sibulan District 1) Feb. 28, 2024.... Escaguít ES (Sibulan District 2)	
Destination	Schools of Sibulan District	
Fund Source	Division MOOE	
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>  MELCHORA DIOSDADA G. ASDILLO / RUNI JOHN P. TERO Name and Signature of Requesting Employee </p> <p style="text-align: right;"> Jan. 22, 2024 Date </p>		
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>  RACHEL B. PICARDAL, EdD Chief, Education Supervisor, SGOD </p> <p style="text-align: right;">  Date </p> <p> Name and Signature of Recommending Authority </p>		
<p>APPROVED</p> <p>  NERI C. OJASTRO EdD, CESO V Schools Division Superintendent </p> <p style="text-align: right;">  Date </p> <p> Name and Signature of Approving Authority </p>		



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
 For the month of February, 2024


OBJECTIVES:

1. To assist the dentist in conduct health talks to learners regarding oral health.
2. To assist the dentist in enhance oral health education among teaching/non-teaching personnel in schools.
3. To assist the dentist during Dental Consultation to learners, teaching/Non-teaching personnel.
4. To assist the dentist during Dental treatment to learners, teaching and non-teaching personnel.
5. Division Office Clinic Duty.
6. SDHCP clinic duty.
7. Monitor the implementation of dental health programs.


SCHEDULE OF ACTIVITIES:

- 1 – 2, and 5..... Division Office
- 6 – LOCMES
- 7 -Balugo ES
- 8 - Magsaysay ES
- 9 – HOLIDAY
- 12 –Division Office
- 13 – 16..... Sibulan CES
- 19 – 20 Tubtubon ES
- 21 – 22 Maningcao ES
- 23 –Sibulan CES
- 26 –Division Office
- 27 –Sibulan CES
- 28 – Escaguit ES

(Subject to change when deemed necessary)

Submitted by :

Runi John P. Tero
 Dental Aide


Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval :


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED :


NERI C. OJASTRO EdD, CES0 V
 Schools Division Superintendent
 Schools Division of Negros Oriental
 1/24/24



Address: Kagawanan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
For the month of February ,2024

OBJECTIVES:

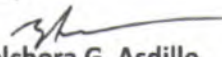
1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

- 1 – 2, and 5..... Division Office
6 – LOCMES
7 -Balugo ES
8 - Magsaysay ES
9 – HOLIDAY
12 –Division Office
13 – 16..... Sibulan CES
19 – 20 Tubtubon ES
21 – 22 Maningcao ES
23 –Sibulan CES
26 –Division Office
27 –Sibulan CES
28 – Escaguit ES

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:


Melchora G. Asdillo
Dentist


Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III


Recommending Approval:

RACHEL B. PICARDAL EdD
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental
1/24/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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ANNEX A



Control No. 00780

Republic of the Philippines
Department of Education

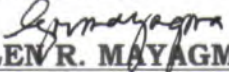
TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ELLEN R. MAYAGMA, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render health services to teaching and non-teaching personnel. Physical assessment of school children.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 1-2, 2024- San Miguel ES February 7, 2024- Bacong Central School February 8, 2024- Calangag ES
Venue/Destination	Bacong District
Fund Source	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ELLEN R. MAYAGMA, RN

January 23, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD

JAN 23 2024

Name and Signature of Recommending Authority

Date

Approved:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

1/24/24

Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of February, 2024

OBJECTIVES:

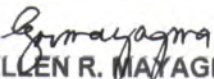
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

February 1,2 – San Miguel ES	February 13- Division Office	February 24- Saturday
February 3- Saturday	February 14- Nazario Tale MES	February 25- Sunday
February 4 - Sunday	February 15- Buntod ES	February 26- Division Office
February 5- Division Office	February 16- Timbanga ES	February 27- Division Office
February 6- Division Office	February 17- Saturday	February 28- Bacong Central School
February 7- Bacong Central School	February 18- Sunday	February 29- Division Office
February 8 – Calangag ES	February 19- Division Office	
February 9- Holiday	February 20- Division Office	
February 10- Saturday	February 21- Isugan ES	
February 11- Sunday	February 22- Sacsac ES	
February 12- Division Office	February 23- Bacong ES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


ELLEN R. MAYAGMA
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

024.022
 2024

BY: [Signature]
 SCHOOLS DIVISION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	JANET L. GADDI RN, MAN	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To render health care services to school learners and teaching personnel. Monitor the implementation of OK sa Deped programs.	
Host of Activity	SDO NegOr School Health Section	
Inclusive Dates	Feb 1, 2024 - Mantuyop ES Feb 2, 2024 - Maloh PCHS Feb 6, 2024 - Salag ES Feb 7, 8, 2024 - Hotel Essencia	Feb 12, 2024 - Caticugan ES Feb 13, 2024 - Sandulot ES Feb 14, 2024 - Lamberto MMES Feb 15, 2024 - Lambert MHS
Destination	Siaton 3 District	
Fund Source	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
JANET L. GADDI RMT, RN, RM, LPT, MAN **January 23, 2024**
 Name and Signature of Requesting Employee Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
RACHEL B. PICARDAL EdD **JAN 23 2024**
 Chief, Education Supervisor, SGOD Date

Name and Signature of Recommending Authority

APPROVED

[Signature]
NERI C. OJASTRO, EdD, CESO V **1/25/24**
 Schools Division Superintendent Date
 Name and Signature of Approving Authority



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of FEBRUARY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

- 1- Feb M. Tu m Et
- 2- mayabon of
- 3- sat
- 4- Sun
- 5- Misamis office clinic
- 6- Misamis office clinic
- 7- Hala Bisanon
- 8- Hala Bisanon
- 9- Holiday
- 10- Sat
- 11- Sun
- 12- Misamis office clinic
- 13- Misamis office clinic
- 14- Sta Catalina heal 3:14
- 15- Salogon of
- 16- San Fernando 1 + 2 meet

- 17- Sat
- 18- Sun
- 19- Misamis office clinic
- 20- Misamis office clinic
- 21- Zamboanga of
- 22- Feb M. Tu m of
- 23- Salogon of
- 24- Sat
- 25- Sun
- 26- Misamis office clinic
- 27- Misamis office clinic
- 28- mayabon of
- 29- Zamboanga of
- 30- x
- 31- x

Submitted by:

Emilda K. Cruz

Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

024-0227

JAN 23 2024

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

BY: RECORD SECTION

Name	JANET L. GADDI RN, MAN	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To render health care services to school learners and teaching personnel. Monitor the implementation of OK sa Deped programs.	
Host of Activity	SDO NegOr School Health Section	
Inclusive Dates	Feb 16, 2024 - Siaton Science HS Feb 20, 2024 - Maloh ES Feb 21, 2024 - Maloh ES Feb 22, 2024 - Maloh PCHS	Feb 23, 2024 - Caticugan ES Feb 27, 2024 - Ulayan ES Feb 28, 2024 - Ulayan ES Feb 29, 2024 - Caticugan HS
Destination	Siaton 3 District	
Fund Source	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JANET L. GADDI RMT, RN, RM, LPT, MAN
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

JAN 23 2024

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

1/25/24

Date



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

024.0227
DATE: 20 JAN 2024
BY: [Signature]
RECORDS SECTION

Name	EMILDA K. CHIU RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health care services to school learners and teaching personnel. Monitor the implementation of OK sa Deped programs.
Host of Activity	SDO NegOr School Health Section
Inclusive Dates	February 1, 2024 – Felix M. Tio ES February 2, 2024 – Mayabon ES February 7, 8, 2024 – Hotel Essencia
Destination	Zamboanguita 2 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
EMILDA K. CHIU, RN
Name and Signature of Requesting Employee

January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

APPROVED

[Signature]
NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

1/25/24
Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of FEBRUARY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 - Mantuyop ES	11 - Sunday	21 - Maloh CES
2 - Maloh PCHS	12 - Caticugan ES	22 - Maloh PCHS
3 - Saturday	13 - Sandulot ES	23 - Caticugan ES
4 - Sunday	14 - Lamberto MMES	24 - Saturday
5 - Division Clinic	15 - Lamberto MMHS	25 - Sunday
6 - Salag ES	16 - Siaton Science HS	26 - Division Clinic
7 - Cruz Gadiane ES	17 - Saturday	27 - Ulayan ES
8 - Nasipit ES	18 - Sunday	28 - Ulayan ES
9 - Caticugan HS	19 - Division Clinic	29 - Caticugan HS
10 - Saturday	20 - Maloh CES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


JANET L. GADDI RN, MAN
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
1/25/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 6090

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

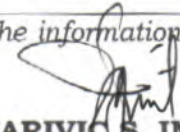
024-02-9
BY: S
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

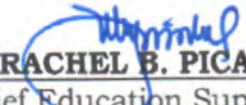
Name:	MARIVIC S. INIT
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	To render oral health services to learners, teaching and non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 2-CABANGAHAN ES February 6-CABANGAHAN ES February 7-CABANGAHAN ES February 13-LICO-LICO ES February 14- LICO-LICO ES February 16- LICO-LICO ES February 20-MALADPAD ES February 27- MALADPAD ES February 28- MALADPAD ES
	Siaton District IV
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MARIVIC S. INIT
Name and Signature of Requesting Employee


January 23, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

JAN 23 2024
Date

Approved:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

1/24/24
Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of **FEBRUARY 2024**

OBJECTIVES:

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

- | | |
|-----------------------------|-----------------------------|
| 1) DIVISION OFFICE | 16) LICO-LICO ES |
| 2) CABANGAHAN ES | 17) SATURDAY |
| 3) SATURDAY | 18) SUNDAY |
| 4) SUNDAY | 19) DIVISION OFFICE |
| 5) DIVISION OFFICE | 20) MALADPAD ES |
| 6) CABANGAHAN ES | 21) PALO, LEYTE PDA SEMINAR |
| 7) CABANGAHAN ES | 22) PALO, LEYTE PDA SEMINAR |
| 8) DIVISION OFFICE | 23) PALO, LEYTE PDA SEMINAR |
| 9) CHINESE NEW YEAR HOLIDAY | 24) SATURDAY |
| 10) SATURDAY | 25) SUNDAY |
| 11) SUNDAY | 26) DIVISION OFFICE |
| 12) DIVISION OFFICE | 27) MALADPAD ES |
| 13) LICO-LICO ES | 28) MALADPAD ES |
| 14) LICO-LICO ES | 29) DIVISION OFFICE |
| 15) DIVISION OFFICE | |


Note: (This schedule is subject to change when deemed necessary.)

Submitted by:


MARIVIC S. INIT

Dentist II

Concurred:

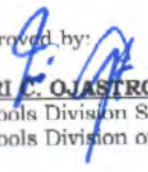

DR. KARINA LOUISE DE LA CRUZ

Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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