



RELEASED  
 NO. 024.0384  
 DATE 16 FEB 2024  
 BY: [Signature]  
 RECORDS SECTION

Republic of the Philippines  
 Department of Education  
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MS. JOY EMILY A. TANIO MS. ARLENE A. PEPITO MS. NORLITA B. NEMENZO EdD MR. FRANCIS C. AUSTERO MR. BENJOFIL B. DIEGO EdD</b>
<b>Position/Designation</b>	<b>EPS II-ALS</b>
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To monitor and provide technical assistance to ALS Teachers on the conduct of ALS Presentation Portfolio Assessment Inter-District Revalida.
<b>Host of Activity</b>	CID
<b>Inclusive Dates</b>	<b>April 22,23,24,25,26,29,30,2024 May 1,2,3,6,7,8,9,13,14,15,16,2024</b>
<b>Destination</b>	<b>1<sup>st</sup> , 2<sup>nd</sup> and 3<sup>rd</sup> Congressional District</b>
<b>Fund Source</b>	<b>ALS PSF</b>

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

*J. Tanio*  
**JOY EMILY A. TANIO**  
 Education Program Supervisor  
 Name and Signature of Requesting Employee

2/15/2024  
 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*C. Alcala*  
**CARMELITA A. ALCALA, EdD**  
 EPS -AP OIC/CID Chief  
 Name and Signature of Recommending Authority

February 15, /2024  
 Date

*N. Ojastro*  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Name and Signature of Approving Authority

2/15/24  
 Date