



Republic of the Philippine  
Department of Education

RELEASED  
024.0370  
DATE 16 FEB 2024  
BY [Signature]  
OFFICE SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	NORLITA B. NEMENZO ARLENE A. PEPITO
<b>Position/Designation</b>	Education Program Specialist II (ALS)
<b>Permanent Station</b>	Curriculum and Implementation Division
<b>Purpose of Travel</b> (must be supported by attachments)	To conduct the 2024 PPA Initial Assessment in the districts of consultancy
<b>Host of Activity</b>	Bacong (Norlita Nemenzo) Valencia (Arlene A. Pepito)
<b>Inclusive Dates</b>	February 16, 2024
<b>Destination</b>	Bacong (Norlita Nemenzo) Valencia (Arlene A. Pepito)
<b>Fund Source</b>	DIVISION ALS PSF
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p> NORLITA B. NEMENZO EdD Name and Signature of Requesting Employee</p> <p>February 15, 2024 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p> CARMELITA A. ALCALA EdD Name and Signature of Recommending Authority</p> <p>_____ Date</p>	
<p><b>APPROVED</b></p> <p> NERI C. CUASTRO EdD, CESO V Name and Signature of Approving Authority</p> <p>2/16/24 Date</p>	