



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MELYDITH BALDADO, RN – Nurse II ESAN VAL CABRERA, RN – Nurse II
Permanent Station	Division Office
Purpose of Travel	Serve as Medics for Development/Enhancement of School Contingency Plan for Tropical Cyclone, Earthquake and Planned Events
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 21-22, 2024
Venue/Destination	Jimalalud Central Elementary School
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

DR. KARINA LOUISE B. DE LA CRUZ

February 19, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

FEB 19 2024

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

2/19/24

Name and Signature of Approving Authority

Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph