

ANNEX A



No.: 0127



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

LEASTED
 024.0394
 FEB 20 2024
 9
 2024

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct monitoring/ ocular inspection of ongoing CY 2023 BEFF (Repair of Classrooms) implemented by DPWH and CY 2022 QRF - Repair of School Building
Host of Activity	SGOD (EFS)
Inclusive Dates	February 27-29, 2024
Destination	Silab Community HS, Tandayag ES, Panusuan PS - Amlan; Libertad Ong Calderon MES, Sibulan; Tara PCHS, Tara ES, Tadlong ES, Himocdungon ES, Don Cristito P. Tirambulo MES - Mabinay; Manjuyod CES, Manjuyod
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MONICA P. ABADINES

February 19, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
 SGOD Chief

2/19/2024

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent

2/19/24

Name and Signature of Approving Authority

Date