

ANNEX A

No.: 0135



Republic of the Philippine
Department of Education

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NO. 024-0434
DATE 22 FEB 2024
BY: SC
RECORDS SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	DONRE B. MIRA, EdD Education Program Supervisor-EsP/ALS Focal Person
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To monitor ALS Senior High School Program and the Ongoing Presentation Portfolio Assessment Year 5 at San Jose District
Host of Activity	CID, SDO Negros Oriental
Inclusive Dates	February 22, 2024
Destination	San Jose District
Fund Source	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.</i>	
<u>DONRE B. MIRA, EdD</u> Name and Signature of Requesting Employee	<u>2/22/24</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<u>CARMELITA A. ALCALA, EdD</u> Name and Signature of Recommending Authority EPS-OIC/CID Chief	<u>2/22/2024</u> Date
APPROVED <u>NERI C. OJASTRO EdD, CESO V</u> Schools Division Superintendent Name and Signature of Approving Authority	<u>2/22/24</u> Date