




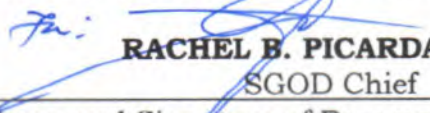
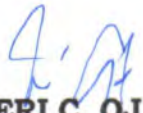
**Republic of the Philippines**  
**Department of Education**  
 Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

024-0532

07 MAR 2024

RECORD SECTION

<b>Name</b>	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR. MR. JIMMY YBEAS MR. JOHN MARK RAMIREZ MR. ARTURO CARPIO	ENGR. ALLAN VINCE ENOPIA MR. ANDRIE P. AMOR MR. RENE BOY NAMIAS
<b>Position/ Designation</b>	Division Engineer III Technical Assistant III (Engineer II) ADA I - Electrician Utility Workers	
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental	
<b>Purpose of Travel</b> (must be supported by attachments)	To fetch and set up canopies to be used for NORAA 2024	
<b>Host of Activity</b>	SGOD	
<b>Inclusive Dates</b>	March 1-3, 2024 (March 2 - 3: Saturday and Sunday) Entitles these personnel to a 1 1/2 Day Compensatory Time Off per day	
<b>Destination</b>	Dumaguete Area, Dauin and Tayasan, Negros Oriental	
<b>Fund Source</b>	Division / local MOOE funds	
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.		
 <b>PHILIP C. TUBOG</b>		2/29/2024
Name and Signature of Requesting Employee		Date
This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.		
 <b>RACHEL B. PICARDAL EdD</b> SGOD Chief		
Name and Signature of Recommending Authority		Date
<b>APPROVED</b>		
 <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent		2/29/24
Name and Signature of Approving Authority		Date