

ANNEX A



Control No. 0158

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-0534
DATE 01 MAR 2024
BY: [Signature]
RECORD SECTION

Name	Marydel Cadiente
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render health services to T&NT Personnel and conduct health assessment to learners
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	2/27/24 - Candugay HS
Venue/Destination	Siaton DIST. 2
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

Marydel Cadiente
Name and Signature of Requesting Employee

February 27, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.
Approved by:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

2/28/24
Date

ANNEX A



Control No. 0138

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DEPED NEGROS ORIENTAL
RELEASED
NO. 024-0534
DATE 07 MAR 2024
BY 4
OFFICE ADMINISTRATION SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MARANATHA T. UDJAJI
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Courtesy Call to School Head, Ocular Survey, Monitor Ok sa DepEd Programs, Render Health Services to Teaching and Non-Teaching Personnel, Physical Assessment to Students
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	March 12, 2024-DCCTMES & LUMBANGAN CES March 13, 2024-BPTMNHS March 14, 2024-Bulwang ES March 20, 2024-Mabinay March 21, 2024-Lamdac ES
Venue/Destination	Mabinay District I and II
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARANATHA T. UDJAJI

Name and Signature of Requesting Employee

_____ Date

Sa DeThis is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

_____ Date

Approved

By the Authority of the Schools Division Superintendent:

NERI C. OJASTRO EdD, CES0 v

Schools Division Superintendent
Schools Division of Negros Oriental

Name and Signature of Approving Authority

2/28/24

_____ Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of March 2024

OBJECTIVES:

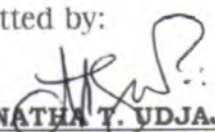
1. Monitor the implementation of the OK sa DepEd flagship program: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education Program, School Mental Health, and WINS*;
2. Provide health services which include but are not limited to physical assessment, preventive and promotive healthcare, and structured and incidental health teaching to Division Office Personnel, DepEd Teaching and Non-Teaching Personnel, and students;
3. Assist during Clinic Duty/Consultation of manageable cases and proper referral of unmanageable cases;
4. Attend scheduled meetings or conferences in the Division Office and schools;
5. Participate in trainings and seminars for health program planning and implementation;
6. Render first-aid and/or emergency healthcare as medics during athletic sports and games;
7. Conduct school visits;
8. Draft, Compile, and Timely Submission of Monthly Reports and Accomplishments.

SCHEDULE OF ACTIVITIES:

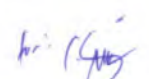
1 Cebu City: BLS Training	11 Division Office Clinic	21 Lamdas ES
2 SATURDAY	12 DCCTMES	22 World Water Day Celebration:Robinson's Mall
3 SUNDAY	13 BPTMNHS	23 SATURDAY
4 NORAA Medics: Athletics	14 Bulwang ES	24 SUNDAY
5 NORAA Medics: Athletics	15 Division Office Clinic	25 Division Office Clinic
6 NORAA Medics: Athletics	16 SATURDAY	26 Strategic Planning-Division Office Clinic
7 NORAA Medics: Athletics	17 SUNDAY	27 Strategic Planning-Division Office Clinic
8 NORAA Medics: Athletics	18 BLS Training	28 Holiday
9 SATURDAY	19 BLS Training	29 Holiday
10 SUNDAY	20 Mabinay MELPPI	30 SATURDAY

Note: (This schedule is subject to change when deemed necessary)

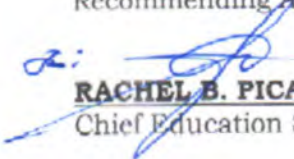
Submitted by:


MARANATHA T. UDJAJI, RN
 Nurse II

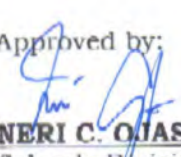
Concurred:


DR. KARINA LOUISE DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
 Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESD V
 Schools Division Superintendent
 Schools Division of Negros Oriental

2/28/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Control No. 0158

ANNEX A

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-0534
DATE 01 MAR 2024
SECRET

Name	JIMZU F. PATALAN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Courtesy Call to School Head, Ocular Survey, Monitor Ok sa DepEd Programs, Render Health Services to Teaching and Non-Teaching Personnel, Physical Assessment to Students
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	March 12, 2024-Bato ES March 13, 2024-BPTMNHS March 14, 2024-Pandanon ES March 15, 2024-Basakan ES March 20, 2024-Mabinay March 21, 2024-Samac ES
Venue/Destination	Mabinay District I and 4
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JIMZU F. PATALAN

Name and Signature of Requesting Employee

_____ Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

_____ Date

Approved
By the Authority of the Schools Division Superintendent:

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent
Schools Division of Negros Oriental

Name and Signature of Approving Authority

2/28/24

_____ Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of March 2024

OBJECTIVES:


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide health services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 - Cebu City: BLS TOT	12 - Bato ES	22 - World Water Day
2 - SATURDAY	13 - BPTMNHS	Celebration: Robinson's
3 - SUNDAY	14 - Pandanon ES	Mall
4 - NORAA Medics: Athletics	15 - Basakan ES	23 - SATURDAY
5 - NORAA Medics: Athletics	16 - SATURDAY	24 - SUNDAY
6 - NORAA Medics: Athletics	17 - SUNDAY	25 - Division Office: Clinic
7 - NORAA Medics: Athletics	18 - BLS Training	26 - Division Office: Clinic
8 - NORAA Medics: Athletics	19 - BLS Training	27 - Division Office: Clinic
9 - SATURDAY	20 - Mabinay MELPPI	28 - Holiday
10 - SUNDAY	21 - Samac ES	29 - Holiday
11 - Division Office: Clinic		30 - SATURDAY

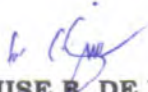
Note: This schedule is subject to change when deemed necessary.

Submitted by:


JIMZU F. PATALAN, RN

Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD

Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

Control No. 0158

ANNEX A

Republic of the Philippines
Department of Education

RELEASED
NO. 024-0534
DATE: 07 MAR 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

Name	MARIA NEHMIA BESARIO
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Monitor Ok sa DepEd Programs, Render Health Services to Teaching and Non-Teaching Personnel, Physical Assessment to Students
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	March 1, 2024-Capanun-an ES March 12, 2024-DCCTMES March 13, 2024-Lumbangan CES March 20, 2024-Lumbangan CES
Venue/Destination	Mabinay District I and II
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MARIA NEHMIA BESARIO

Name and Signature of Requesting Employee

Date

Sa DeThis is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

J:


RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

Approved

By the Authority of the Schools Division Superintendent:


NERI C. OJASTRO EdD, CESO v

Schools Division Superintendent

Schools Division of Negros Oriental

Name and Signature of Approving Authority

2/28/24

Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 - CAPANUNAN ES	15 - DIVISION CLINIC	29 - HOLIDAY
4 - NORAA	18 - PLAZA MARIA LUISA	
5 - NORAA	19 - PLAZA MARIA LUISA	
6 - NORAA	20 - PCCT MES / LUMBANGAN CES	
7 - NORAA	21 - DIVISION CLINIC	
8 - NORAA	22 - WORLD WATER DAY ROBINSONS	
11 - DIVISION CLINIC	25 - DIVISION CLINIC	
12 - DISTRICTS	26 - PLAZA MARIA LUISA	
13 - LUMBANGAN CES	27 - PLAZA MARIA LUISA	
14 - DIVISION CLINIC	28 - HOLIDAY	

Note: This schedule is subject to change when deemed necessary.

Submitted by:

Bea
Marina Nohmia Beas

Nurse II

Concurred:

K. Cruz

KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:

R. Picardal
RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:

N. Ojastro
NERI C. OJASTRO, EdD CESO V
Schools Division Superintendent



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0158


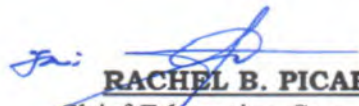
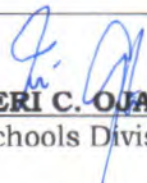
Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
024
MAR 2024
R
OFFICE

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name:	Marilyn Alcala
Position/Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel	To render health services to T and NTP
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	3/4-8/24 – NOHS (NORAA) 3/13-15/24- San Miguel ES 3/20-22/24- San Miguel ES
Venue/Destination	NOHS, Bacong Dist.
Fund Source	Division MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p style="text-align: center;"> <u>Marilyn Alcala, DMD</u> Name and Signature of Requesting Employee</p> <p style="text-align: right;"><u>February 27, 2024</u> Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<p> <u>RACHEL B. PICARDAL, EdD</u> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">_____ Date</p>	
<p>Approved:  <u>NERI C. OJASTRO, EdD, CESO V</u> Schools Division Superintendent</p> <p style="text-align: right;"><u>2/28/24</u> Date</p>	



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
For the month MARCH 2024

OBJECTIVES:

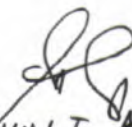
1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

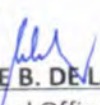
March 1 - D.O.
March 4-8 - NOHS (NORAA)
March 11-12 - D.O.
March 13-15 - San Miguel EIS
March 18-19 - D.O.
March 20-22 - San Miguel EIS
March 25-27 - D.O.

(NOTE: This schedule is subject to change when deemed necessary)

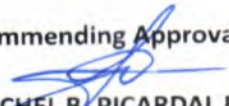
Submitted by:


MARLYN T. ARCAZA
Dentist II


Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0158

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-03
DATED 1 MAR 2024
§
WORD SECTION

Name	MARYDEL C. CADIENTE, RN, MSN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render nursing health services to T&NT Personnel, Conduct health assessment among learners. Attend Seminar/ workshop-Training. Clinic duty.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	MARCH 2024 1-3 - Bacong District 4-8 - NORAA Medics (Bacong) 12-14 - Dauin NHS 15 - Dng Cree Tee HS 21 - Buntad HS 22 - Robinsons 26-27 - Plaza Main Wisa
Venue/Destination	Bacong and Dauin District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARYDEL C. CADIENTE, RN, MSN
Name and Signature of Requesting Employee

February 28, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

2/28/24
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | | |
|-----------------------------|----------------------------------|------------------------|
| 1 - Bacong District | 14 - San Miguel NHS | 27 - Plaza Maria Luisa |
| 2 - SAT | 15 - Dry Cte Tee HS | 28 - Holiday |
| 3 - SUN | 16 - SAT | 29 - Holiday |
| 4 - | 17 - sun | 30 - Sat |
| 5 - } NORAA | 18 - BLS Training | |
| 6 - } (Futsal | 19 - BLS Training | |
| 7 - } Medic) | 20 - Division Office | |
| 8 - } Bacong | 21 - Buntod HS | |
| 9 - SAT | 22 - Robinsons (World Water Day) | |
| 10 - SUN | 23 - SAT | |
| 11 - Division Office-clinic | 24 - SUN | |
| 12 - Davao NHS | 25 - Division Office-clinic | |
| 13 - Division office-clinic | 26 - Plaza Maria Luisa | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

MARYDEL C. CADIENTE, RN, MSN
 Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

NERI C. OJASTRO, EdD., CESO V
 Schools Division Superintendent

2/28/24



ANNEX A



Control No. 018

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-0534
DATE 01 FEBRUARY 2024
BY [Signature]
PERSONNEL SECTION

Name	KATHLEEN JOY U. JUNTILLA, RN, GWUNNSE STACY MONCIDA, RN, MARYDEL CADIENTE, RN, MSN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	Render health services to T&NT Personnel, Conduct health assessment among learners.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	Feb 29, 2024- Antonio Alejado HS
Venue/Destination	Dauin District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARYDEL C. CADIENTE, RN, MSN
Name and Signature of Requesting Employee

February 28, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

2/28/24
Date

ANNEX A



Control No. 0158

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-0534
DATE 2/28/24
OFFICE SECRET

Name	MINDA REGALADO, JERRY CAMPOY
Position/Designation	Dentist II, Dental Aide
Permanent Station	Division Office
Purpose of Travel	Render oral health services to T&NT Personnel, Conduct oral health assessment among learners.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	February 28, 2024
Venue/Destination	Valencia District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MINDA REGALADO
Name and Signature of Requesting Employee

February 28, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

2/28/24
Date

ANNEX A



Control No. 0158

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
024-0534
01 MAR 2024

Name	DEANNE BETH QUIRIT-MONCIDA, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render nursing health services to T&NT Personnel, Conduct health assessment among learners. Attend Seminar/ workshop-Training. Clinic duty.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	MARCH 2024 4-8, DAuin District (NORAA) 21-Palimpinon ES 12-13 Liptong ES 22- Robinson 14- Balili ES 26-27- Plaza Maria Luisa 15- Balabag ES 18-19- Plaza Maria Luisa 20- Balabag ES
Venue/Destination	Valencia District
Fund Source	Division MOOE

I hereby attest the information on this form and in the supporting documents attached hereto are true and correct.

DEANNE BETH QUIRIT-MANABAN, RN
Name and Signature of Requesting Employee

February 28, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

2/28/24

Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2024

OBJECTIVES:

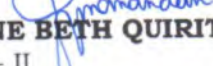
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

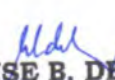
1 – Division Office	16 – SATURDAY
2 – SATURDAY	17 – SUNDAY
3 – SUNDAY	18 – Plaza Maria Luisa
4 – Dauin District (NORAA)	19 – Plaza Maria Luisa
5 – Dauin District (NORAA)	20 – Balabag ES
6 – Dauin District (NORAA)	21 – Palinpinon ES
7 – Dauin District (NORAA)	22 – Robinson
8 – Dauin District (NORAA)	23 – SATURDAY
9 – SATURDAY	24 – SUNDAY
10 – SUNDAY	25 – Division Office
11 – Division Office	26 – Plaza Maria Luisa
12 – Liptong ES	27 – Plaza Maria Luisa
13 – Liptong ES	28 – Holy Thursday
14 – Balili ES	29 – Good Friday
15 – Balabag ES	30 – SATURDAY
	31 – SUNDAY

Note: This schedule is subject to change when deemed necessary.

Submitted by:


DEANNE BETH QUIRIT MANABAN, RN
Nurse - II

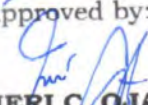
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESO v
Schools Division Superintendent
Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO. 024-0534
DATE 01 Mar 2024
G

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	CHARLOTTE FRANCIS T. SINGSON
Position/ Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	TO RENDER DENTAL SERVICES TO SCHOOL LEARNERS ,TEACHING AND NON TEACHING PERSONNEL.
Host of Activity	SDO Negros Oriental
Inclusive Dates	March 4-8 ,2024 NORAA March 12, 14, 15, 2024 Lutuban ES March 18, 19, 2024 BLS SEMINAR March 21, 2024 Zamboanguita CS March 22, 2024 WINS March 26, 27 Strategic Planning, Plaza Mar Hotel March 1 ,2024 Salag ES
Destination	Zaboanguita Dist.2
Fund Source	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p style="text-align: center;"><u>CHARLOTTE FRANCIS T. SINGSON, DMD</u> Name and Signature of Requesting Employee</p> <p style="text-align: right;">Date <u>Feb 28, 2024</u></p>	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<p style="text-align: center;"><u>RACHEL B. PICARDAL EdD</u> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">Date _____</p>	
<p>Approved:</p> <p style="text-align: center;"><u>NERI C. OJASTRO EdD CESO V</u> Schools Division Superintendent</p> <p style="text-align: right;">Date <u>2/28/24</u></p>	



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
 For the month March 2024

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

March 1 - Salacog EIS	18-19 - BLS Seminar
2-3 - Saturday / Sunday	20 - Division office
4-8 - NORAA	21 - Zamboanguita EIS
9-10 - Saturday / Sunday	22 - WINS
11 - Division office	23-24 - Saturday / Sunday
12 - Lutopan EIS	25 - Division office
13 - Division office	26-27 - Strategic Planning
14-15 - Lutopan EIS	28-29 - Holy Thursday / Good Friday
16-17 - Saturday / Sunday	30-31 - Saturday / Sunday

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

Charlotte Francis T. Simpson
 Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
 SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental
 2/28/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0152

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
DATE: 02-24-2024
4
SCHOOL SECTION

Name	KATHLEEN JOY U. JUNTILLA, RN,
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	Render health services to T&NT Personnel, Conduct health assessment among learners.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	March 2024 12-Casiano NHS 14-Don Emilio HS 15-Siaton NHS 22- Robinsons Place Dumaguete 26-Plaza Maria Luisa 27-Plaza Maria Luisa
Venue/Destination	SIATON II District and STA. CATALINA DIST 1
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

KATHLEEN JOY U. JUNTILLA, RN
Name and Signature of Requesting Employee

February 28, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

2/28/24
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2024

OBJECTIVES:

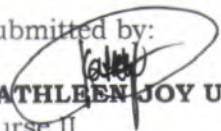
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | |
|---------------------|-------------------------------|
| 1- DIVISION OFFICE | 17- SUNDAY |
| 2- SATURDAY | 18- DIVISION OFFICE |
| 3- SUNDAY | 19- DIVISION OFFICE |
| 4- NORAA | 20- DIVISION OFFICE |
| 5- NORAA | 21- SIATON NHS |
| 6- NORAA | 22- ROBINSONS PLACE DUMAGUETE |
| 7- NORAA | 23- SATURDAY |
| 8- NORAA | 24- SUNDAY |
| 9- SATURDAY | 25- DIVISION OFFICE |
| 10- SUNDAY | 26- PLAZA MARIA LUISA |
| 11- DIVISION OFFICE | 27- PLAZA MARIA LUISA |
| 12- CASIANO NHS | 28- HOLIDAY |
| 13- DIVISION OFFICE | 29- HOLIDAY |
| 14- DON EMILIO HS | 30- SATURDAY |
| 15- SIATON NHS | 31- SUNDAY |
| 16- SATURDAY | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:


KATHLEEN JOY U. JUNTILLA
 Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, EdD., CESO V
 Schools Division Superintendent

2/28/24



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