

ANNEX A



No.: 0159



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RELEASED
NO. 021-0538
DATE 04 MAR 2024

Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct punchlisting inspection of CY 2023 BEFF (Repair of Classrooms) implemented by DPWH and validation of schools proposed for electrification program
Host of Activity	SGOD (EFS)
Inclusive Dates	March 5 - 6, 2024
Destination	Cabcaban CHS, Bindoy; Tubod ES and Sagrada ES - Manjuyod; <u>Mabigo ES, Tayasan</u>
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MONICA P. ABADINES

March 1, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Fa:

RACHEL B. PICARDAL EdD

SGOD Chief

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent

Name and Signature of Approving Authority

3/2/24

Date