

ANNEX A



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 0166



34142724114925

RELEASED
NO.: 024-0594
DATE: 8 MAR 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct ocular inspection for kindergarten makeshift classroom and validation of schools proposed for electrification program (terminated)
Host of Activity	SGOD (EFS)
Inclusive Dates	March 13, 2024
Destination	Maaslum ES, Ayungon Science High School – Ayungon; Demetrio L. Alviola NHS, Bindoy
Fund Source	Division / local MOOE funds
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 MONICA P. ABADINES	March 7, 2024
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD SGOD Chief	MAR 07 2024
Name and Signature of Recommending Authority	Date
APPROVED NERI C. OJASTRO EdD, CESO V Schools Division Superintendent	3/7/24
Name and Signature of Approving Authority	Date