



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO: 024-0683  
DATE: 4 MAR 2024  
BY: [Signature]  
RECORDS SECTION

<b>Name</b>	<b>DENNIS CHARL F. ANDALAJAO FLORECITA G. ENOPIA</b>
<b>Position/ Designation</b>	SEPS – M & E AO II – M & E
<b>Permanent Station</b>	SGOD - DepEd Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To conduct ocular inspection to all private schools within the Division of Negros Oriental together with the monitoring team from DepEd RO7
<b>Host of Activity</b>	DepEd RO7, M & E Section
<b>Inclusive Dates</b>	March 13-15, 2024
<b>Destination</b>	Valencia, Bacong, Dauin, La Libertad, Jimalalud, Tayasan, Ayungon, MAnjuyod, Zamboanguita, Siaton & Sta. Catalina, Negros Oriental
<b>Fund Source</b>	Division/Local MOOE Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**DENNIS CHARL F. ANDALAJAO**  
SEPS – M & E

\_\_\_\_\_ Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL EdD**  
Chief Education Supervisor, SGOD

MAR 12 2024

\_\_\_\_\_ Date

**APPROVED**

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

3/13/24

\_\_\_\_\_ Date