



Republic of the Philippine
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASE
NO. 024-0687
DATE 15 MAR 2024
BY: [Signature]
RECORD SECTION

Name	JOY EMILY A. TANIO
Position/Designation	Education Program Specialist II-als
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To observe the Cluster Festival of Talents
Host of Activity	DepEd Negros Oriental
Inclusive Dates	March 15, 2024
Destination	La Libertad District I
Fund Source	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

JOY EMILY A. TANIO

Education Program Supervisor
Name and Signature of Requesting Employee

3/14/2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

CARMELITA A. ALCALA EdD

EPS-OICCID Chief
Name and Signature of Recommending Authority

3/14/2024

Date

APPROVED

By the Authority of the Schools Division Superintendent:

RACHEL B. PICARDAL EdD

SGOD Chief
Office In-Charge
Name and Signature of Approving Authority

3/14/2024

Date