




Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

K: E
 NO. 024-0707
 BY
 R:
 ACTION

Name	Marianne Mae M. Ragas, RN and Annalee Celis, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Lecture on Grade 10 students about ARH, NDEP, and Mental Health
Host of Activity	SDO Negros Oriental
Inclusive Dates	March 15, 2024 -Mabinay NHS
Destination	Mabinay 2 District
Fund Source	Division MOOE


I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


Marianne Mae M. Ragas, RN
 Name and Signature of Requesting Employee

March 15, 2024
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Approved:


RACHEL B. PICARDAL EdD
 Chief, Education Supervisor SGOD -OIC
 Name and Signature of Approving Authority

3/15/2024
 Date