

ANNEX A



CONTROL NO.
0194

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 024-0713
DATE 18 MAR 2024
&
SITIO

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ESTERLITO B. MAGALLANES
Position/Designation	ADMINISTRATIVE ASSISTANT - II
Permanent Station	COA - DEPED DIVISION OF NEGROS ORIENTAL
Purpose of Travel	TO ASSIST IN THE CONDUCT OF COA EXIT CONFERENCE TO TANJAY CITY DIVISION, BAIS CITY DIVISION, GUIHULNGAN CITY DIVISION, BAYAWAN CITY DIVISION AND CANLAON CITY DIVISION.
Host of Activity	
Period Covered <i>(Inclusive of Travel Time)</i>	MARCH 20,22 &25, 2024
Venue/Destination	BAIS CITY DIVISION
Fund Source	DIVISION MOOE

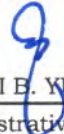
I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.



 ESTERLITO B. MAGALLANES
 Administrative Assistant - II

 MARCH 15, 2024
 Date

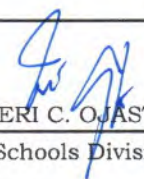
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.



 LANI B. YURONG
 Administrative Officer V

 Date

APPROVED



 NERI C. OJASTRO, EDD., CESO V
 Schools Division Superintendent

 Date