

ANNEX A



Control No. 0201

Republic of the Philippines
Department of Education

DepEd NEG. OR
RELEASED
NO. 024-0731
DATE 20 MAR 2024
BY C
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	EMILDA CHIU, RN FARRENN LEIGH HABABAG, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To attend monitoring and evaluation of local level plan implementation at Zamboanguita Districts
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	March 20, 2024 – Zamboanguita I & II Districts
Venue/Destination	Zamboanguita I & II Districts
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

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EMILDA CHIU and FARRENN LEIGH HABABAG
Name and Signature of Requesting Employee

March 19, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

stuyomhil
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 19 2024
Date

APPROVED:

By the Authority of the Schools Division Superintendent:

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CARMELITA A. ALCALA, EdD
Education Program Supervisor
OIC Chief, CID
Office-In-Charge

3/19/2024
Date