

ANNEX A



No.: 0205

Republic of the Philippine  
Department of Education  
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASE  
NO. 024-0742  
DATE 27 MAR 2024  
BY [Signature]  
RECORD SECTION

<b>Name</b>	<b>MS. KATHERINE Y. SEDILLO</b>
<b>Position/Designation</b>	Education Program Supervisor
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Ocular visit to determine the condition of the venue and the preparation for the Division Kinder Day Celebration @ ACES, Amlan District
<b>Host of Activity</b>	DepEd Negros Oriental
<b>Inclusive Dates</b>	March 21, 2024 @ 1:00-5:00 pm
<b>Destination</b>	ACES, Amlan Districts
<b>Fund Source</b>	none

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

[Signature]  
**KATHERINE Y. SEDILLO**  
Education Program Supervisor  
Name and Signature of Requesting Employee

3/21/2024  
Date

**APPROVED**

By Authority of the Schools Division Superintendent:

[Signature]  
**CARMELITA A. ALCALA EdD**  
OIC-CID Chief  
Office-In-Charge

3/21/2024  
Date