

ANNEX A



Control No. 0216

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DEPED NEG. OR.
RELEASED
NO.: 024-0770
DATE: 25 MAR 2024
BY: 4
REGORO SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


Name:	MELCHORA DIOSDADA G. ASDILLO GWENETH CELESTE O. GEODESICO RUNI JOHN P. TERO
Position/Designation	DENTIST II and DENTAL AIDE
Permanent Station	Division Office
Purpose of Travel	To render oral health services among learners, teaching and non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	APRIL 4-5, 2024 @ Mabinay Central Elementary School
	MABINAY DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MELCHORA DIOSDADA G. ASDILLO
Name and Signature of Requesting Employee

March 25, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 18 2024

Date

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

3/23/24
Date

ANNEX A



Control No. 0214

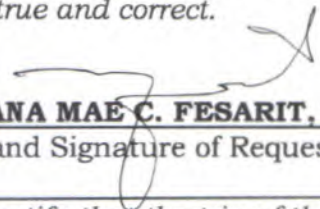


Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DEPT. OF EDUCATION
RELEASED
NO: 024-0770
DATE: 25 MAR 2024
BY: Ge
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ANA MAE C. FESARIT, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To conduct nursing health services to teaching/non-teaching personnel and school learners. Join monitoring on SBFP Implementation/MELLPI
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	April 2, 2024- South Pob. ES 4, - Manjuyod 1&2 Districts, Matambok ES, Campuyo ES, SASMES 5, - Ayungon 1 and 2 Districts 11, - San Jose ES
Venue	Ayungon 1& 2, Manjuyod 1 & 2 Districts and Dumaguete City
Fund Source	MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p style="text-align: center;"> ANA MAE C. FESARIT, RN Name and Signature of Requesting Employee</p>	
<p style="text-align: right;"><u>March 20, 2024</u> Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<p style="text-align: center;"> RACHEL B. PICARDAL, Ed. D Chief, Education Supervisor</p>	
<p style="text-align: right;"><u>MAR 20 2024</u> Date</p>	
<p>Approve:</p>	
<p style="text-align: center;"> NERI C. OJASTRO, Ed.D, CESO V Schools Division Superintendent Schools Division of Negros Oriental</p>	
<p style="text-align: right;"><u>3/20/24</u> Date</p>	



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of **APRIL 2024**

OBJECTIVES:

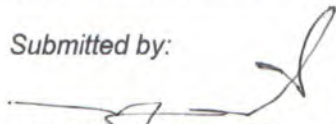
1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office.
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

1 Division Office Clinic	11 San Jose ES	21
2 South Pob. ES	12 South Pob ES	22 Division Office Clinic
3 Division Office Clinic	13	23 Calagcalag ES
4 Manjuyod 1 & 2 Districts	14	24 Division Office Clinic
5 Ayungon 1 & 2 Districts	15 Division Office Clinic	25 Mandalupang ES
6	16 South Pob. ES	26 Anibong ES
7	17 Division Office Clinic	27
8 Division Office Clinic	18 Sagra ES/RHU	28
9 Holiday	19 Calagcalag ES	29 Division Office Clinic
10 Division Office Clinic	20	30 Anibong ES

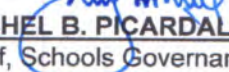
Submitted by:


ANA MAE C. FESARIT, RN
 Nurse II

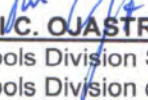
Concurred:


DR. KARINA LOUISE B. DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 Chief, Schools Governance Operating Division

Approved:


NERI C. OJASTRO, Ed.D., CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental



ANNEX A

No.: 0216



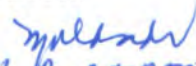
Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO.: 024-017
DATE: 20 MAR 2024
BY: S
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	MELYDITH P. BALDADO, RN, LPT
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Conduct Health Assessment and monitoring of Ok sa DepEd programs.
Host of Activity	Division Office
Inclusive Dates	April 2, 2024 - DUKANAN PCHS April 4, 2024 - NASHUNGAN EXT. HS. April 5, 18, 19, 20 - LUTVS SHS April 11, 16 - LUTVS JHS April 23, 2024 - JIMARALUD DIST. 2 April 25, 2024 - LAURENTAD DIST. 2 April 26, 2024 - LAURENTAD SHEDP
Destination	LAURENTAD 1 + 2 JIMARALUD DIST. 2
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


MELYDITH P. BALDADO, RN, LPT
 Name and Signature of Requesting Employee


March 20, 2024
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL, EdD
 Chief, Education Supervisor SGOD
 Name and Signature of Recommending Authority

MAR 20 2024
 Date

Approved By:


NERI C. OJASTRO, EdD, CES IV
 Schools Division Superintendent
 Schools Division of Negros Oriental

3/24/24
 Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of APRIL 2024

OBJECTIVES:

1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office.
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

1	DIVISION OFFICE CLINIC	11	LTVS JHS	21	SUNDAY
2	WIRCAN PCHS	12	DLB (TENTATIVE)	22	DIVISION OFFICE CLINIC
3	DIVISION OFFICE CLINIC	13	DLB (TENTATIVE)	23	JIMARAUO DIST. 2
4	MASUNGAN EXT. HS	14	SUNDAY	24	DIVISION OFFICE CLINIC
5	LTVS SHC	15	DIVISION OFFICE CLINIC	25	LAURENTEO DIST. 2
6	SATURDAY	16	LTVS JHS	26	LAURENTEO SHODP
7	SUNDAY	17	DIVISION OFFICE CLINIC	27	SATURDAY
8	DIVISION OFFICE CLINIC	18	LTVS SHS	28	SUNDAY
9	HOLIDAY	19	LTVS SHS	29	DIVISION OFFICE CLINIC
10	HOLIDAY	20	SATURDAY	30	LTVS SHS

Submitted by:

Melchior
MELCHIOR P. RAUADO, RN
 Nurse II

Concurred:

Karina
DR. KARINA LOUISE B. DE LA CRUZ
 Medical Officer III

Recommending Approval:

Rachel
RACHEL B. PICARDAL, Ed.D.
 Chief, Schools Governance Operating Division

APPROVED:
Neri
NERI C. OTASTRO, Ed.D., CESOV
 Schools Division Superintendent
 Schools Division of Negros Oriental
 4/24/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0216

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO.: 024-0170
DATE: 25 MAR 2024
BY: [Signature]
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MARYDEL C. CADIENTE, RN, MSN		
Position/Designation	NURSE II		
Permanent Station	Division Office		
Purpose of Travel	Conduct Health Assessment, provide treatment and proper referral of Health Learners. Monitor Ok sa DepEd Programs.		
Host of Activity	Division Office		
Period Covered (Inclusive of Travel Time)	APRIL 2024 2 - San Miguel NHTS 4 - Dauin NHTS 5 - Ong Che Tee HTS 11 - Dauin NHTS	16 - San Miguel NHTS 18 - San Miguel NHTS 19 - Buntod HTS 23 - Dauin NHTS	25 - Dauin NHTS 26 - Dauin NHTS 30 - Apolinar HTS
Venue/Destination	Bacong and Dauin District		
Fund Source	Division MOOE		

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARYDEL C. CADIENTE, RN, MSN
Name and Signature of Requesting Employee

March 20, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 20 2024
Date

APPROVED:

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

MAR 24
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of APRIL 2024

OBJECTIVES:

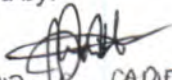
1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office.
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

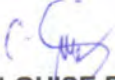
Note: (This schedule is subject to change when deemed necessary.)

1 - DIVISION OFFICE	11 - DAVIN NHS	21 - SUNDAY
2 - SAN MIGUEL NHS	12 - BLS - DIVISION OFFICE	22 - DIVISION OFFICE
3 - DIVISION OFFICE	13 - SATURDAY - BLS -	23 - DAVIN NHS
4 - DAVIN NHS	14 - SUNDAY	24 - DIVISION OFFICE
5 - ONG CHETE HS	15 - DIVISION OFFICE	25 - PAWIN NHS
6 SATURDAY -	16 - SAN MIGUEL NHS	26 - DAVIN NHS
7 SUNDAY -	17 - DIVISION OFFICE	27 SATURDAY
8 - DIVISION OFFICE	18 - SAN MIGUEL NHS	28 SUNDAY
9 - HOLIDAY	19 - BUNTOO HS	29 - DIVISION OFFICE
10 - HOLIDAY	20 - SATURDAY	30 - APOLINAR HS

Submitted by:


MARYDEL E. CADIENTE, RN, MSN
 Nurse II

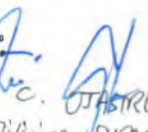
Concurred:


DR. KARINA LOUISE B. DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 Chief, Schools Governance Operating Division

APPROVED:


 NER C. OJASTRO, EdD, CES OV
 Schools Division Superintendent
 Schools Division of Negros Oriental

APR 24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0216

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

DepEd Negros Oriental
RELEASED
NO.: 024-2024
DATE: 23 MAR 2024
BY: [Signature]
RECORD SECTION

Name	MINDA REGALADO
Position/Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel	Conduct oral Health Assessment, provide treatment and proper referral of Health Learners. Monitor Ok sa DepEd Programs.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	<u>April 2024</u> April 2, 4, 5 - <u>Tapan Lute ES</u> April 11, 16 - <u>Tampit ES</u> April 18-19 - <u>San Jose Dist</u> April 23, 25 - <u>Tampit ES</u> April 26, 20, 2024 - <u>San Jose Dist</u>
Venue/Destination	Valencia and San Jose District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
MINDA REGALADO
Name and Signature of Requesting Employee

March 20, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 20 2024
Date

APPROVED:

[Signature]
NERI C. DIASTRO, EdD, CES V
Schools Division Superintendent
Schools Division of Negros Oriental

3/20/24
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
 For the month of APRIL 2024

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

April 2024

April 1 - Div. office
 2 - Tagnan hrtc ET
 3 - Div. office
 4-5 - Tagnan hrtc ET
 -
 8 - Div. office
 9 } Holidays
 10 }
 11. Tagnan ET
 12 } Div. office
 13 } BLS

15 - Div. office
 16. Tagnan ET
 17. Div. office
 18-19 - San Jose DIDA -
 22 - Div. office
 23 - Tagnan ET
 24 - Div. office
 25 - Tagnan ET
 26 - San Jose DIDA
 29 - Div. office
 30 - San Jose DIDA

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

MINDA E. REGALADO, DMD
 Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
 SGOD, Chief Education Supervisor

APPROVED:

NERI E. OJASTRO, EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental
 APR 24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0210

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO.: 024-0770
DATE: 2024-03-20
BY: [Signature]
RECORD SECTION

Name	KATHLEEN JOY U. JUNTILLA, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	Render health services of T & NT Personnel. Physical assessment of learners.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	APRIL 2024 2 - Casiano Napigkit HS 11- Dauin District Office 4 - Don Emilio HS 12 - BLS 5 - Siaton NHS 30- Siaton NHS
Venue/Destination	Siaton II and Sta. Catalina I District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

KATHLEEN JOY U. JUNTILLA, RN
Name and Signature of Requesting Employee

March 20, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 20 2024
Date

APPROVED:

NERI C. OJASTRO, EdD, CESOV
Schools Division Superintendent
Schools Division of Negros Oriental

3/20/24
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of APRIL 2024

OBJECTIVES:


1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office.
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:


Note: (This schedule is subject to change when deemed necessary.)

1 DIVISION OFFICE	11 DAWIN DISTRICT OFFICE	21 SUNDAY
2 CASAND NARIGUIT HS	12 DLS (TENTATIVE)	22 VACATION LEAVE
3 DIVISION OFFICE	13 SATURDAY	23 VACATION LEAVE
4 DON EMILIO HS	14 SUNDAY	24 VACATION LEAVE
5 STATION NHS	15 CTD	25 VACATION LEAVE
6 SATURDAY	16 CTD	26 CTD
7 SUNDAY	17 VACATION LEAVE	27 SATURDAY
8 DIVISION OFFICE	18 VACATION LEAVE	28 SUNDAY
9 HOLIDAY	19 VACATION LEAVE	29 DIVISION OFFICE
10 HOLIDAY	20 SATURDAY	30 STATION NHS

Submitted by:


KATHLEEN JOY U. JUNTILLA, RN
 Nurse II


Concurred:


DR. KARINA LOUISE B. DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 Chief, Schools Governance Operating Division

APPROVED:


NERI C. OJASTRO, Ed.D. CESOV
 Schools Division Superintendent
 Schools Division of Negros Oriental
 11/27/24



ANNEX A



Control No. 0216

Republic of the Philippines
Department of Education

DEPED NEG. OR
RELEASED
NO.: 024-0770
DATE: 25 MAR 2024
BY: CG
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

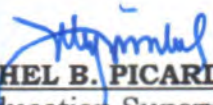
Name	ROSALIE A. ENARDECIDO, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Conduct Health Assessment & provide treatment and proper referral of Health Learners, render health services to Teaching & Non-Teaching personnel. Monitor Ok sa DepEd Programs.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	April 2-3, 2024- Ayungon NHS April 4, 2024- Ayungon CES
Venue/Destination	Ayungon District 1&2
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ROSALIE A. ENARDECIDO, RN
Name and Signature of Requesting Employee

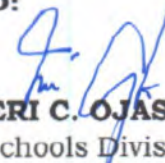
March 22, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 22 2024
Date

APPROVED:


NERI C. OJASTRO, EdD, CESO V
Sschools Division Superintendent

3/22/24

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of APRIL 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 - Division Office	11 - ASHS	22 - Division Office
2 - ANHS	12 - BLS TRAINING	23 - CRRM Center
3 - ANHS	13 - BLS TRAINING	24 - Marikina HS
4 - Ayungon CES	14 - Division Office	25 - Marikina HS
5 - Division Office	16 - PIR	26 - Division Office
8 - Division Office	17 - PIR	29 - Division Office
9 - Holiday	18 - SBTP	30 - Ayungon District 2
10 - Holiday	19 - SBTP / Division Office	

Note: This schedule is subject to change when deemed necessary.

Submitted by: *Ricaue A. Enardeuda, RN*
RICAUE A. ENARDEUDA, RN
 Nurse II

Concurred:

Karina Louise B. De La Cruz, MD
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

Rachel B. Picardal, EdD.
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

Neri C. Ojastro, EdD., CESO V
NERI C. OJASTRO, EdD., CESO V
 Schools Division Superintendent



ANNEX A



Control No. 0210

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



Name	MARY RUTH C. GLORIA , RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Conduct health assessment to learners, teaching and non teaching personnel. Monitor OK sa DepEd Programs.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	April 2, 2024- Hingles ES April 3, 2024- San Francisco ES April 4, 2024-Baknit ES
Venue/Destination	Amlan District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARY RUTH C. GORIA, RN
Name and Signature of Requesting Employee

March 22, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

MAR 22 2024
Date

APPROVED:

NERI C. OJASTRO, EdD, CESO V
Sschools Division Superintendent

3/22/24
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of APRIL 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | | |
|----------------------------|-----------------------------------|-----------------------------|
| 1 - DIVISION OFFICE CLINIC | 11 - OMBANGAHAN ES | 21 - SUNDAY |
| 2 - HINOGLES ES | 12 - DIVISION OFFICE CLINIC/BLS | 22 - DIVISION OFFICE CLINIC |
| 3 - SAN FRANCISCO ES | 13 - SATURDAY / BLS | 23 - CONVENTION CENTER |
| 4 - BAKNIT ES | 14 - SUNDAY | 24 - PIO MACATING CES |
| 5 - DIVISION OFFICE CLINIC | 15 - DIVISION OFFICE CLINIC / PIR | 25 - ULO - ULO ES |
| 6 - SATURDAY | 16 - DIVISION OFFICE CLINIC / PIR | 26 - DIVISION OFFICE CLINIC |
| 7 - SUNDAY | 17 - MALABAD ES | 27 - SATURDAY |
| 8 - DIVISION OFFICE CLINIC | 18 - DIVISION OFFICE CLINIC | 28 - SUNDAY |
| 9 - HOLIDAY | 19 - DIVISION OFFICE CLINIC | 29 - DIVISION OFFICE CLINIC |
| 10 - HOLIDAY | 20 - SATURDAY | 30 - MANTALONGON NLCS |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

[Signature]
MARY RUTH C. GLORIA, RN
 Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

[Signature]
NERI C. OJASTRO, EdD., CESO V
 Schools Division Superintendent

4/24/24

