



Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

DEPED  
**RELEASE**  
 NO.: 626-0739  
 DATE: 26 Mar 2024  
 BY: [Signature]  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>DENNIS CHARL F. ANDALAJAO - SEPS          FLORECITA G. ENOPIA - AOII          MARSHA D. RUIZ - ADA 1          ARTHUR CARPIO - ADA 1          JIMMY YBEAS - ADA 1</b>
<b>Position/ Designation</b>	SEPS - M & E AO II - M & E ADA 1
<b>Permanent Station</b>	SGOD - DepEd Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To retrieve NAT G12 Test Materials from different districts & Senior High Schools of the Division of Negros Oriental
<b>Host of Activity</b>	SGOD - M & E Section
<b>Inclusive Dates</b>	March 26, 2024
<b>Destination</b>	Districts/Senior High Schools of DepEd, Division Negros Oriental
<b>Fund Source</b>	Division/Local MOOE Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**DENNIS CHARL F. ANDALAJAO**  
 SEPS - M & E

\_\_\_\_\_ Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*for:* [Signature]  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD

3/25/24

\_\_\_\_\_ Date

**APPROVED:**

By the Authority of the Schools Division Superintendent:

[Signature]  
**ANTONIO B. BAGUIO JR. EdD**  
 EPS - EPP/TVLE/TLE  
 Office-in-Charge

3/26/24  
 \_\_\_\_\_ Date