



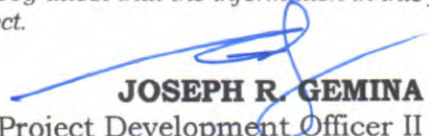
Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

REGION VII
RELEASED
 NO. 024-0800
 DATE: 07 APR 2024
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	JOSEPH R. GEMINA
Position/ Designation	PDO II - DRRM
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Attend the 2024 1 ST Quarter Regional DRRM Program Evaluation, Planning Workshop, and School Visit
Host of Activity	DepEd Region VII -DRRM
Inclusive Dates	April 1-5, 2024
Destination	Hotel Asia, 11 Don Jose Avila St. Capitol Site, Cebu City
Fund Source	DRRM Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

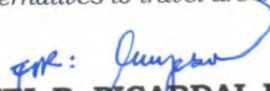

JOSEPH R. GEMINA
 Project Development Officer II - DRRM

March 26, 2024

 Name and Signature of Requesting Employee

 Date


This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for the purpose stated herein.


RACHEL B. FICARDAL EdD
 Chief, SGOD

 Date

 Name and Signature of Recommending Authority

By the authority of the Schools Division Superintendent


ANTONIO B. BAGUIO JR.
 Education Program Supervisor
 Office-In-Charge

3/26/24

 Name and Signature of Approving Authority

 Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

26 MAR 2024

No. **271**, s. 2024

2024 1st QUARTER REGIONAL DRRM PROGRAM EVALUATION, PLANNING WORKSHOP, AND SCHOOL VISIT

To: Schools Division Superintendents
Regional and Division DRRM Coordinators
All Others Concerned

1. This Office through the Education Support Services Division (ESSD) will conduct the 2024 1st Quarter Regional DRRM Program Evaluation, Planning Workshop, and School Visit on April 1-5, 2024 (inclusive of travel time) at Hotel Asia, 11 Don Jose Avila St., Capitol Site, Cebu City with the following objectives:

- a) Evaluate the accomplishments and progress of Disaster Risk Reduction and Management (DRRM) activities conducted over the past months to understand the impact of the initiatives.
- b) Identify the challenges, gaps, and issues encountered during the DRRM and CCAM implementation to determine areas requiring improvement or intervention.
- c) Facilitate the sharing of successful DRRM practices and lessons learned among different divisions and schools to promote knowledge exchange.
- d) Discuss the Comprehensive School Safety Evaluation.
- e) Present the Safety and Security Updates of CVRAA, Palarong Pambansa, LearnCon, NSPC and NFOT by the host Division.
- f) Conduct School and CVRAA playing venues visit and provide assessment and recommendations.
- g) Submission of Accomplishment Reports, Utilization of Funds
- h) Planning workshop
- i) Other matters

2. In view thereof, the following personnel are required to participate in this activity:

OFFICE/DIVISION	NAME	POSITION/DESIGNATION
RO	Ranilo L. Edar	Regional DRRM Coordinator
	Rene Santillan	Draftsman
Bais City	Franco Derequito	DRRM Designate
Bayawan City	Samuel Masayon	Division DRRM Coordinator
Bogo City	Francisco Gaon Jr.	Division DRRM Coordinator
Bohol	Phillip Marcelo Vigonte	Division DRRM Coordinator
Canlaon City	Juanito C. Cuizon	DRRM Designate
Carcar City	Randy Watin	Division DRRM Coordinator
Cebu	Engr. Ester Roldan	Division DRRM Coordinator
Cebu City	Ericson Maglasang	Division DRRM Coordinator
City of Naga	Vincent Padron	Division DRRM Coordinator
Danao City	Christopher L. Besin	Division DRRM Coordinator
Dumaguete City	Sean Adrian Guardiano	Division DRRM Coordinator

Guihulngan City	Kristine Gallardo	Division DRRM Coordinator
Lapu-lapu City	Ma. Elena D. Berame	Division DRRM Coordinator
Mandaue City	Amiel D. Yngayo	Division DRRM Coordinator
Negros Oriental	Joseph Gemina	Division DRRM Coordinator
Siquijor	Leilani E. Jansalin	Division DRRM Coordinator
Tagbilaran City	Engr. Junicel Mancha	Division DRRM Coordinator
Talisay City	Giovanni Almendras	Division DRRM Coordinator
Tanjay City	Armando B. Andicoy	Division DRRM Coordinator
Toledo City	Anna Liza E. Sardovia	Division DRRM Coordinator

3. The first meal to be served is lunch on April 1, 2024. Checkout is 12:00 NN of April 5, 2024. Participants who need to leave before the end of the activity must provide a written justification signed by their respective Superintendent.
4. The participants are required to bring the following:
 - a. Laptop and accessories
 - b. Utilization report of DRRM downloaded funds:
 - a) Contingency Plan
 - b) Public Service Continuity Plan
 - c) DRRM PPA's
 - d) Regional Climate Change Caravan
 - e) Emergency Supplies and Equipment
 - f) Response Interventions
 - c. List of DRRM and CCAM Initiatives
 - d. Report on Concerns, Issues, Gaps, and Problems (CIGPs) and Best Practices
 - e. Implementation Plan, and Monitoring and Evaluation Plan
 - f. Catch-up plans to those Division that were not able to utilize their FY 2023 DRRM downloaded funds.
5. Food, accommodation, transportation during the school and playing venue visits shall be charged to Regional DPRP funds while all other expenses of the participants relative to the conduct of this activity shall be charged against their SDO's FY DPRP funds, subject to the usual accounting and auditing rules and regulations.
6. For questions and clarifications, you may contact Mr. Ranilo L. Edar through his mobile phone at 09171566073.
7. Immediate and wide dissemination of this Memorandum to all concerned.



SALUSTIANO T. JIMENEZ JD, EdD, CESO V
 Director IV
 Regional Director