

ANNEX A



Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Control No. 0033

RELEASED  
NO.: 024.0805  
DATE: 02 APR 2024  
BY: gr  
REGORO SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARY RUTH C. GLORIA , RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Conduct health assessment to learners, teaching and non teaching personnel. Monitor OK sa DepEd Programs.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 2, 2024- Bunay ES April 3, 2024- MELLPI (Sta Catalina Dist 1-4) April 4, 2024-Elias RMMES
<b>Venue/Destination</b>	Siaton Dist. 4 and Sta Catalina District 1
<b>Fund Source</b>	Division MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

**MARY RUTH C. GORIA, RN**  
Name and Signature of Requesting Employee

April 1, 2024  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

**APPROVED:**

**NERI C. OJASTRO, EdD, CESO V**  
Sschools Division Superintendent

4/1/24

\_\_\_\_\_  
Date

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

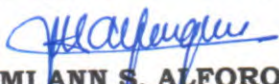
DepED NEGROS ORIENTAL  
**RELEASED**  
NO.: 024-0805  
DATE: 02 APR 2024  
BY: [Signature]  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


<b>Name</b>	<b>CARMI ANN S. ALFORQUE , RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Conduct health assessment to learners, teaching and non teaching personnel. Monitor OK sa DepEd Programs.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 2, 2024- Mansagomayon ES April 3, 2024- MELLPI (Sta Catalina Dist 1-4) April 5, 2024-Sta. Catalina CES April 16-17,2024 – Jose Lalamonan ES April 19 & 26 2024 – Sta. Catalina CES
<b>Venue/Destination</b>	Sta Catalina District 3 & 4
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**CARMI ANN S. ALFORQUE, RN**  
Name and Signature of Requesting Employee

April 1, 2024  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

**APPROVED:**

  
**NERI C. OJASTRO, EdD, CESO V**  
Sschools Division Superintendent

4/1/24

\_\_\_\_\_  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

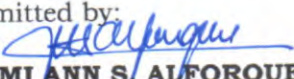
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Div. Office Clinic	11 Div. Office Clinic	21 Sunday
2 Mansagonayon ES	12 ] BLS Training	22 Div. Office Clinic
3 MELLPI (Sta. Catalina)	13 ] BLS Training	23 Div. Office Clinic
4 Div. Office Clinic	14 Sunday	24 Div. Office Clinic
5 Sta. Catalina CES	15 Div. Office Clinic	25 Div. Office Clinic
6 Saturday	16 Jose Lalamonan ES	26 Sta. Catalina CES
7 Sunday	17 Jose Lalamonan ES	27 Saturday
8 Div. Office Clinic	18 Div. Office Clinic	28 Sunday
9 ] HOLIDAY	19 Sta. Catalina CES	29 Div. Office Clinic
	20 Saturday	30 Div. Office Clinic

*Note: This schedule is subject to change when deemed necessary.*


Submitted by:

  
**CARMI ANN S. ALFORQUE, RN**  
 Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD., CESO V**  
 Schools Division Superintendent

4/1/24



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

DEPED NEGROS ORIENTAL  
**RELEASED**  
 NO.: 024-0888  
 DATE: 02 APR 2024  
 BY: [Signature]  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>CHARLOTTE FRANCIS T. SINGSON</b>
<b>Position/ Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render dental services to school learners.
<b>Host of Activity</b>	DepEd Negros Oriental
<b>Inclusive Dates</b>	April 2,4-5, 2024 Salangan ES April 11,16,25,26,30 Zamboanguita CS
<b>Destination</b>	ZAMBBOANGUITA DISTRICT 2
<b>Fund Source</b>	Division MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

[Signature]  
**CHARLOTTE FRANCIS T. SINGSON**  
 Name and Signature of Requesting Employee **MARCH 25, 2024**  
Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

[Signature]  
**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor, SGOD **APR 01 2024**  
Date

\_\_\_\_\_  
 Name and Signature of Recommending Authority

**APPROVED**

[Signature]  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent **4/1/24**  
Date

\_\_\_\_\_  
 Name and Signature of Approving Authority



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month of *April* 2024

**OBJECTIVES:**

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

- |                     |                            |
|---------------------|----------------------------|
| 1 –Division Office  | 17- Division Office Clinic |
| 2 – Salngan ES      | 18-Division Office Clinic  |
| 3 – Division Office | 19- Division Office Clinic |
| 4 – Salngan ES      | 20-Saturday                |
| 5 – Salngan ES      | 21-Sunday                  |
| 6 – Saturday        | 22-Division Office         |
| 7 – Sunday          | 23-Awarding SBFP           |
| 8 – Division Office | 24-Division Office         |
| 9 – Holiday         | 25-Zamboanguita CS         |
| 10- Holiday         | 26-Zamboanguita CS         |
| 11 –Zamboanguita CS | 27-Saturday                |
| 12-BLS              | 28-Sunday                  |
| 13- BLS             | 29-Division Office         |
| 14- Sunday          | 30-Zamboanguita CS         |
| 15-Division Office  |                            |
| 16-Zamboanguita CS  |                            |

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

*[Signature]*  
 CHARLOTTE FRANCIS T. SINGSON  
 Dentist II

Concurred:

*[Signature]*  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

*[Signature]*  
**RACHEL B. PICARDAL EdD**  
 SGOD, Chief Education Supervisor

APPROVED:

*[Signature]*  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

*4/1/24*



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



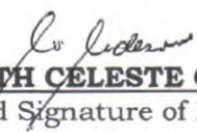
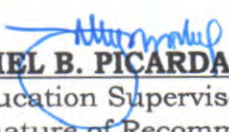
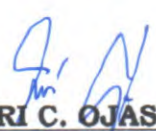
Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Control No. 0229  
**RELEASED**  
NO.: D24-0809  
DATE: 02 APR 2024  
BY: S  
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

<b>Name:</b>	<b><u>GWENETH CELESTE O GEODESICO, DMD</u></b>
<b>Position/Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	RENDER ORAL HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING STAFF
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 4-5, 2024- MABINAY CES APRIL 10,-12 2024- MABINAY CES APRIL 17-19, 2024- MABINAY CES APRIL 24-26, 2024- MABINAY CES
	MABINAY DISTRICT 3
<b>Fund Source</b>	Division MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 <b><u>GWENETH CELESTE O GEODESICO, DMD</u></b> Name and Signature of Requesting Employee	<b><u>MARCH 18, 2024</u></b> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
 <b><u>RACHEL B. PICARDAL, EdD</u></b> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority	<b><u>APR 01 2024</u></b> Date
Approved by:	
 <b><u>NERI C. OJASTRO EdD, CESO V</u></b> Schools Division Superintendent Schools Division of Negros Oriental 4/1/24	 Date



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

**For the month of APRIL 2024**

**OBJECTIVES:**


1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

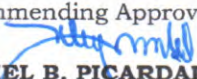
**SCHEDULE OF ACTIVITIES:**

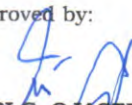
- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| 1. CTO                                | 16. DIVISION OFFICE CLINIC            |
| 2. CTO                                | 17. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 3. CTO                                | 18. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 4. MABINAY CENTRAL ELEMENTARY SCHOOL  | 19. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 5. MABINAY CENTRAL ELEMENTARY SCHOOL  | 20. SATURDAY                          |
| 6. SATURDAY                           | 21. SUNDAY                            |
| 7. SUNDAY                             | 22. DIVISION OFFICE CLINIC            |
| 8. DIVISION OFFICE CLINIC             | 23. DIVISION OFFICE CLINIC            |
| 9. HOLIDAY                            | 24. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 10. MABINAY CENTRAL ELEMENTARY SCHOOL | 25. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 11. MABINAY CENTRAL ELEMENTARY SCHOOL | 26. MABINAY CENTRAL ELEMENTARY SCHOOL |
| 12. MABINAY CENTRAL ELEMENTARY SCHOOL | 27. SATURDAY                          |
| 13. SATURDAY                          | 28. SUNDAY                            |
| 14. SUNDAY                            | 29. DIVISION OFFICE CLINIC            |
| 15. DIVISION OFFICE CLINIC            | 30. DIVISION OFFICE CLINIC            |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:   
**GWENETH CELESTE O. GEODESICO**  
Dentist II

Concurred:   
**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

Recommending Approval:   
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

Approved by:   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**


DepEd NEG. OR.  
**RELEASED**  
NO. 024-0805  
DATE: 02 APR 2024  
BY: S  
RECORDS SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


<b>Name</b>	<b>DENNIS E. CHAVEZ, RN</b>	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	To render health services to T & NT Personnel, Conduct health assessment among learners, T & NT Personnel	
<b>Host of Activity</b>	Division Office	
<b>Period Covered</b> (Inclusive of Travel Time)	4/2 - Mambulod ES 4/4,5,11 - LLCES 4/12 -San Jose ES 4/16 -Cangabo ES 4/18 - Bigaa ES	4/19 - Talaon ES 4/ 23 - Talostos ES 4/25 - Agbobolo ES 4/26 - Kansumandig ES 4/30 - (LLCES SDHCP CLINIC)
<b>Venue/Destination</b>	Lalibertad 1 & 2	
<b>Fund Source</b>	MOOE	

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**DENNIS E. CHAVEZ, RN**  
Name and Signature of Requesting Employee

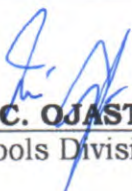
March 25, 2024  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

  
**RACHEL B. PICARDAL EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

Approved::

  
**NERI C. OJASTRO , EdD. CESO V**  
Schools Division Superintendent

4/1/24  
Date





Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES**

1 – DIVISION OFFICE	12 – SAN JOSE ES	23 – TALOSTOS ES
2 – MAMBULOD ES	13 – DIVISION OFFICE	24 – DIVISION OFFICE
3 – DIVISION OFFICE	14 – SATURDAY	25 – AGBOBOLO ES
4 – LLCES	15 – SUNDAY	26 – KANSUMANDIG ES
5 – LLCES	16 – CANGABO ES	27 – SATURDAY
6 – SATURDAY	17 – DIVISION OFFICE	28 – SUNDAY
7 – SUNDAY	18 – BIGAA ES	29 – DIVISION OFFICE
8 – DIVISION OFFICE	19 – TALAON ES	30 – LLCES (SDHCP CLINIC)
9 – HOLIDAY	20 – SATURDAY	31 – -----
10 – HOLIDAY	21 – SUNDAY	
11 – LLCES	22 – DIVISION OFFICE	

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

**DENNIS E. CHAVEZ, RN**

Nurse II

Concurred:

**KARINA LOUISE B. DE LA CRUZ, MD**

Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, EdD.**

Chief Education Supervisor, SGOD

Approved by:

**NERI C. OJASTRO, EdD CESO V**

Schools Division Superintendent



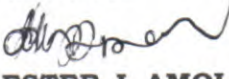

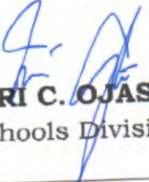
**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MARK LESTER J. AMOLO</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel, conduct physical health assessment school learners and monitor OK sa DepEd programs.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	April 30, 2024.
<b>Destination</b>	Bindoy District I and II
<b>Fund Source</b>	MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"></p> <p style="text-align: center;"><b>MARK LESTER J. AMOLO RN, LPT</b> <span style="float: right;"><u>March 25, 2024</u></span> Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"> <b>RACHEL B. PICARDAL, EdD</b> <span style="float: right;"><u>APR 31 2024</u></span> Chief, Education Supervisor SGOD <span style="float: right;">Date</span> Name and Signature of Recommending Authority</p>	
<p>Approved:</p> <p style="text-align: center;"> <b>NERI C. OJASTRO EdD, CESO V</b> <span style="float: right;"><u>4/1/24</u></span> Schools Division Superintendent <span style="float: right;">Date</span></p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of April 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1- Division Office	6- SAT	11-VL	16- CTO	21-SUN
2- CTO	7- SUN	12-VL	17- CTO	22-Forced Leave
3- CTO	8- VL	13-SAT	18-CTO	23- Forced Leave
4- CTO	9- HOLIDAY	14-SUN	19-CTO	24-Forced Leave
5- CTO	10-VL	15-VL	20-SAT	25-Forced Leave
26- Forced Leave				
27- SAT				
28-SUN				
29- Division Office				
30- Bindoy SDHCP Clinic				

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

**MARK LESTER J. AMOLO, RN, LPT**  
 Nurse II

Concurred:

**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

**NERVE G. CASTRO, EdD, CESO V**  
 SCHOOLS DIVISION SUPERINTENDENT

4/1/24



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

ANNEX A



Control No. 923

Republic of the Philippines  
Department of Education

DepEd Negros Oriental  
**RELEASED**  
NO.: 2430809  
DATE: 02 APR 2024  
BY: S  
PROSECUTOR

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

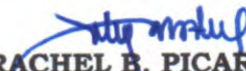
<b>Name</b>	<b>KENNITH C. MISAMIS, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Conduct health assessment to learners, teaching and non teaching personnel. Monitor OK sa DepEd Programs.
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	April 3, 2024- DLANHS April 4, 2024- DLANHS April 5, 2024-DLANHS SHS
<b>Venue/Destination</b>	Bindoy District II
<b>Fund Source</b>	Division MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**KENNITH C. MISAMIS, RN**  
Name and Signature of Requesting Employee

March 25, 2024  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 1 2024  
Date

**APPROVED:**

  
**NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent

4/1/24  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
 For the month of April 2024

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

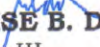
- |                        |                           |
|------------------------|---------------------------|
| 1 - D.O. Clinic        | 16 - Playa Maria Luisa    |
| 2 - D.O. Clinic        | 17 - Brindley District II |
| 3 - PLANTS             | 18 - Campuyo ES           |
| 4 - PLANTS             | 19 - PLANTS               |
| 5 - PLANTS & HTS       | 20 - SAT                  |
| 6 - SAT                | 21 - SUN                  |
| 7 - SUN                | 22 - DO Clinic            |
| 8 - DO Clinic          | 23 - DO Clinic            |
| 9 - HOL                | 24 - PLANTS & HTS         |
| 10 - HOL               | 25 - Brindley District II |
| 11 - Pacion HTS        | 26 - Campuyo ES           |
| 12 - PLANTS            | 27 - SAT                  |
| 13 - SAT               | 28 - SUN                  |
| 14 - SUN               | 29 - DO Clinic            |
| 15 - Playa Maria Luisa | 30 - DO Clinic            |

Note: This schedule is subject to change when deemed necessary.

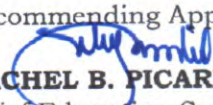
Submitted by:

  
**Kenneth C. Misamis, RN**  
 Nurse II

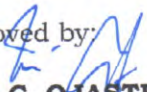
Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO. 24-0805  
DATE: 02 APR 2024  
BY: [Signature]  
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name:	<b>DR. MELCHORA DIOSDADA G ASDILLO</b>
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	RENDER ORAL HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING STAFF
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	APRIL 16, 2024- MAGSAYSAY ES
	SIBULAN DISTRICT II
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MELCHORA DIOSDADA G. ASDILLO, DMD  
Name and Signature of Requesting Employee

MARCH 25, 2024  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

Approved by:

NERI C. OJASTRO EdD, CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental

4/1/24  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division of Negros Oriental

DepEd NEG. OR.  
**RELEASED**  
 NO.: 24-0805  
 DATE: 09 APR 2024  
 BY: [Signature]  
 RECORD SECTION  
 H0229

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>NICANOR F. VILLAROSA JR.</b>
<b>Position/ Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render dental health services to students, teaching and non-teaching personnel.
<b>Host of Activity</b>	SDO NegOr School Health Section
<b>Inclusive Dates</b>	April 2,3,4,5 – Jantianon ES April 11,12,16,17,18 – Don Ramon Ponce de leon MES April 19,23,25,26,30 – Lindy Pajunar MES April 24 – Awarding SBFP
<b>Destination</b>	Siaton 1 and Amlan District
<b>Fund Source</b>	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p><i>[Signature]</i>  <b>Nicanor F. Villarosa Jr.</b>        Name and Signature of Requesting Employee</p> <p style="text-align: right;">March 25, 2024        Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<p><i>[Signature]</i>  <b>RACHEL B. PICARDAL EdD</b>        Chief, Education Supervisor, SGOD</p> <p style="text-align: right;">APR 01 2024        Date</p>	
<p>Name and Signature of Recommending Authority</p> <p style="text-align: right;">Date</p>	
<p><b>APPROVED:</b>  <i>[Signature]</i>  <b>NERI C. OJASTRO EdD, CESO V</b>        Schools Division Superintendent        Schools Division of Negros Oriental</p> <p style="text-align: right;">4/1/24        Date</p>	
<p>Name and Signature of Approving Authority</p> <p style="text-align: right;">Date</p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division of Negros Oriental

**ITINERARY OF TRAVEL:**

For the month of April 1-30, 2024

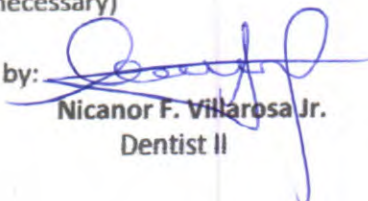
**OBJECTIVES:**

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office clinic Duty
7. SDHCP clinic duty
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

1 Division Office	16 Don Ramon Ponce de leon MES
2 Jantianon ES	17 Don Ramon Ponce de leon MES
3 Jantianon ES	18 Don Ramon Ponce de leon MES
4 Jantianon ES	19 Lindy Pajunar MES
5 Jantianon ES	20 Saturday
6 Saturday	21 Sunday
7 Sunday	22 Division Office
8 Division Office	23 Lindy Pajunar MES
9 Holiday	24 Awarding SBFP
10 Holiday	25 Lindy Pajunar MES
11 Don Ramon Ponce de leon MES	26 Lindy Pajunar MES
12 Don Ramon Ponce de leon MES	27 Saturday
13 Saturday	28 Sunday
14 Sunday	29 Division Office
15 Division Office	30 Lindy Pajunar MES

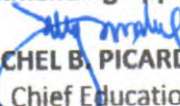
(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:   
 Nicanor F. Villarosa Jr.  
 Dentist II


**Concurred:**

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

**Recommending Approval:**

  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

  
**NERI C. GIASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 4/1/24



DepEd TAYO SDO Negros Oriental



negros.oriental@deped.gov.ph



www.depednegor.net

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644





Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of April 2024**


**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship program: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education Program, School Mental Health, and WINS;*
2. Provide health services which include but are not limited to physical assessment, preventive and promotive healthcare, and structured and incidental health teaching to Division Office Personnel, DepEd Teaching and Non-Teaching Personnel, and students;
3. Assist during Clinic Duty/Consultation of manageable cases and proper referral of unmanageable cases;
4. Attend scheduled meetings or conferences in the Division Office and schools;
5. Participate in trainings and seminars for health program planning and implementation;
6. Render first-aid and/or emergency healthcare as medics during athletic sports and games;
7. Conduct school visits;
8. Draft, Compile, and Timely Submission of Monthly Reports and Accomplishments.

**SCHEDULE OF ACTIVITIES:**

1 Division Office: Clinic	11 Division Office: Clinic	21 SUNDAY	
2 Canggohob ES	12 Basic Life support Training	22 SBFP Search	
3 Bato ES	13 SATURDAY	23 SBFP Search	
4 Binantangan ES	14 SUNDAY	24 SBFP Awarding	
5 Samac ES	15 Division Office: Clinic	25 Pinayon-an ES	
6 SATURDAY	16 Barangbarang ES	26 Pandanon ES	
7 SUNDAY	17 Abis ES	27 SATURDAY	
8 Division Office: Clinic	18 Nabaliwan ES	28 SUNDAY	
9 Holiday	19 Basakan ES	29 Division Office: Clinic	
10 Holiday	20 SATURDAY	30 Division Office: Clinic	

Note: (This schedule is subject to change when deemed necessary)

Submitted by:  
  
**JIMZU F. PATALAN, RN**  
Nurse II

Concurred:  
  
**DR. KARINA LOUISE DE LA CRUZ, MD**

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

RELEASED  
NO.: 04-0803  
DATE: 02 APR 2024  
BY: [Signature]  
REGORO SECTION

<b>Name</b>	<b>JIMZU F. PATALAN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Courtesy Call to School Head, Ocular Survey, Monitor Ok sa DepEd Programs, Render Health Services to Teaching and Non-Teaching Personnel, Physical Assessment to Students
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 2, 2024-Cangghohob ES April 3, 2024-Bato ES April 4, 2024- Binantangan ES April 5, 2024- Samac ES April 16, 2024-Barangbarang ES April 17, 2024-Abis ES April 18, 2024-Nabaliwan ES April 19, 2024- Basakan ES April 25, 2024-Pinayon-an ES April 26, 2024- Pandanon ES
<b>Venue/Destination</b>	Mabinay District I and 4
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

**JIMZU F. PATALAN, RN**

Name and Signature of Requesting Employee

03/26/2024

Date

Sa DeThis is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

**RACHEL B. PICARDAL, EdD**

Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024

Date

Approved  
By the Authority of the Schools Division Superintendent:

**NERI C. OJASTRO EdD, CES0 V**

Schools Division Superintendent  
Schools Division of Negros Oriental  
Name and Signature of Approving Authority

4/1/24

Date

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO: 524-0805  
DISTRICT-2 APR 2024  
RECORDS SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name:</b>	<b>JERRY CAMPOY</b>
<b>Position/Designation</b>	DENTAL AIDE
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	RENDER IN ASSISTING ORAL HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING STAFF
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 2, 2024- TAPON NORTE E/S APRIL 4-5, 2024- TAPON NORTE E/S APRIL 11, 2024- TAMPI ES APRIL 16, 2024- TAMPI ES APRIL 18-19, 2024- SAN JOSE DISTRICT APRIL 23, 2024- TAMPI ES APRIL 25, 2024- TAMPI ES APRIL 26, 2024- SAN JOSE DISTRICT APRIL 30, 2024- SAN JOSE DISTRICT
	SIATON DISTRICT IV
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

**JERRY CAMPOY**  
Name and Signature of Requesting Employee

**MARCH 25, 2024**  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

**APR 01 2024**  
Date

Approved by:

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental  
4/1/24

\_\_\_\_\_  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month of APRIL 2024

**OBJECTIVES:**

1. To assist in the conduct of health talks to learners regarding oral health.
2. To assist in the oral health education among teaching/non-teaching personnel in schools.
3. To assist in Tele/Online/Face-to-Face Dental Consultation to learners.
4. To assist in Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. To assist in Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

APRIL, 2024

1 - DIVISION OFFICE	45 - DIVISION OFFICE
2 - TAPON NORTHE ES	16 - TAMPI ES
3 - DIVISION OFFICE	17 - DIVISION OFFICE
4 & 5 - TAPON NORTHE ES	18 - 19 - SAN JOSE DISTRICT
8 - DIVISION OFFICE	22 - DIVISION OFFICE
9 - HOLIDAY	23 - TAMPI ES
10 - DIVISION OFFICE	24 - DIVISION OFFICE
11 - TAMPI ES	25 - TAMPI ES
12 -	26 - SAN JOSE DISTRICT
13 - (SAT) } PLS	29 - DIVISION OFFICE
	30 - SAN JOSE DISTRICT

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

**JERRY CAMPOY**  
 Dental Aide

Concurred:

**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL EdD**  
 SGOD, Chief Education Supervisor

APPROVED:

**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                            |                            |
|----------------------------|----------------------------|
| 1. DIVISION OFFICE CLINIC  | 16. SAM PINTON ES          |
| 2. JIMALALUD CES           | 17. CANGHARAY ES           |
| 3. TAYASAN CES             | 18. TALAMBAN ES            |
| 4. SAM PINTON ES           | 19. DIVISION OFFICE CLINIC |
| 5. DIVISION OFFICE CLINIC  | 20. SATURDAY               |
| 6. SATURDAY                | 21. SUNDAY                 |
| 7. SUNDAY                  | 22. DIVISION OFFICE CLINIC |
| 8. DIVISION OFFICE CLINIC  | 23. MAHANLOD ES            |
| 9. HOLIDAY                 | 24. AWARDDING (SBFP)       |
| 10. HOLIDAY                | 25. LACAON ES              |
| 11. LALIBERTAD DISTRICT    | 26. DIVISION OFFICE CLINIC |
| 12. BLS                    | 27. SATURDAY               |
| 13. SATURDAY(BLS)          | 28. SUNDAY                 |
| 14. SUNDAY                 | 29. DIVISION OFFICE CLINIC |
| 15. DIVISION OFFICE CLINIC | 30. AGUTAYON ES            |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

**JOHN PAUL C. MIRA**

Dentist II

Concurred:

**DR. KARINA LOUISE DE LA CRUZ**

Medical Officer III

Recommending Approval:

**RACHEL B. RICARDAL, Ed.D.**

SGOD, Chief Education Supervisor

Approved by:

**NERI C. OJASTRO EdD, CESO V**

Schools Division Superintendent  
 Schools Division of Negros Oriental

4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                            |                            |
|----------------------------|----------------------------|
| 1. DIVISION OFFICE CLINIC  | 16. SAM PINITON ES         |
| 2. JIMALALUD CES           | 17. CANGHARAY ES           |
| 3. TAYASAN CES             | 18. TALAMBAN ES            |
| 4. SAM PINITON ES          | 19. DIVISION OFFICE CLINIC |
| 5. DIVISION OFFICE CLINIC  | 20. SATURDAY               |
| 6. SATURDAY                | 21. SUNDAY                 |
| 7. SUNDAY                  | 22. DIVISION OFFICE CLINIC |
| 8. DIVISION OFFICE CLINIC  | 23. MAHANLOD ES            |
| 9. HOLIDAY                 | 24. AWARDING (SBFP)        |
| 10. HOLIDAY                | 25. LACAON ES              |
| 11. LALIBERTAD DISTRICT    | 26. DIVISION OFFICE CLINIC |
| 12. BLS                    | 27. SATURDAY               |
| 13. SATURDAY(BLS)          | 28. SUNDAY                 |
| 14. SUNDAY                 | 29. DIVISION OFFICE CLINIC |
| 15. DIVISION OFFICE CLINIC | 30. AGUTAYON ES            |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

**ELYNN C. MIRA**

Dentist II

Concurred:

**DR. KARINA LOUISE DE LA CRUZ**

Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, Ed.D.**

SGOD, Chief Education Supervisor

Approved by:

**NERI C. OJASTRO EdD, CESO V**

Schools Division Superintendent  
Schools Division of Negros Oriental

41124



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0223

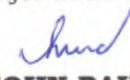

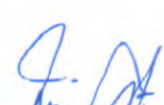
Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

DepEd Negros Oriental  
**RELEASED**  
NO.: 624-0805  
DATE: 2 APR 2024  
BY: G  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name:</b>	<b>ELYNN C MIRA, DMD</b> <b>JOHN PAUL C MIRA, DMD</b>	
<b>Position/Designation</b>	DENTIST II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.	
<b>Host of Activity</b>	Division Office	
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 2, 2024 (JIMALALUD CES) APRIL 3, 2024 (TAYASAN CES) APRIL 4, 2024 (SAMA PINITON ES) APRIL 11, 2024 (LA LIBERTAD ES) APRIL 16, 2024 (SAMA PINITON ES) APRIL 17, 2024 (CANGHARAY ES) APRIL 23, 2024 (MAHANLUD ES) APRIL 25, 2024 (LACAON ES) APRIL 30, 2024 (AGUTAYON ES)	
	JIMALALUD I&II AND TAYASAN II, LA LIBERTAD DISTRICT	
<b>Fund Source</b>	DIVISION MOOE	
I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.		
 <b>DR. JOHN PAUL C MIRA</b> Name and Signature of Requesting Employee		<b>MARCH 25, 2024</b> Date
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.		
 <b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority		<b>APR 01 2024</b> Date
Approved by:		
 <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent Schools Division of Negros Oriental		<b>4/1/24</b> Date

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

DepEd Negros Oriental  
**RELEASE**  
NO.: 024-0805  
DATE: 3-25-2024  
BY: [Signature]  
RECORD SECTION

<b>Name:</b>	<b>DR. ARECIA B. PASQUIL</b>
<b>Position/Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 2-3, 2024 (CANLUTO ES) APRIL 11, 2024 (AYUNGON II CES) APRIL 12, 2024 (BINDOY II CES) APRIL 16-17, 2024 (BINDOY II CES) APRIL 18-19, 2024 (MALAGA ES) APRIL 25, 2024 (INIBAN ES) APRIL 26, 2024 (AWA-AN ES) APRIL 29-30, 2024 (TIGUIB ES)
	AYUNGON I & II & BINDOY I & II DISTRICT
<b>Fund Source</b>	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]  
**DR. ARECIA B. PASQUIL**  
Name and Signature of Requesting Employee

**MARCH 25, 2024**  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

**APR 01 2024**  
Date

Approved by:

[Signature]  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

**4/1/24**  
Date





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

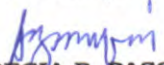
1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                            |                    |
|----------------------------|--------------------|
| 1. DIVISION OFFICE CLINIC  | 16. BINDOY II ES   |
| 2. CANLUTO ES              | 17. BINDOY II ES   |
| 3. CANLUTO ES              | 18. MALAGA ES      |
| 4. FORCED LEAVE            | 19. MALAGA ES      |
| 5. FORCED LEAVE            | 20. SATURDAY       |
| 6. SATURDAY                | 21. SUNDAY         |
| 7. SUNDAY                  | 22. MANTAHAW ES    |
| 8. DIVISION OFFICE CLINIC  | 23. MANTAHAW ES    |
| 9. HOLIDAY                 | 24. SBFP AWARDDING |
| 10. HOLIDAY                | 25. INIBAN ES      |
| 11. AYUNGON II CES         | 26. AWA-AN ES      |
| 12. BASIC LIFE SUPPORT     | 27. SATURDAY       |
| 13. BASIC LIFE SUPPORT     | 28. SUNDAY         |
| 14. SUNDAY                 | 29. TIGUIB ES      |
| 15. DIVISION OFFICE CLINIC | 30. TIGUIB ES      |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

  
**ARECIA B. PASQUIL**  
Dentist II

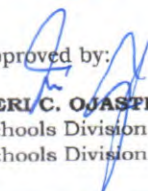
Concurred:

  
**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

Approved by:

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

4/11/24





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of **APRIL 2024**

**OBJECTIVES:**

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                           |                            |
|---------------------------|----------------------------|
| 1. DIVISION OFFICE CLINIC | 16. PIR                    |
| 2. JIMALALUD CENTRAL E/S  | 17. CANGHARAY ES           |
| 3. TAYASAN CENTRAL SCHOOL | 18. TALAMBAN ES            |
| 4. SAM PINITON ES         | 19. DIVISION OFFICE CLINIC |
| 5. DIVISION OFFICE CLINIC | 20. SATURDAY               |
| 6. SATURDAY               | 21. SUNDAY                 |
| 7. SUNDAY                 | 22. DIVISION OFFICE CLINIC |
| 8. DIVISION OFFICE CLINIC | 23. AWARDDING SBFP         |
| 9. HOLIDAY                | 24. MAHANTOD ES            |
| 10. HOLIDAY               | 25. LACAON ES              |
| 11. LA LIBERTAD DISTRICT  | 26. DIVISION OFFICE CLINIC |
| 12. BASIC LIFE SUPPORT    | 27. SATURDAY               |
| 13. BASIC LIFE SUPPORT    | 28. SUNDAY                 |
| 14. SUNDAY                | 29. DIVISION OFFICE CLINIC |
| 15. PIR                   | 30. AGUTAYON ES            |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

**ELYNN C. MIRA**  
Dentist II

Concurred:

**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

Approved by:

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of **APRIL 2024**

**OBJECTIVES:**

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                           |                            |
|---------------------------|----------------------------|
| 1. DIVISION OFFICE CLINIC | 16. PIR                    |
| 2. JIMALALUD CENTRAL E/S  | 17. CANGHARAY              |
| 3. TAYASAN CENTRAL SCHOOL | 18. TALAMBAN               |
| 4. SA MONITON ES          | 19. DIVISION OFFICE CLINIC |
| 5. DIVISION OFFICE CLINIC | 20. SATURDAY               |
| 6. SATURDAY               | 21. SUNDAY                 |
| 7. SUNDAY                 | 22. DIVISION OFFICE CLINIC |
| 8. DIVISION OFFICE CLINIC | 23. AWARDDING SBFP         |
| 9. HOLIDAY                | 24. MAHANTOD ES            |
| 10. HOLIDAY               | 25. LACAON ES              |
| 11. LA LIBERTAD DISTRICT  | 26. DIVISION OFFICE CLINIC |
| 12. BASIC LIFE SUPPORT    | 27. SATURDAY               |
| 13. BASIC LIFE SUPPORT    | 28. SUNDAY                 |
| 14. SUNDAY                | 29. DIVISION OFFICE CLINIC |
| 15. PIR                   | 30. AGUTAYON ES            |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

**JOHN PAUL C. MIRA**  
Dentist II

Concurred:

**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, Ed.D.**  
SOOD, Chief Education Supervisor

Approved by:

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO. 024-0885  
DATE: 03-28-2024  
BY: G  
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

<b>Name:</b>	<b>DR. JOHN PAUL. MIRA</b> <b>DR. ELYNN C. MIRA</b>
<b>Position/Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 2, 2024- JIMALALUD ES APRIL 3, 2024- TAYASAN ES APRIL 4, 2024- SAM PINTON ES APRIL 11, 2024- LALIBERTAD DISTRICT APRIL 17, 2024- CANGHARAY ES APRIL 18, 2024- TALAMBAN ES APRIL 24, 2024- MAHANLOD ES APRIL 25, 2024- LACAON ES APRIL 30, 2024- AGUTAYON ES
	JIMALALUD 1& 2, TAYASAN 2
<b>Fund Source</b>	DIVISION MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p style="text-align: center;"><i>E. C. Mira</i> <b>DR. ELYNN C. MIRA</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;"><b>MARCH 25, 2024</b> Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<p style="text-align: center;"><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;"><b>APR 01 2024</b> Date</p>	
<p>Approved by:</p> <p style="text-align: center;"><i>Neri C. Ojastro</i> <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">Date</p>	

ANNEX A



Control No. 0223

Republic of the Philippines  
**Department of Education**

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO.: 024-0000  
DATE: 02-10-2024  
BY: 26  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


<b>Name:</b>	<b>DR. MARILYN ALCALA</b>
<b>Position/Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 3-4, 2024 (SAN MIGUEL E/S) APRIL 10-12, 2024 (SAN MIGUEL E/S) APRIL 17-19, 2024 (SACSAC ES) APRIL 25-26, 2024 (CALANGAG ES)
	BACONG DISTRICT
<b>Fund Source</b>	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**DR. MARILYN ALCALA**  
Name and Signature of Requesting Employee


**MARCH 25, 2024**  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

**APR 11 2024**  
Date

Approved by:

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

**4/1/24**  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

- |                            |                            |
|----------------------------|----------------------------|
| 1. DIVISION OFFICE CLINIC  | 16. DIVISION OFFICE CLINIC |
| 2. DIVISION OFFICE CLINIC  | 17. SACSAC ES              |
| 3. SAN MIGUEL ES           | 18. SACSAC ES              |
| 4. SAN MIGUEL ES           | 19. SACSAC ES              |
| 5. CTO                     | 20. SATURDAY               |
| 6. SATURDAY                | 21. SUNDAY                 |
| 7. SUNDAY                  | 22. DIVISION OFFICE CLINIC |
| 8. DIVISION OFFICE CLINIC  | 23. DIVISION OFFICE CLINIC |
| 9. HOLIDAY                 | 24. AWARDING (SBFP)        |
| 10. SAN MIGUEL ES          | 25. CALANGAG ES            |
| 11. SAN MIGUEL ES          | 26. CALANGAG ES            |
| 12. SAN MIGUEL ES          | 27. SATURDAY               |
| 13. SATURDAY               | 28. SUNDAY                 |
| 14. SUNDAY                 | 29. DIVISION OFFICE CLINIC |
| 15. DIVISION OFFICE CLINIC | 30. DIVISION OFFICE CLINIC |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

**MARILYN ALCALA**

Dentist II

Concurred:

**DR. KARINA LOUISE DE LA CRUZ**

Medical Officer III

Recommending Approval:

**RACHEL B. RICARDAL, Ed.D.**

SGOD, Chief Education Supervisor

Approved by:

**NERI C. OJASTRO EdD, CESO V**

Schools Division Superintendent  
Schools Division of Negros Oriental

4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph



No.: 6223

Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

RELEASED  
 NO.: 024-0805  
 DATE: 2 APR 2024  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

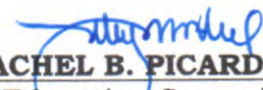
<b>Name</b>	<b>Janet L. Gaddi, RN, MAN</b>	
<b>Position/ Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to school learners and teaching personnel; Conduct physical assessment to learners.	
<b>Host of Activity</b>	SDO NegOr School Health Section	
<b>Inclusive Dates</b>	April 2-3, 2024 – Maloh CES April 4, 2024 – Apoloy ES April 11, 2024 – Dauin District April 12-13, 2024 – Plaza Ma. Luisa April 17, 2024 – Siaton Science HS	April 24-25, 2024 – Maloh PCHS April 26, 2024 – Lamberto MMES April 30, 2024 – Lamberto MMHS
<b>Destination</b>	Siaton 3 District	
<b>Fund Source</b>	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**JANET L. GADDI, RMT RN, RM, LPT, MAN**  
 Name and Signature of Requesting Employee

**March 27, 2024**  
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


  
**RACHEL B. PICARDAL EdD**  
 Chief, Education Supervisor, SGOD

**APR 01 2024**

Name and Signature of Recommending Authority

Date

**APPROVED**

  
**NERI C. OJASTRO, EdD, CESO V**  
 Schools Division Superintendent  
 Name and Signature of Approving Authority

**4/1/24**  
 Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

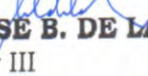
1 – Division Office Clinic	12 – BLS/Plaza Maria Luisa	22 – Division Office Clinic
2 – Maloh CES	13 – BLS/Plaza Ma. Luisa	23 – Division Office Clinic
3 – Maloh CES	14 – Sunday	24 – Maloh PCHS
4 – Apoloy ES	15 – Division Office Clinic	25 – Maloh PCHS
5 – CTO	16 – Division Office Clinic	26 – Lamberto MMES
6 – Saturday	17 – Siaton Science HS	27 – Saturday
7 – Sunday	18 – Division Office Clinic	28 – Sunday
8 – Division Office Clinic	19 – Division Office Clinic	29 – Division Office Clinic
9 – Holiday	20 – Saturday	30 – Lamberto MMHS
10 – Holiday	21 – Sunday	
11 – Dauin District		

*Note: This schedule is subject to change when deemed necessary.*


Submitted by:

  
**JANET L. GADDI RN, MAN**  
 Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph



ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

DEPED NEGROS ORIENTAL  
**RELEASED**  
NO.: 024-0804  
DATE: 02 APR 2024  
SGOD SECTION

**REGION:** VII- Central Visayas

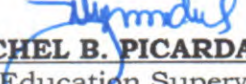
**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>ELLEN R. MAYAGMA, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Physical examination of school children. SBFP monitoring and evaluation. Render health services to teaching and non teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	April 3, 2024- Bacong Central School April 4, 2024- Buntod ES April 11, 2024- Nazario Tale Mem. ES
<b>Venue/Destination</b>	Bacong District
<b>Fund Source</b>	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**ELLEN R. MAYAGMA, RN** MARCH 27, 2024  
 Name and Signature of Requesting Employee Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD** APR 9 1 2024  
 Chief, Education Supervisor, SGOD Date

\_\_\_\_\_  
Name and Signature of Recommending Authority

Approved:

  
**NERI C. OJASTRO EdD, CESO V** 4/1/24  
 Schools Division Superintendent Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of April, 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**


April 1 – Division Office	April 15- 16 - Vacation Leave
April 2 – Division Office	April 17- Sacsac ES
April 3 – Bacong Central Sch.	April 18 – Bacong Central Sch.
April 4 – Buntod ES	April 19- Bacong Central Sch.
April 5- Ayungon District	April 22-23 - Hotel Palwa
April 8- Division Office	April 24- Convention Center
April 9-10 HOLIDAY	April 25 – Isugan ES
April 11- Nazario Tale Mem.ES	April 26 – Sacsac ES
April 12-13 – Division Office	April 29-30 – Division Office

Note: This schedule is subject to change when deemed necessary.

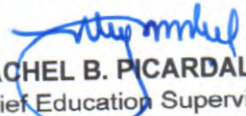
Submitted by:

  
**ELLEN R. MAYAGMA, RN, LPT**  
 Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERIC C. OJASTRO, EdD, CESO V**  
 Schools Division Superintendent  
 Division of Negros Oriental

4/11/24



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

ANNEX A



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 0223

RECEIVED  
NO.: 024-0807  
DATE: 02 APR 2024  
RECORDS SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Emilda K. Chiu RN.</b>	
<b>Position/ Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to school learners and teaching personnel; Conduct physical assessment to learners.	
<b>Host of Activity</b>	SDO NegOr School Health Section	
<b>Inclusive Dates</b>	April 3, 2024 - Basak ES April 4, 2024 - Maluay ES April 5, 2024 - Ayungon ES ✓ April 11, 2024 - Mayabon ES April 17, 2024 - Mayabon ES April 18, 2024 - Mayabon ES April 19, 2024 - Zamboanguita CES	April 22, 2024 - Hotel Palwa April 23, 2024 - Hotel Palwa April 25, 2024 - Maluay ES April 26, 2024 - Zamboanguita ES
<b>Destination</b>		
<b>Fund Source</b>	Division MOOE	
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p><i>Emilda K. Chiu</i> <b>EMILDA K. CHIU RN.</b> <b>March 25, 2024</b> Name and Signature of Requesting Employee Date</p>		
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL EdD</b> <b>APR 01 2024</b> Chief, Education Supervisor, SGOD Date</p>		
<p>Name and Signature of Recommending Authority Date</p>		
<p><b>APPROVED</b></p> <p><i>Neri C. Ojastro</i> <b>NERI C. OJASTRO, EdD, CESO V</b> <b>4/1/24</b> Schools Division Superintendent Date Name and Signature of Approving Authority</p>		



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
 For the month of April, 2024

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**


1 Division office	12 Division office	24 Convention center
2 Division office	13 Division office	25 Maruy GS
3 Basak GS	15 GO	26 Zamboanguita GS
4 Maruy GS	16 Division office	29 Division office
5 Ayungon GS	17 Mayabon GS	30 Division office
8 Division office	18 Mayabon GS	
9 Holiday	19 Zamboanguita GS	
10 Holiday	22 Hotel Palua	
11 Mayabon GS	23 Hotel Palua	

Note: This schedule is subject to change when deemed necessary.

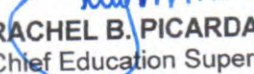
Submitted by:   
 Emilda K. Chui

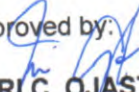
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:   
**NERI C. OJASTRO, EdD, CESO V**  
 Schools Division Superintendent  
 Division of Negros Oriental 4/1/24



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of April 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship program: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education Program, School Mental Health, and WINS;*
2. Provide health services which include but are not limited to physical assessment, preventive and promotive healthcare, and structured and incidental health teaching to Division Office Personnel, DepEd Teaching and Non-Teaching Personnel, and students;
3. Assist during Clinic Duty/Consultation of manageable cases and proper referral of unmanageable cases;
4. Attend scheduled meetings or conferences in the Division Office and schools;
5. Participate in trainings and seminars for health program planning and implementation;
6. Render first-aid and/or emergency healthcare as medics during athletic sports and games;
7. Conduct school visits;
8. Draft, Compile, and Timely Submission of Monthly Reports and Accomplishments.

**SCHEDULE OF ACTIVITIES:**

1 Division Office: clinic	11 Division Office: Clinic	21 SUNDAY	
2 Cahnogohob ES	12 BLS-CPR Training	22 SBFP Judging	
3 Lamdas ES	13 SATURDAY	23 SBFP Judging	
4 Campo-aling ES	14 SUNDAY	24 SBFP Awarding	
5 Division Office: clinic	15 Division Office: Clinic	25 BPTMHS	
6 SATURDAY	16 Barang-karang ES	26 Division Office: Clinic	
7 SUNDAY	17 Batic ES	27 SATURDAY	
8 Division Office : clinic	18 Nabaliwan ES	28 SUNDAY	
9 Holiday	19 Division Office: clinic	29 Division Office: Clinic	
10 Holiday	20 SATURDAY	30 Division Office: clinic	

Note: (This schedule is subject to change when deemed necessary)

Submitted by:

  
**MARANATHA T. UDJAJI, RN**  
 Nurse II

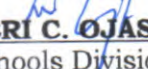
Concurred:

  
**DR. KARINA LOUISE DE LA CRUZ, MD**  
 Medical Officer VI

Recommending Approval:

  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental



  
 Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph

Republic of the Philippines  
**Department of Education**

RELEASED  
 NO. 24-0805  
 DATE: 02 APR 2024  
 BY: G  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARANATHA T. UDJAJI</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Courtesy Call to School Head, Ocular Survey, Monitor Ok sa DepEd Programs, Render Health Services to Teaching and Non-Teaching Personnel, Physical Assessment to Students
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 2, 2024-Cangghohob ES April 3, 2024-Lamdas ES April 4, 2024- Campo-aling ES April 16, 2024-Barangbarang ES April 17, 2024-Bagtic ES April 18, 2024-Nabaliwan ES April 25, 2024-BPTMHS
<b>Venue/Destination</b>	Mabinay District I and 4
<b>Fund Source</b>	Division MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**MARANATHA T. UDJAJI, RN**  
 Name and Signature of Requesting Employee

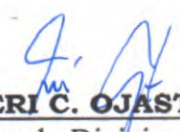
03/26/2024  
 Date

*Sa DeThis is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD  
 Name and Signature of Recommending Authority

APR 01 2024  
 Date

Approved

  
**NERI C. OJASTRO EdD, CESO v**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 Name and Signature of Approving Authority

4/1/24  
 Date

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**


DEPED NEG. OR.  
**RELEASED**  
NO.: 24-0805  
DATE: APR 11 2024  
BY: C  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


<b>Name</b>	<b>SUZETTE S. ONDE, RN</b>
<b>Position/Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Render health service to teaching and non-teaching personnel, conduct health teachings, monitor OKD program implementation, do PA
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	April 16, 2024 – Concepcion ES April 17, 2024 – Tupas ES April 19, 2024 – Cabugan ES
<b>Venue/Destination</b>	Manjuyod 2 and Bindoy 1 Districts
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**SUZETTE S. ONDE, RN**  
Name and Signature of Requesting Employee


March 26, 2024  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 11 2024  
Date

**APPROVED:**

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

4/1/24  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Division Office Clinic	11 RSPC – Talisay City	21 Sunday
2 SBFP Conf-Cebu City	12 RSPC – Talisay City	22 Division Office Clinic
3 SBFP Conf-Cebu City	13 Saturday	23 Division Office Clinic
4 SBFP Conf-Cebu City	14 Sunday	24 Division Office Clinic
5 SBFP Conf-Cebu City	15 Division Office Clinic	25 Division Office Clinic
6 Saturday	16 Concepcion ES	26 Bolisong ES
7 Sunday	17 Tupas ES	27 Saturday
8 RSPC – Talisay City	18 Division Office Clinic	28 Sunday
9 RSPC – Talisay City	19 Cabugan ES	29 Division Office Clinic
10 RSPC – Talisay City	20 Saturday	30 Division Office Clinic

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

  
**SUZETTE S. ONDE, RN**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved:

  
**NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent  
4/11/24



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



ANNEX A



Control No. 0228

Republic of the Philippines  
Department of Education

DepED NEG. OR  
RELEASED  
2024-080  
RECORD SECTION


**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


<b>Name</b>	<b>MELANIE MAE O. AUSTERO, RN</b>
<b>Position/Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Monitor SBFP delivery and provide technical assistance in the accomplishment of SBFP forms and reports
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 5, 2024 - Ayungon 1 and 2 Districts
<b>Venue/Destination</b>	Ayungon Districts
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**MELANIE MAE O. AUSTERO, RN**  
Name and Signature of Requesting Employee

March 26, 2024  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 11 2024  
Date

**APPROVED:**

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

4/11/24  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Division Office Clinic	11 RSPC – Talisay City	21 Sunday
2 Division Office Clinic	12 RSPC – Talisay City	22 Division Office Clinic
3 CTO	13 Saturday	23 Division Office Clinic
4 CTO	14 Sunday	24 Division Office Clinic
5 Ayungon 1 & 2 District	15 Division Office Clinic	25 Pangalaycayan ES
6 Saturday	16 Division Office Clinic	26 Malaga ES
7 Sunday	17 Campulay ES	27 Saturday
8 RSPC – Talisay City	18 Cabugan ES	28 Sunday
9 RSPC – Talisay City	19 Atotes ES	29 Division Office Clinic
10 RSPC – Talisay City	20 Saturday	30 Division Office Clinic

*Note: This schedule is subject to change when deemed necessary.*

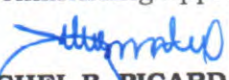
Submitted by:

  
**MELANIE MAE C. ORLINA-AUSTERO, RN**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved:

  
**NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent  
4/1/24



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: [ncgros.oriental@deped.gov.ph](mailto:ncgros.oriental@deped.gov.ph)



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MARIANNE MAE M RAGAS</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel, conduct physical health assessment school learners and monitor OK sa DepEd programs.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	April 2,2024- Mabinay CES April 3,2024- Namangka ES April 4,2024- Banban ES April 5,2024- Sibulan CES
<b>Destination</b>	MABINAY III and SIBULAN District
<b>Fund Source</b>	MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"><i>Marianne</i> <b>MARIANNE MAE M RAGAS, RN</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">April 1, 2024 Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">APR 01 2024 Date</p>	
<p>Approved:</p> <p style="text-align: center;"><i>Neri C. Ojastro</i> <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent</p> <p style="text-align: right;">4/1/24 Date</p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
 For the month of **APRIL, 2024**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

April 1 – D.O	April 10- New Namangka ES	April 19- Sibulan CES	April 29- D.O
April 2- Mabinay CES	April 11- Arebasore ES	April 20 –SATURDAY	April 30- MabinayCES
April 3- Namangka ES	April 12- Sibulan CES	April 21 –SUNDAY	
April 4- Banban ES	April 13- SATURDAY	April 22- D.O	
April 5- Sibulan CES	April 14- SUNDAY	April 23- Mabinay CES	
April 6- SATURDAY	April 15- D.O	April 24- Barras ES	
April 7- SUNDAY	April 16- Mabinay CES	April 25- Namangka ES	
April 8- D.O	April 17- Alagasihan ES	April 26- Sibulan CES	
April 9- Bulibulihan ES	April 18 – Baras ES	April 27- SATURDAY	
Note: This schedule is subject to change when deemed necessary		April 28- SUNDAY	

Submitted by:

**MARIANNE MAE M RAGAS, RN**  
 Nurse II

Concurred:

**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

**NERI C. OJASTRO, EdD, CESO V**  
 Schools Division Superintendent  
 Division of Negros Oriental

4/1/24





Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of April 2024**

**OBJECTIVES:**

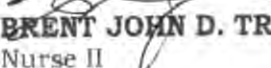
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**


1 – DIVISION OFFICE	11 – Dauin NHS	21 – SUNDAY
2 – DIVISION OFFICE	12 – DIVISION OFFICE	22 – DIVISION OFFICE
3 – Aurelio Ibero MES	13 – SATURDAY	23 – DIVISION OFFICE
4 – Jugno NHS	14 – SUNDAY	24 – DIVISION OFFICE
5 – CTO	15 – DIVISION OFFICE	25 – Silab HS
6 – SATURDAY	16 – DIVISION OFFICE	26 – Silab ES
7 – SUNDAY	17 – Amlan District	27 – SATURDAY
8 – DIVISION OFFICE	18 – DIVISION OFFICE	28 – SUNDAY
9 – HOLIDAY	19 – DIVISION OFFICE	29 – DIVISION OFFICE
10 – HOLIDAY	20 – SATURDAY	30 – DIVISION OFFICE

*Note: This schedule is subject to change when deemed necessary.*

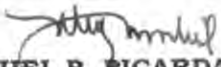
Submitted by:

  
**BRENT JOHN D. TRASMONTE**  
 Nurse II

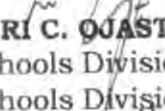
Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved:

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0223



Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

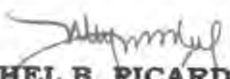
<b>Name</b>	<b>BRENT JOHN D. TRASMONTE, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 3, 2024 - Aurelio Ibero MES April 4, 2024 - Jugno NHS
<b>Venue/Destination</b>	Amlan District
<b>Fund Source</b>	Division MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**BRENT JOHN D. TRASMONTE, RN**  
Name and Signature of Requesting Employee


April 1, 2024  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. FICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

Approved

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental  
Name and Signature of Approving Authority

4/1/24  
Date

ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO. 7  
DATE: 07 APR 2024  
BY: C

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name:</b>	<b>DR. NIÑA HYACINTH P. HERRERA</b> <b>DR. MELCHORA DIOSDADA G. ASDILLO</b> <b>RUNI JOHN TERO</b>
<b>Position/Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	APRIL 3 & 5, 2024 (STA. CATALINA CENTRAL E/S)
	STA. CATALINA DISTRICT
<b>Fund Source</b>	DIVISION MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<b>NIÑA HYACINTH P. HERRERA</b> Name and Signature of Requesting Employee	<b>APRIL 1, 2024</b> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority	<b>APR 01 2024</b> Date
Approved by:	
<b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent Schools Division of Negros Oriental	<b>4/1/24</b> Date

ANNEX A



Control No. 0223


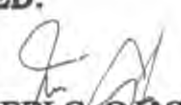
Republic of the Philippines  
Department of Education

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**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>ESAN VAL T. CABRERA, ALEXANDRIA RUPERTO, MARIA LOVELYN MANANQUIL</b>	
<b>Position/Designation</b>	<b>DENTIST II</b>	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	To conduct health assessment to learners.	
<b>Host of Activity</b>	Division Office	
<b>Period Covered</b> (Inclusive of Travel Time)	April 2, 2024- Matauta HS April 3, 2024- Manjuyod Science HS April 5, 2024- Manjuyod Senior HS	
<b>Venue/Destination</b>	La Libertad district	
<b>Fund Source</b>	Division MOOE	
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>		
<u>ESAN VAL T. CABRERA, RN</u> Name and Signature of Requesting Employee		<u>April 1, 2024</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>		
 <b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority		<u>APR 01 2024</u> Date
<b>APPROVED:</b>		
 <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent		<u>4/1/24</u> Date



ANNEX A



Control No. 0223

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>JOHN PAUL C. MIRA, MELCHORA DIOSDADA ASDILLO, ELYNN C. MIRA</b>
<b>Position/Designation</b>	<b>DENTIST II</b>
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render dental health services to learners, T & NT personnel
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	April 11, 2024- La Libertad CES
<b>Venue/Destination</b>	La Libertad district
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

**JOHN PAUL C. MIRA**

April 1, 2024  
Date

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

APR 01 2024  
Date

**APPROVED:**

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

4/1/24  
Date