



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RECEIVED  
RELEASED  
NO.: 024-0825  
DATE: 03 APR 2024  
SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>KENNITH C. MISAMIS</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To attend MELLPI together with the LGU and Provincial Health Office
<b>Host of Activity</b>	DepEd Negros Oriental
<b>Inclusive Dates</b>	April 4, 2024- Manjuyod Districts 1 and 2
<b>Destination</b>	Manjuyod Districts 1 and 2
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**KENNITH C. MISAMIS**

Name and Signature of Requesting Employee

**APRIL 1, 2024**

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL, EdD**

Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

**APR 01 2024**

Date

**APPROVED**

**NERI C. OJASTRO EdD, CESO V**

Schools Division Superintendent

Name and Signature of Approving Authority

**4/2/24**

Date