



**Republic of the Philippines**  
**Department of Education**  
 Schools Division of Negros Oriental

RELEASED  
 NO.: 024-0834  
 DATE: \_\_\_\_\_  
 BY: 03 APR 2024  
 RECORD SECTION

### TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

<b>Name</b>	<b>ENGR. PHILIP C. TUBOG</b> <b>MR. DENNIS CHARL F. ANDALAJAO</b> <b>ENGR. ENGR. ALLAN VINCE ENOPIA</b> <b>MR. DESIDERIO T. QUITOY, JR.</b>
<b>Position/ Designation</b>	Division Engineer III SEPS-M&E Technical Assistant III (Engineer II) ADA I - Electrician
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct monitoring inspection of the construction of school buildings implemented by DPWH and the project funded by NGCP; conduct of inspection of school facilities and the school campus
<b>Host of Activity</b>	SGOD (EFS)
<b>Inclusive Dates</b>	April 3 & 5, 2024
<b>Destination</b>	San Miguel ES, Bacong; Bongbong ES, Valencia; Palinpinon ES, Valencia; Antonio B. Alejado MHS Senior HS Campus, Dauin and Magsaysay ES, Dauin
<b>Fund Source</b>	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**PHILIP C. TUBOG**

4/2/2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**RACHEL B. PICARDAL EdD**  
 SGOD Chief

APR 02 2024

Name and Signature of Recommending Authority

Date

#### APPROVED

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent

Name and Signature of Approving Authority

Date