



CONTROL NO.
0234

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO 024-0837
DATE 03 APR 2024
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	JEDILISO N. CATALAN, ARNEL NAMIAS, JAN KIM N. RAAGAS, JESSE JOHN E. PAGASIAN
Position/Designation	ADA-I, ADA-I, ADAS-II, ADAS-II
Permanent Station	DepEd - Division of Negros Oriental
Purpose of Travel	To deliver supplies & materials to the different congressional districts
Host of Activity	Supply Office
Period Covered (Inclusive of Travel Time)	April 4-5, 2024
Venue/Destination	1st, 2nd, & 3rd Congressional Districts
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JEDILISO N. CATALAN

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

RUBY JEAN ESTRELLITA M. BIDAURE

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V 4/3/24

Schools Division Superintendent

Date