

ANNEX A



Control No. 0238

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RECEIVED
NO. 024.0852
DATE 4 APR 2024
BY: [Signature]
RE: [Signature]

Name	Marianne Mae M. Ragas & Annalee Celis
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To conduct health assessment to learners, render health services to teaching and non teaching personnel, OK sa Dep Ed program monitoring
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	April 4, 2024-MABINAY CES April 5,2024- MANLINGAY HS
Venue/Destination	Mabinay district III
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

Marianne Mae M. Ragas
MARIANNE MAE M RAGAS, RN
Name and Signature of Requesting Employee

April 3, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/3/2024
Date

APPROVED:

Neri C. Ojastro
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

4/2/24
Date