



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


CONTROL NO.

0262



REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	JEDILISO N. CATALAN, ARNEL NAMIAS, JAN KIM N. RAAGAS	
Position/Designation	ADA-I, ADA-I, ADAS-II	
Permanent Station	DepEd - Division of Negros Oriental	
Purpose of Travel	To deliver supplies & materials to the different congressional districts	
Host of Activity	Supply Office	
Period Covered (Inclusive of Travel Time)	April 16-19, 2024	
Venue/Destination	1st, 2nd, & 3rd Congressional Districts	
Fund Source	Division/local MOOE funds	
<p><i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">  JEDILISO N. CATALAN Name and Signature of Requesting Employee </p> <p style="text-align: right;"> _____ Date </p>		
<p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein</i></p> <p style="text-align: center;">  RUBY JEAN ESTRELLITA M. BIDAURE Name and Signature of Recommending Authority </p> <p style="text-align: right;"> _____ Date </p>		
<p>APPROVED</p> <p style="text-align: center;">  NERI C. OJASTRO EdD, CESO V 4/18/2024 Schools Division Superintendent </p> <p style="text-align: right;"> _____ Date </p>		