



Republic of the Philippine
Department of Education
TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 024-0955
DATE 16 APR 2024
BY J
SEC. DEPT. ED.

Name	MRS. JENITH C. CABAJON
Position/Designation	Division Coordinator
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	Schools Monitoring
Host of Activity	DepEd Negros Oriental
Inclusive Dates	April 16, 2024
Destination	Sibulan District I
Fund Source	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.


JENITH C. CABAJON

P2- Division Coordinator
Name and Signature of Requesting Employee

4/16/2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


CARMELITA A. ALCALA EdD

EPS/OIC CID Chief
Name and Signature of Recommending Authority

4/16/2024

Date

APPROVED


NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent
Name and Signature of Approving Authority

4/16/24

Date