

ANNEX A



Control No. 0027

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 024.0075
DATE: 10 JAN 2024
BY: [Signature]
SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	FARREN LEIGH HABABAG, KATHLEEN JUNTILLA, DEANNE BETH MANABAN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To conduct physical assessment to student athletes and coaches
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	January 9, 2024- Felipe Tayko Memorial School
Venue/Destination	Siaton District 2
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
FARREN LEIGH HABABAG, RN

Name and Signature of Requesting Employee

January 9, 2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
RACHEL B. PICARDAL, EdD *kh*

Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

JAN 09 2024

Date

Approved:

[Signature]
NERIC OJASTRO, EdD, CESO V
Schools Division Superintendent

1/9/2024

Date

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Control No. 0027

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024.0075
DATE: 10 JAN 2024
BY: [Signature]
RECORDS SECTION

Name	MARYDEL C. CADIENTE, MSN-RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To conduct health assessment to learners. Provide health services to teaching & non-teaching personnel and monitor OK sa DepEd Program and Implementation
Host of Activity	SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	JANUARY 2024 1 - Apolinar HS 2 - Division Office 3 - Division Office 4 - Valenzuela District 5 - Valenzuela District 6 - Division Office 7 - Apolinar HS 8 - Division Office 9 - Apolinar HS 10 - Division Office 11 - Division Office 12 - Division Office 13 - Division Office 14 - Dauin NHTS 15 - Dauin NHTS 16 - Dauin NHTS 17 - San Miguel NHTS 18 - San Miguel NHTS 19 - Dng. Ch. Tee HS 20 - Buntod HS 21 - Buntod HS 22 - Buntod HS 23 - Buntod HS 24 - Bacong District 25 - Bacong District 26 - Dauin District 27 - Dauin District 28 - Dauin District 29 - Antonio Attyado HS 30 - Antonio Attyado HS
Venue/Destination	Bacong and Dauin District
Fund Source	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature of Marydel C. Cadiente]

MARYDEL C. CADIENTE, MSN-RN

Name and Signature of Requesting Employee

January 2, 2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature of Rachel B. Picardal]

RACHEL B. PICARDAL, EdD

Chief, Education Supervisor

Name and Signature of Recommending Authority

JAN 04 2024

Date

Approved :

[Signature of Neri C. Ojastro]

NERI C. OJASTRO, EdD., CESO V

Schools Division Superintendent

1/9/2024

Date

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of JANUARY 2024

OBJECTIVES:

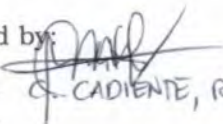
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

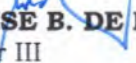
JAN, 2024	13 - SAT	24 - Division Office
2 - Division Office	14 - SUN	25 - Bacong District
3 - Division Office	15 - Division Office	26 - Davao District
4 - Valencia District	16 - Pawan NHTS	27 - SAT
5 - Valencia District	17 - Division Office	28 - SUN
6 - SAT	18 - San Miguel NHTS	29 - Division Office
7 - SUN	19 - Dag Cnc Tee HS	30 - Antonio Alegado HS
8 - Division Office	20 - SAT	31 - Division Office
9 - Apelinar HS	21 - SUN	
10 - Division Office	22 - Division Office	
11 - Division Office	23 - Buntod HS	
12 - Division Office		

Note: This schedule is subject to change when deemed necessary.

Submitted by:


MARYDEL C. CADIENTE, RN, MSN
Nurse - II

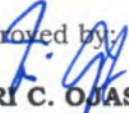
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

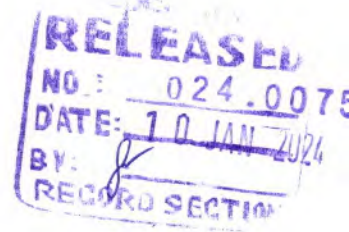
1/9/2024





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ESTELA S. VELASCO, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To conduct health assessment to learners, monitor Ok sa DepEd programs.
Host of Activity	SDO Negros Oriental
Inclusive Dates	December 4-5 Dauin cl 18. Dauin cl 9. mag-Ado cl 19. Tugawe cl 11-12- Dauin cl 23. + 24. masapod cl 14- Bulak cl
Destination	Dauin District
Fund Source	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"><i>Estela S. Velasco</i> ESTELA S. VELASCO, RN</p> <p>Name and Signature of Requesting Employee <u>January 2, 2024</u> Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"><i>Rachel B. Picardal</i> RACHEL B. PICARDAL, EdD Chief, Education Supervisor, SGOD</p> <p>Name and Signature of Recommending Authority <u>1/4/24</u> Date</p>	
<p>APPROVED</p> <p style="text-align: center;"><i>Neri C. Ojastro</i> NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;"><u>1/9/2024</u> Date</p>	

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of January 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

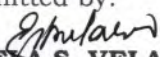
SCHEDULE OF ACTIVITIES:

Jan. 02-3 - Division office
4-5 - Dauin c/s
8 - Division office
9 - mag - ABS c/s
10 - Division office
11-12 - Dauin c/s
15 - Division office
16 - Bulake c/s

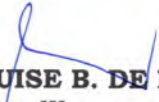
17 - Division office
18 - Dauin c/s
19 - Tugawe c/s
22 - Division office
23 - Masaplod c/s
24 - Division office
25 - Masaplod c/s
26, 29 Division office
30-31 Division office

Note: This schedule is subject to change when deemed necessary.

Submitted by:


ESTELA S. VELASCO, RN
Nurse II

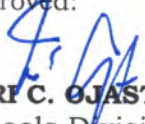
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

11/9/2024



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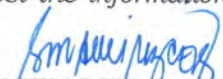
RELEASED
NO. 024.007
DATE: 8 10 JAN 2024
SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


Name:	ANNALEE R. CELIS
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To conduct physical and psychosocial assessment of learners and serve as MEDICS , check-up of athletes
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	January 9- Sibulan II District Schools January 10- Magsaysay E/S January 11- Mabinay NHS January 12- Sibulan I&II Districts January 16-17 San Jose District January 18-19 Hotel Essentia January 23- Manlingay HS January 24-25 San Jose District January 26- Mabinay III District January 30- Mabinay NHS January 31- Manlingay HS
Venue/Destination	Sibulan I&II Districts, San Jose District, Mabinay III District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ANNALEE R. CELIS
Name and Signature of Requesting Employee

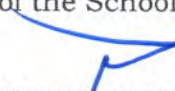
January 8, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

1/8/2024
Date

Approved:
By the authority of the Schools Division Superintendent


MARCELO K. PALISPIS EdD, JD
OIC- Assistant Schools Division Superintendent
OFFICE-IN-CHARGE

1/8/2024
Date