



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental



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RELEASED
 024-0383
 DATE 18 APR 2024
 BY: [Signature]
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.	
Position/ Designation	Division Engineer III ADA I - Electrician	
Permanent Station	DepEd, Schools Division of Negros Oriental	
Purpose of Travel (must be supported by attachments)	Conduct monitoring inspection of the construction of school buildings implemented by DPWH and the project funded by NGCP	
Host of Activity	SGOD (EFS)	
Inclusive Dates	April 19, 2024	
Destination	Bongbong ES, Valencia; Palinpinon ES, Valencia	
Fund Source	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
<p style="text-align: center;">PHILIP C. TUBOG</p> <p>_____ Name and Signature of Requesting Employee</p>		<p style="text-align: center;">4/18/2024</p> <p>_____ Date</p>
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
<p style="text-align: center;">RACHEL B. PICARDAL EdD</p> <p style="text-align: center;">SGOD Chief</p> <p>_____ Name and Signature of Recommending Authority</p>		<p style="text-align: center;">APR 18 2024</p> <p>_____ Date</p>
<p>APPROVED By Authority of the Schools Division Superintendent:</p> <p style="text-align: center;">ROMEL VICTOR A. VILLAHERMOSA, MBA</p> <p style="text-align: center;">OIC - Office of the Asst. Schools Division Superintendent</p> <p>_____ Name and Signature of Approving Authority</p>		
		<p style="text-align: center;">4/15/2024</p> <p>_____ Date</p>