

ANNEX A



No.: 0293



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO: 024.1021
DATE: 24 APR 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct joint ocular inspection with DPWH regarding Construction of Water Supply Systems – Construction of Solar Water Systems
Host of Activity	SGOD (EFS)
Inclusive Dates	April 29, 2024
Destination	Saying ES, Tayasan
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MONICA P. ABADINES

April 23, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
SGOD Chief

Name and Signature of Recommending Authority

Date

APPROVED

By Authority of the Schools Division Superintendent:

LANI B. YURONG
Administrative Officer V
Office-In-Charge

Name and Signature of Approving Authority

4/23/24

Date