

ANNEX A

No.: 0297



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO: 024.1033
DATE: 26 APR 2024
BY: [Signature]
RECORD SECTION

Name	DR. DAN P. ALAR DR. GERRY ELTANAL MRS. JENITH C. CABAJON
Position/Designation	Education Program Supervisors/P2-Division Coordinator
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	Judge of the various contests in Buwan ng Panitikan
Host of Activity	DepEd Negros Oriental
Inclusive Dates	April 26, 2024
Destination	Negros Oriental High School
Fund Source	Division MOOE/Local Funds

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

CARMELITA A. ALCALA EdD

OIC ASDS - CID Chief

Name and Signature of Recommending Authority

4/25/2024

Date

APPROVED

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent

Name and Signature of Approving Authority

4/26/24

Date