

ANNEX A

No.: 0390



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

DEPED NEG. OR
RELEASED
DATE: 29 APR 2024
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10:50 AM

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|--|
| Name | JIMZU F. PATALAN, RN |
| Position/ Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | Courtesy call to School Head, to meet with the Focal personnel handling OKD programs and Physical Assessment with the students |
| Host of Activity | SDO NegOr School Health Section |
| Inclusive Dates | April 26, 2024 - Binantangan ES |
| Destination | Mabinay District 4 |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JIMZU F. PATALAN, RN

April 24, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD

Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

Approved:

By the Authority of the SDO

LANI B. YURONG
Administrative Officer V
Office-In-Charge

4/24/24

Date