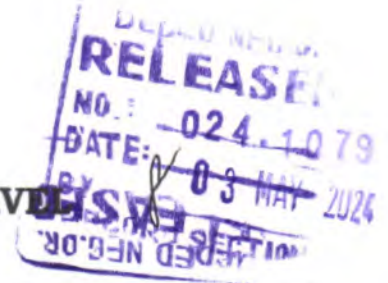




Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 0306

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

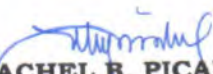
Name	ESTER I. NUEZ
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to teaching, non-teaching personnel and learners.
Host of Activity	Division Office
Inclusive Dates	May 3, 2024 - LOCMES May 8-10, 2024 Maningcao ES
Destination	Sibulan 2 District
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


ESTER I. NUEZ, RN, RMT, MPH
Name and Signature of Requesting Employee

May 2, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL, EdD
Chief, Education Supervisor SGOD
Name and Signature of Recommending Authority

MAY 02 2024

Date

Approved:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

5/02/2024

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY, 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

MAY 2024

1 - Labor Day	10- Maningcao ES	19- Sunday	28- Division Office
2- Division Office	11- Saturday	20 – Division Office	29- San Jose District Office
3- LOCMES	12- Sunday	21- Division Office	30- Sibulan Science HS
4- Saturday	13- Division Office	22- CORES	
5- Sunday	14- Division Office	23- Tapon Norte CES	
6- Division Office	15- Sra. Ascion ES	24- Magsaysay MES	
7- Division Office	16- Sra. Ascion ES	25- Saturday	
8- Maningcao ES	17- Sra. Ascion ES	26- Sunday	
9 - Maningcao ES	18 – Saturday	27 – Division Office	

Note: This schedule is subject to change when deemed necessary

Submitted by:

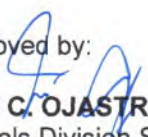

ESTER I. NUEZ, RN,RMT,MPH
 Nurse II

Concurrent

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

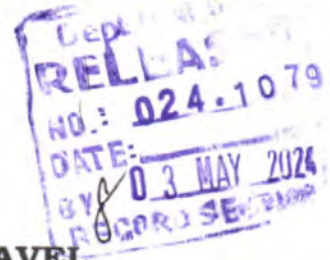
Approved by:

NERI C. OJASTRO, EdD, CESO V
 Schools Division Superintendent
 Division of Negros Oriental

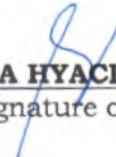
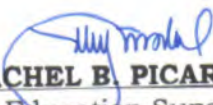

5/02/2024



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 0306

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Name	DR. NIÑA HYACINTH P. HERRERA
Position/ Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render oral health services to Teaching & Non- Teaching Personnel
Host of Activity	SDO Negros Oriental
Inclusive Dates	May 3, 2024 – Sta. Catalina CES
Destination	Sta. Catalina District
Fund Source	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;">  DR. NIÑA HYACINTH P. HERRERA Name and Signature of Requesting Employee </p> <p style="text-align: right;"> <u>May 3, 2024</u> Date </p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;">  RACHEL B. PICARDAL EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority </p> <p style="text-align: right;"> <u>MAY 02 2024</u> Date </p>	
<p>Approved:</p> <p style="text-align: center;">  NERI C. OJASTRO EdD CESO V Schools Division Superintendent </p> <p style="text-align: right;"> <u>5/02/2024</u> Date </p>	

ANNEX A



Control No. 0306

Republic of the Philippines
Department of Education

DepEd N
RELEASED
NO.: 024-1079
DATE:
BY: 03 MAY 2024
RECORD SECTION


TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


Name	DENNIS E. CHAVEZ, RN	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Conduct health assessment among learners. To render health services to teaching and non-teaching personnel. Monitor OKD Programs.	
Host of Activity	Division Office	
Period Covered (Inclusive of Travel Time)	5/2/24 -LLCES (SDHCP Clinic) 5/7/24 - Mambulod ES 5/16-17/24 -Kansumandig ES	5/22-23/24 - Biga-a ES 5/24&28/24 - Cangabo ES 5/30/24 -Lalibertad Dist. 2 5/31/24 - Lalibertad Dist. 1
Venue/Destination	Lalibertad Dist. 1&2	
Fund Source	Division MOOE	

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


DENNIS E CHAVEZ, RN
Name and Signature of Requesting Employee

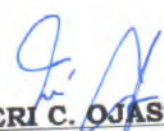
April 30, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/30/2024
Date

Approved


NERI C. OJASTRO EdD, CESO ✓
Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

5/2/2024
Date

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of **MAY, 2024**

OBJECTIVES:

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for ____ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

SCHEDULE OF ACTIVITIES:

- | | |
|--------------------------|----------------------------|
| 1 - HOLIDAY | 20 - SPECIAL LEAVE |
| 2 - LLCES (SDHCP CLINIC) | 21 - SPECIAL LEAVE |
| 3 - DIVISION OFFICE | 22 - BIGA-A ES |
| 6 - DIVISION OFFICE | 23 - BIGA-A ES |
| 7 - MAMBULOD ES | 24 - CANGABO ES |
| 8 - DIVISION OFFICE | 27 - DIVISION OFFICE |
| 9 - DIVISION OFFICE | 28 - CANGABO ES |
| 10 - DIVISION OFFICE | 29 - DIVISION OFFICE |
| 13 - CTO | 30 - LALIBERTAD DISTRICT 2 |
| 14 - CTO | 31 - LALIBERTAD DISTRICT 1 |
| 15 - CTO | |
| 16 - KANSUMANDIG ES | |
| 17 - KANSUMANDIG ES | |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

DENNIS E. CHAVEZ

Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ

Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.

SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent
Schools Division of Negros Orier



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

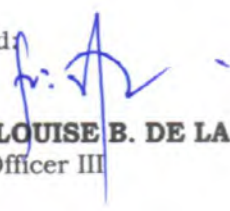
1 HOLIDAY	13 DIVISION OFFICE CLINIC	25 SATURDAY
2 OWACAN PCHS	14 LALIBERTAD DIST. OFFICE 1	26 SUNDAY
3 OWACAN PCHS	15 DIVISION OFFICE CLINIC	27 DO CLINIC
4 SATURDAY	16 LALIBERTAD DIST. OFFICE 2	28 DO CLINIC
5 SUNDAY	17 JIMALALUD DIST. OFFICE 2	29 DO CLINIC
6 DIVISION OFFICE CLINIC	18 SATURDAY	30 LLTVS JHS
7 LALIBERTAD DIST. OFFICE 1	19 SUNDAY	31 LLTVS SHS
8 DIVISION OFFICE CLINIC	20 DIVISION OFFICE CLINIC	
9 LALIBERTAD DIST. OFFICE 2	21 PACUAN NHS (LLTVS JHS, LLTVS SHS)	
10 JIMALALUD DIST. OFFICE 2	22 DIVISION OFFICE CLINIC	
11 SATURDAY	23 LALIBERTAD DIST. OFFICE 1	
12 SUNDAY	24 LALIBERTAD DIST OFFICE 1	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


MELYDITH P. BALDADO
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NER C. OJASTRO, Ed,D, CESO V
Schools Division Superintendent

5/2/2024

ANNEX A



Control No. 0306

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO.: 024-1079
03 MAY 2024

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name:	ARECIA B. PASQUIL, DMD
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	RENDER HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING PERSONNEL.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	May 2-3, 2024- TUBOD ES May 7-8, 2024- MANTAHAW ES May 9-10, 2024- MABATO ES May 14-15, 2024- INACBAN ES May 16-17, 2024- GUMENTOC ES May 21-22, 2024- MAASLUM ES May 28, 2024-AYUNGON I DISTRICT OFFICE May 29, 2024- AYUNGON II DISTRICT OFFICE May 30, 2024- BINDOY I DISTRICT OFFICE May 31, 2024- BINDOY II DISTRICT OFFICE
Venue/Destination	DAUIN I & BACONG I DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

ARECIA B. PASQUIL, DMD
Name and Signature of Requesting Employee

APRIL 30, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/30/2024
Date

Approved:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

5/7/2024
Date

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

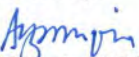
1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

1. HOLIDAY- LABOR DAY
2. TUBOD ES
3. TUBOD ES
4. SATURDAY
5. SUNDAY
6. DIVISION OFFICE CLINIC
7. MANTAHAW ES
8. MANTAHAW ES
9. MABATO ES
10. MABATO ES
11. SATURDAY
12. SUNDAY
13. DIVISION OFFICE CLINIC
14. INACBAN ES
15. INACBAN ES
16. GUMENTOC ES

17. GUMENTOC ES
18. SATURDAY
19. SUNDAY
20. DIVISION OFFICE CLINIC
21. MAASLUM ES
22. MAASLUM ES
23. CANDANA-AY ES
24. CANDANA-AY ES
25. SATURDAY
26. SUNDAY
27. DIVISION OFFICE CLINIC
28. AYUNGON I DISTRICT OFFICE
29. AYUNGON II DISTRICT OFFICE
30. BINDOY I DISTRICT OFFICE
31. BINDOY II DISTRICT OFFICE

Note: (This schedule is subject to change when deemed necessary.)

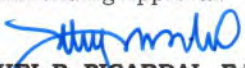
Submitted by:


ARECIA B. PASQUIL
Dentist II


Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

0306
 RECEIVED
 RELEASE
 024-1079
 03 MAY 2024
 REG. OFF. - BACONG I

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

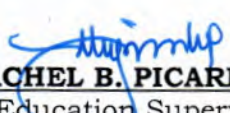
Name:	JERRY M CAMPOY
Position/Designation	DENTAL AIDE
Permanent Station	Division Office
Purpose of Travel	RENDER HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING PERSONNEL.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	May 2, 2024- BACONG CES May 3, 2024- NAZARIO TALE ES May 7, 2024- SAN JOSE DISTRICT OFFICE May 15-17, 2024- CALANGAG ES May 21, 2024- SAN JOSE DISTRICT OFFICE May 23-24, 2024- AYUNGON I DISTRICT OFFICE May 28, 2024- SAN JOSE DISTRICT OFFICE May 30-31, 2024- SAN JOSE DISTRICT OFFICE
Venue/Destination	SAN JOSE & BACONG I DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


JERRY M CAMPOY
 Name and Signature of Requesting Employee

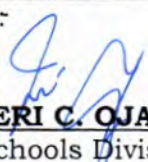
APRIL 30, 2024
 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD ✓
 Chief Education Supervisor, SGOD
 Name and Signature of Recommending Authority

4/30/2024
 Date

Approved:


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent

5/3/2024
 Date

Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

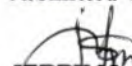
1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

- | | |
|------------------------------|------------------------------|
| 1) HOLIDAY | 17) CALANGAG ES |
| 2) BACONG CES | 18) SATURDAY |
| 3) NAZARIO TALE MES | 19) SUNDAY |
| 4) SATURDAY | 20) DIVISION OFFICE |
| 5) SUNDAY | 21) SAN JOSE DISTRICT OFFICE |
| 6) DIVISION OFFICE | 22) DIVISION OFFICE CLINIC |
| 7) SAN JOSE DISTRICT OFFICE | 23) SAN JOSE DISTRICT OFFICE |
| 8) DIVISION OFFICE CLINIC | 24) SAN JOSE DISTRICT OFFICE |
| 9) SAN JOSE DISTRICT OFFICE | 25) SATURDAY |
| 10) SAN JOSE DISTRICT OFFICE | 26) SUNDAY |
| 11) SATURDAY | 27) DIVISION OFFICE CLINIC |
| 12) SUNDAY | 28) SAN JOSE DISTRICT OFFICE |
| 13) DIVISION OFFICE CLINIC | 29) DIVISION OFFICE CLINIC |
| 14) DIVISION OFFICE CLINIC | 30) SAN JOSE DISTRICT OFFICE |
| 15) CALANGAG ES | 31) SAN JOSE DISTRICT OFFICE |
| 16) CALANGAG ES | |

Note: (This schedule is subject to change when deemed necessary.)


Submitted by:


JERRY M. CAMPOY
Dental Aide

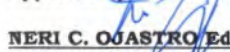
Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0306

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

DepEd Negros Oriental
OFFICE OF THE SUPERINTENDENT
024.1079
03 MAY 2024

Name:	MARILYN ALCALA, DMD
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	RENDER HEALTH SERVICES TO LEARNERS, TEACHING & NON-TEACHING PERSONNEL.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	May 2, 2024- BACONG CENTRAL SCHOOL May 3, 2024- NAZARIO TALE MEMORIAL SCHOOL May 8-10, 2024- NAZARIO TALE MEMORIAL SCHOOL May 15-17, 2024- NAZARIO TALE MEMORIAL SCHOOL May 20-21, 2024- NAZARIO TALE MEMORIAL SCHOOL May 22-24, 2024- ISUGAN ES May 29, 2024- DAUIN DISTRICT OFFICE May 30, 2024- BACONG CENTRAL SCHOOL
Venue/Destination	DAUIN I & BACONG I DISTRICT
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARILYN T ALCALA, DMD
Name and Signature of Requesting Employee

APRIL 30, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD ✓
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/30/2024
Date

Approved:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

5/1/2024
Date


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of **MAY 2024**

OBJECTIVES:


6. To conduct dental health examination
7. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
8. To attend scheduled meetings in the Division Office and in schools.
9. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
10. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:


- | | |
|----------------------------|----------------------------|
| 1. LABOR DAY | 16. CALANGAG ES |
| 2. BACONG CES | 17. CALANGAG ES |
| 3. NAZARIO TALE MES | 18. SATURDAY |
| 4. SATURDAY | 19. SUNDAY |
| 5. SUNDAY | 20. DIVISION OFFICE CLINIC |
| 6. DIVISION OFFICE CLINIC | 21. DIVISION OFFICE CLINIC |
| 7. DIVISION OFFICE CLINIC | 22. ISUGAN ES |
| 8. NAZARIO TALE MES | 23. ISUGAN ES |
| 9. NAZARIO TALE MES | 24. ISUGAN ES |
| 10. NAZARIO TALE MES | 25. SATURDAY |
| 11. SATURDAY | 26. SUNDAY |
| 12. SUNDAY | 27. DIVISION OFFICE CLINIC |
| 13. DIVISION OFFICE CLINIC | 28. DIVISION OFFICE CLINIC |
| 14. DIVISION OFFICE CLINIC | 29. DAUIN DISTRICT OFFICE |
| 15. CALANGAG ES | 30. BACONG CENTRAL SCHOOL |
| | 31. DIVISION OFFICE |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:


MARILYN ALCALA, DMD
Dentist II

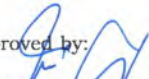
Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 0306

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO: 024-1079
DATE: 03 MAY 2024
BY: [Signature]
RECORDS SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name:	CHARLOTTE FRANCIS T. SINGSON
Position/Designation	DENTIST II
Permanent Station	Division Office
Purpose of Travel	TO RENDER ORAL HEALTH SERVICES AMONG LEARNERS, NON-TEACHING AND TEACHING PERSONNEL.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	MAY 2,3,7,9,10,2024 ZAMBOANGUITA C/S MAY 14,16,17,2024 LAMBERTO MACIAS E/S MAY 21,23,24,28,30,2024 MALUAY C/S
	ZAMBOANGUITA DIST. 1 & 2 / SIATON DIST.3
Fund Source	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

CHARLOTTE FRANCIS T. SINGSON
Name and Signature of Requesting Employee

APRIL 30, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD ✓
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/27/2024
Date

Approved by:

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

5/27/2024
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

1. To conduct dental health examination
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

1. HOLIDAY- LABOR DAY
2. ZAMBOANGUITA C/S
3. ZAMBOANGUITA C/S
4. SATURDAY
5. SUNDAY
6. DIVISION OFFICE CLINIC
7. ZAMBOANGUITA C/S
8. DIVISION OFFICE CLINIC
9. ZAMBOANGUITA C/S
10. ZAMBOANGUITA C/S
11. SATURDAY
12. SUNDAY
13. DIVISION OFFICE CLINIC
14. LAMBERTO MACIAS E/S
15. DIVISION OFFICE CLINIC
16. LAMBERTO MACIAS E/S

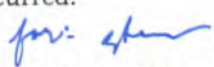
17. LAMBERTO MACIAS E/S
18. SATURDAY
19. SUNDAY
20. DIVISION OFFICE CLINIC
21. MALUAY C/S
22. DIVISION OFFICE CLINIC
23. MALUAY C/S
24. MALUAY C/S
25. SATURDAY
26. SUNDAY
27. DIVISION OFFICE CLINIC
28. MALUAY C/S
29. DIVISION OFFICE CLINIC
30. MALUAY C/S
31. DIVISION OFFICE CLINIC

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:


CHARLOTTE FRANCIS T. SINGSON
 Dentist II

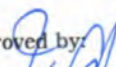
Concurred:


DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved by:


NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental

ITINERARY OF TRAVEL



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

RECEIVED
RELEASED
 NO.: 024.1079
 DATE: 03 MAY 2024
 BY: [Signature]
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Maria Nehmia Y. Besario, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health care services to teaching and non-teaching personnel, and learners
Host of Activity	SDO Negros Oriental
Inclusive Dates	May 2, 3,4,5,6,7,8,9,10, 2024 - Cebu CVRAA May 14, 2024 - Lumbangan CES/ Himocdungon ES May 15,16,17, 2024 - CTO ✓ May 20, 2024 - Division Clinic May 21, 2024 - Baliw ES May 22,2024- Lanot ES
Destination	Mabinay 2 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Besario
MARIA NEHMIA Y. BESARIO, RN
 Name and Signature of Requesting Employee

April 29, 2024
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL EdD
 Chief, Education Supervisor, SGOD

APR 29 2024

Name and Signature of Recommending Authority

Date

APPROVED

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESO V
 Schools Division Superintendent
 Name and Signature of Approving Authority

5/1/2024
 Date



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Maria Nehmia Y. Besario, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health care services to teaching and non-teaching personnel, and learners
Host of Activity	SDO Negros Oriental
Inclusive Dates	May 24, 2024 - Dagbasan ES May 25, 2024 - Saturday ✓ May 26, 2024 - Sunday ✓ May 28, 2024 - Pantao ES May 29, 2024 - Pantao Brgy. ES May 31, 2024 - Pantao ES
Destination	Mabinay 2 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Maria
MARIA NEHMIA Y. BESARIO, RN
Name and Signature of Requesting Employee

April 29, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

APR 29 2024


Name and Signature of Recommending Authority

Date

APPROVED

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

Date


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 – Labor Day	12 – Sunday	23 – Division Clinic
2 – CVRAA	13 – Division Clinic	24 – Dagbasan ES
3 – CVRAA	14 – Lumbangan CES	25 – Saturday
4 – CVRAA	15 – CTO	26 – Sunday
5 – CVRAA	16 – CTO	27 – Division Clinic
6 – CVRAA	17 – CTO	28 – Pantao ES
7 – CVRAA	18 – Saturday	29 – Pantao Brgy. Site
8 – CVRAA	19 – Sunday	30 – Division Clinic
9 – CVRAA	20 – Division Clinic	31 – Pantao ES
10 – CVRAA	21 – Baliw ES	
11 – Saturday	22 – Lanot ES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


MARIA NEHMIA Y. BESARIO RN,

Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RECEIVED
024-1079
024-1079
U.S. MAY 2024
REPUBLIC OF THE PHILIPPINES

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

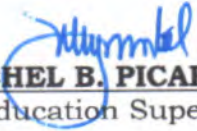
Name	Janet L. Gaddi, RN, MAN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health care services to teaching and non-teaching personnel, and learners
Host of Activity	SDO Negros Oriental
Inclusive Dates	May 2, 3,4,5,6,7,8,9,10, 2024 - Cebu CVRAA May 14, 2024 - Lamberto MMHS May 15, 2024 - Lamberto MMES May 16, 2024 - Maloh CS May 17, 2024 - Maloh PCHS
Destination	Siaton 3 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


JANET L. GADDI, RN, RM, LPT, MAN
Name and Signature of Requesting Employee

April 29, 2024
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.



RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

APR 29 2024

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

5/1/2024

Date



Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	Janet L. Gaddi, RN, MAN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health care services to teaching and non-teaching personnel, and learners
Host of Activity	SDO Negros Oriental
Inclusive Dates	May 21, 2024 - Caticugan HS May 22, 2024 - Caticugan ES May 23, 28, 29, 2024 - Siaton Science HS May 24, 2024 - Maloh PCHS
Destination	Siaton 3 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JANET L. GADDI, RMT RN, RM, LPT, MAN
 Name and Signature of Requesting Employee

April 29, 2024
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
 Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

4/30/2024

Date

APPROVED

NERI C. OJASTRO, EdD, CESO V
 Schools Division Superintendent
 Name and Signature of Approving Authority

Date

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
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3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 – Labor Day	12 – Sunday	23 – Siaton Science HS
2 – CVRAA	13 – Division Clinic	24 – Maloh PCHS
3 – CVRAA	14 – Lamberto MMHS	25 – Saturday
4 – CVRAA	15 – Lamberto MMES	26 – Sunday
5 – CVRAA	16 – Maloh CS	27 – Division Clinic
6 – CVRAA	17 – Maloh PCHS	28 – Siaton Science HS
7 – CVRAA	18 – Saturday	29 – Siaton Science HS
8 – CVRAA	19 – Sunday	30 – Division Clinic
9 – CVRAA	20 – Division Clinic	31 – Division Clinic
10 – CVRAA	21 – Caticugan HS	
11 – Saturday	22 – Caticugan ES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


JANET L. GADDI RN, MAN
Nurse II

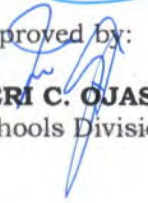
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
5/17/2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph